



CITY OF INDIANOLA COUNCIL MEETING

March 7, 2016

6:00 p.m.

City Council Chambers

Agenda

1. Call to order
2. Pledge of allegiance
3. Roll call
4. Public Comment
5. Presentation of Life Saving Certificates to Lieutenant Rob Hawkins and Sergeant Scott Dwyer
6. Proclamation recognizing Firefighter/Paramedics Jason Kling and Kayla Scharck
7. Consent
  - A. Approval of agenda
  - B. February 16, 2016 Minutes
  - C. Applications
    1. A new Special Class "C" Liquor License and Sunday Sales Privilege for Deng's Garden of Indianola - 312 N. Jefferson
    2. A renewal Class "B" Wine, Class "C" Beer, Class "E" Liquor License and Sunday Sales Privilege for Indy 66 - 1201 N. Jefferson
  - D. Street/sidewalk usage request from Simpson College for the 2016 Living the Dream; Ending the Isms March & Rally - April 1, 2016 from 1:00 p.m. - 3:30 p.m. - the march will begin at Simpson College, south on Buxton, east on Salem, north on Howard, west on Ashland then south on Buxton - will use sidewalks and cross at intersections
  - E. Noise permit for Mike Murphy - Indianola Classic Car and Truck Show and Shine
  - F. Prior and final approval applications for urban revitalization designation
  - G. Claims on the computer printout for March 7, 2016
8. Council Reports

- A. Economic Development Report from Greg Marchant
  - B. 2015 Fourth Quarter Safety Report
- 9. Mayor's Report - Kelly Shaw
  - A. Community Update
- 10. Public Consideration
  - A. Old Business
    - 1. 2016/17 Budget
      - a. Public Hearing
      - b. Resolution adopting the FY 2016/17 budget with a proposed tax rate of \$12.70
    - 2. Public hearing and first consideration of a request from Greg Johansen and Mike Ohnemus to vacate and purchase the West ½ of east/west alley within Block 36 of College Addition (P&Z approved unanimously 2/9/16)
  - B. New Business
    - 1. Resolution supporting the Home Base Iowa Initiative
    - 2. Resolution approving emergency repairs for the Morlock Lift Station
      - \* Emergency repairs are necessary to avoid sanitary sewer overflows that present a risk to public health & might cause serious loss to the City of Indianola if repairs are delayed.
    - 3. Discussion and consideration of a contract for water slide improvements at the Memorial Aquatic Center with Fischer Brothers for a cost not to exceed \$28,485
      - \* Improvements include interior restoration (interior gel-coat) of two waterslides
    - 4. Resolution Approving Continuing Disclosure Policy
      - \*The policy ensures the City efficiently carries out its continuing disclosure obligations with respect to securities it issues or guarantees pursuant to Rule 15c2-12
    - 5. Resolution determining property to be surplus and authorizing the sale of a 2013 Ford Taurus from the Police Department
    - 6. Resolution approving salaries
- 11. Other Business
- 12. Adjourn

**Information**

**Subject**

Presentation of Life Saving Certificates to Lieutenant Rob Hawkins and Sergeant Scott Dwyer

**Information**

Representative Scott Ourth will present Life Saving Certificates to Lieutenant Rob Hawkins and Sergeant Scott Dwyer.

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**Information**

**Subject**

Proclamation recognizing Firefighter/Paramedics Jason Kling and Kayla Schark

**Information**

Mayor Shaw will recognize Firefighter/Paramedics Jason Kling and Kayla Schark for their dedication to their profession and going beyond the call of duty that resulted in a life saved.

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**Attachments**

Proclamation





— OFFICE OF THE MAYOR —

**PROCLAMATION  
RECOGNIZING FIREFIGHTER/PARAMEDIC  
JASON KLING AND KAYLA SCHARK**

**WHEREAS**, Firefighter/Paramedics Jason Kling and Kayla Schark are employed by the City of Indianola Iowa Fire Department, and

**WHEREAS**, on February 21, 2016 while returning to the station from a previous transport, an accident had just happened on Bypass Highway 5 and SW 9<sup>th</sup> Street in Des Moines, and

**WHEREAS**, Jason and Kayla quickly observed the incident and initiated a response, and

**WHEREAS**, due to their rapid response and recognition of the patient's condition they were able to initiate life saving measures which were witnessed and cited by the Law Enforcement Officer and bystanders, and

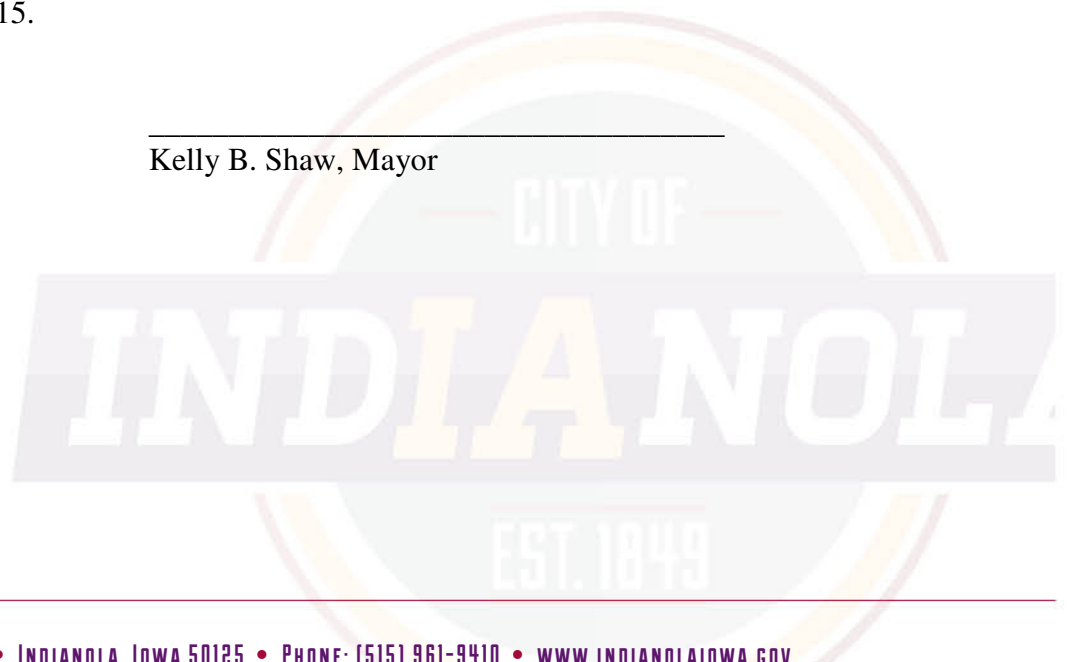
**WHEREAS**, it is actions such as this that place the City of Indianola Fire Department in the spotlight and reflect positively on the City of Indianola Fire Department.

**NOW THEREFORE**, be it proclaimed by the Mayor and City Council of the City of Indianola, recognizes Jason Kling and Kayla Schark for their dedication to their profession and going beyond the call of duty that resulted in a life saved.

In witness whereof, I have hereunto set my hand and cause the seal of the City of Indianola, Iowa, to be affixed this 7th day of March, 2015.

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Kelly B. Shaw, Mayor



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Information

**Subject**  
February 16, 2016 Minutes

Information

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Attachments

Minutes

## REGULAR SESSION – FEBRUARY 16, 2016

The City Council met in regular session at 7:00 p.m. on February 16, 2016. Mayor Kelly Shaw called the meeting to order and on roll call the following members were present: Shirley Clark, Joe Gezel, John Parker, Pam Pepper and Brad Ross. Absent: Greta Southall.

The consent agenda consisting of the following was approved on a motion by Ross and seconded by Pepper. Question was called for and upon the council member votes, the Mayor declared the motion carried unanimously.

Approve agenda

February 2, 2016 Minutes

Resolution No. 2016-07 setting March 7, 2016 as a public hearing and first consideration of a request from Greg Johansen and Mike Ohnemus to vacate and purchase the West ½ of east/west alley within Block 36 of College Addition (The complete resolution may be viewed at the City Clerk's Office)

Formal approval of an amendment to the City's Bio-Solid Management Plan (the complete plan may be viewed at the City Clerk's Office)

Authorize past due sewer of \$5,313.43, recycling of \$663.76, storm water fee of \$143.91 and ambulance balances of \$45,388.61 to be sent to the State Off-Set Program for collection

Prior approval application for urban revitalization designation

Indianola Vet Clinic – 2201 N. Jefferson Way – Addition - \$500,000

Final approval application for urban revitalization designation

Indianola Vet Clinic – 2201 N. Jefferson Way – Addition - \$500,000

Claims on the computer printout for February 16, 2016 and January 2016 receipts

Council member Pepper moved to approve the following Resolution Approving Personnel Salaries. Council member Clark seconded the motion. On roll call the vote was, AYES: Gezel, Parker, Ross, Clark and Pepper. NAYS: None. ABSENT: Southall. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

### RESOLUTION NO. 2016-08 RESOLUTION APPROVING SALARIES

(The complete resolution may be viewed at the City Clerk's Office)

The Indianola School District Community Report was presented by Council member Pepper.

Council member Ross presented the WCEDC report.

The January 2016 City Treasurer's report was approved on a motion by Pepper and seconded by Parker. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Mayor Shaw issued a proclamation regarding the 1% Local Option Sales Tax.

It was moved by Pepper and seconded by Parker to approve the Mayor's nomination of Lesley Forbush to the IMU Board of Trustees for a term to begin immediately and expire January 2, 2022. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

A motion was made by Parker to appoint Council Member Clark to the Metro Advisory Board and Investment Committee. Council member Pepper seconded the motion. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Upon the final consideration of an ordinance amending traffic control of the Municipal Code of the City of Indianola, Iowa by restricting parking on East and West Franklin, Ross moved and Parker seconded to adopt ORDINANCE NO. 1550 entitled, "AN ORDINANCE AMENDING TRAFFIC CONTROL OF THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA BY RESTRICTING PARKING ON EAST FRANKLIN AND ON WEST FRANKLIN." On roll call the vote was, AYES: Clark, Pepper, Gezel, Parker and Ross. NAYS: None. ABSENT: Southall. Whereupon the Mayor declared the motion carried unanimously and the ordinance to be effective upon publication.

The preliminary plat of Prairie Glynn was discussed. Justin Cooper, Cooper Crawford & Associate-West Des Moines, Iowa, spoke in favor of the request. Miles Smith, 504 N. 15<sup>th</sup> and Polly Glascock, 1715 E. Iowa, had concerns regarding Outlot X and Y, amount and speed of traffic on 15<sup>th</sup> Street, storm water detention and what the cost will be of each individual lot. The following resolution approving the preliminary plat of Prairie Glynn was approved on a motion by Clark and seconded by Pepper subject to the extension of North 17<sup>th</sup> to East Iowa Avenue and staff recommendations. On roll call the vote was, AYES: Pepper, Gezel, Parker, Ross and Clark NAYS: None. ABSENT: Southall. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2016-09  
APPROVING PRELIMINARY PLAT  
OF PRAIRIE GLYNN

(The complete resolution may be viewed at the City Clerk's Office)

Council member Pepper introduced the following resolution entitled, "RESOLUTION DETERMINING PROPERTY TO BE SURPLUS AND AUTHORIZING THE SALE OF A 2004 FORD F250 TRUCK." Council member Parker seconded the motion. On roll call the vote was, AYES: Gezel, Parker, Ross, Clark and Pepper. NAYS: None. ABSENT: Southall. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2016-10  
RESOLUTION DETERMINING PROPERTY TO BE SURPLUS  
AND AUTHORIZING THE SALE OF A 2004 FORD F250 TRUCK

(The complete resolution may be viewed at the City Clerks' Office)

Meeting adjourned on a motion by Parker and seconded by Ross.

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Kelly B. Shaw, Mayor

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Diana Bowlin, City Clerk

**Information**

**Subject**

A new Special Class "C" Liquor License and Sunday Sales Privilege for Deng's Garden of Indianola - 312 N. Jefferson

**Information**

This is a new liquor license for Deng's Garden of Indianola located at 312 N. Jefferson. All the paperwork is in order and staff has approved. Deng Tiancong is the owner.

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**Attachments**

Deng's Garden of Indianola Liquor Permit

February 22, 2016

NAME OF APPLICANT: Deng's Garden of Indianola – 312 N. Jefferson

TYPE OF LICENSE/PERMIT: Special Class "C" Liquor License and Sunday Sales Privilege

	<u>Approve</u>	<u>Disapprove*</u>
Police Chief	<u>X</u>	<u></u>
Fire Chief	<u>X</u>	<u></u>
B&Z Official	<u>X</u>	<u></u>
Sign Compliance	<u>X</u>	<u></u>

\*Reasons for disapproval

**Applicant License Application ( )**

<b>Name of Applicant:</b> <u>Deng's Garden of Indianola</u>		
<b>Name of Business (DBA):</b> <u>Deng's Garden</u>		
<b>Address of Premises:</b> <u>312 N Jefferson Way</u>		
<b>City</b> <u>Indianola</u>	<b>County:</b> <u>Warren</u>	<b>Zip:</b> <u>50125</u>
<b>Business</b>	<u>(515) 962-5888</u>	
<b>Mailing</b>	<u>312 N Jefferson Way</u>	
<b>City</b> <u>Indianola</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50125</u>

**Contact Person**

<b>Name</b> <u>Tiancong Deng</u>	
<b>Phone:</b> <u>(626) 246-4663</u>	<b>Email</b> <u>vanness.deng@gmail.com</u>

**Classification** Special Class C Liquor License (BW) (Beer/Wine)

**Term:** 12 months

**Effective Date:** 03/01/2016

**Expiration Date:** 01/01/1900

**Privileges:**

Special Class C Liquor License (BW) (Beer/Wine)

Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Limited Liability Company</u>	
<b>Corporate ID Number:</b> <u>[REDACTED]</u>	<b>Federal Employer ID</b> <u>[REDACTED]</u>

**Ownership**

**Tiancong Deng**

**First Name:** Tiancong

**Last Name:** Deng

**City:** Indianola

**State:** Iowa

**Zip:** 50125

**Position:** President

**% of Ownership:** 100.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b> <u>Auto Owners Insurance Company</u>	
<b>Policy Effective Date:</b>	<b>Policy Expiration</b>
<b>Bond Effective</b>	<b>Dram Cancel Date:</b>
<b>Outdoor Service Effective</b>	<b>Outdoor Service Expiration</b>
<b>Temp Transfer Effective</b>	<b>Temp Transfer Expiration Date:</b>

**Information**

**Subject**

A renewal Class "B" Wine, Class "C" Beer, Class "E" Liquor License and Sunday Sales Privilege for Indy 66 - 1201 N. Jefferson

**Information**

This is a renewal of Indy 66 liquor license located at 1201 N. Jefferson. All the paperwork is in order and staff has approved. Owners are Lee Adams, Daniel Moellers and Christine Adams.

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**Attachments**

Indy 66 Liquor Permit



February 23, 2016

NAME OF APPLICANT:      Indy 66 – 1201 N. Jefferson

TYPE OF LICENSE/PERMIT: Class "B" Wine, Class "C" Beer, Class "E" Liquor License and Sunday Sales Privilege

	<u>Approve</u>	<u>Disapprove*</u>
Police Chief	<u>X</u>	<u>          </u>
Fire Chief	<u>X</u>	<u>          </u>
B&Z Official	<u>X</u>	<u>          </u>
Sign Compliance	<u>X</u>	<u>          </u>

\*Reasons for disapproval

**Applicant** License Application ( LE0002131 )

<b>Name of Applicant:</b> <u>DANLEE CORP</u>		
<b>Name of Business (DBA):</b> <u>INDY 66 # 928</u>		
<b>Address of Premises:</b> <u>1201 NORTH JEFFERSON</u>		
<b>City</b> <u>Indianola</u>	<b>County:</b> <u>Warren</u>	<b>Zip:</b> <u>50125</u>
<b>Business</b> <u>(515) 961-6470</u>		
<b>Mailing</b> <u>101 SOUTH JEFFERSON</u>		
<b>City</b> <u>INDIANOLA</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50125</u>

**Contact Person**

<b>Name</b> CHRISTINE ADAMS		
<b>Phone:</b> (515) 961-6470	<b>Email</b>	CCLLDD@MSN.COM

**Classification** Class E Liquor License (LE)

**Term:**12 months

**Effective Date:** 05/01/2016

**Expiration Date:** 04/30/2017

**Privileges:**

Class B Wine Permit  
Class C Beer Permit (Carryout Beer)  
Class E Liquor License (LE)  
Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Privately Held Corporation</u>	
<b>Corporate ID Number:</b> <u>██████████</u>	<b>Federal Employer ID</b> <u>██████████</u>

**Ownership**

**LEE ADAMS**

**First Name:** LEE **Last Name:** ADAMS  
**City:** INDIANOLA **State:** Iowa **Zip:** 50125  
**Position:** SEC  
**% of Ownership:** 40.00% **U.S. Citizen:** Yes

**DANIEL MOELLERS**

**First Name:** DANIEL **Last Name:** MOELLERS  
**City:** MARSHALLTOWN **State:** Iowa **Zip:** 50158  
**Position:** PRES  
**% of Ownership:** 50.00% **U.S. Citizen:** Yes

**CHRISTINE ADAMS**

**First Name:** CHRISTINE **Last Name:** ADAMS

City: INDIANOLA

State: Iowa

Zip: 50125

Position: DIRECTOR

% of Ownership: 10.00%

U.S. Citizen: Yes

**Insurance Company Information**

Insurance Company: IMT Insurance Co

Policy Effective Date: 05/01/2016

Policy Expiration 01/01/1900

Bond Effective 2

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

**Meeting Date:** 03/07/2016

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**Information**

**Subject**

Street/sidewalk usage request from Simpson College for the 2016 Living the Dream; Ending the Isms March & Rally - April 1, 2016 from 1:00 p.m. - 3:30 p.m. - the march will begin at Simpson College, south on Buxton, east on Salem, north on Howard, west on Ashland then south on Buxton - will use sidewalks and cross at intersections

**Information**

In your packet is the street/sidewalk usage request from Walter Lain, Simpson College, for the annual 2016 Living the Dream; Ending the Isms March & Rally on April 1, 2016 from 1:00 p.m. - 3:30 p.m. The march will mainly use sidewalks and cross at intersections. It will begin at Simpson College, south on Buxton, east on Salem, north on Howard, west on Ashland, north on Buxton back to Simpson College. At the square and back on campus there will be speeches on a variety of justice issues. Speakers include Simpson students and faculty and area community leaders. The application was received January 7, 2016. Staff has reviewed and approved.

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**Attachments**

Event Application

Date: 1/7/16


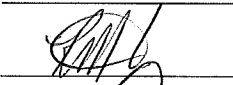
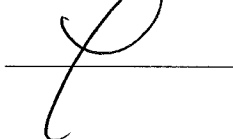
### **Event Application**

**For: 2015 Living The Dream, Ending the Isms March & Rally**

**Event Date : Friday – April 1, 2016 (1:00 p.m.-5:30 p.m.)**

### **Staff Recommendation and Chamber Notification**

Attached is an event application for use of sidewalks only, this is just for your information only and will not be approved by council since it is not closing any streets. Please review; add any comments you feel are necessary, such as concerns or other items to be considered regarding the request.

	<u>Approve</u>	<u>Disapprove</u>
Police Department – Brian Sher		
HR & Risk Management-RoxAnne Hunerdosse		
City Manager – Ryan Waller		
<b>Comments:</b>		

Please return to Diana Bowlin by: ASAP

**Thank you for your time and consideration!**

Event Name: 2016 Living the Dream; Ending the Isms March & Rally  
Date/Time of Event: April 1, 2016, 3:30pm  
Location of Event: Simpson College, Buxton Street, around the Indianola Square back to the college.  
Event Sponsor(s): Simpson College

### Contact Information:

Organization: Simpson College Office of Multicultural & International Affairs  
Contact Name: Walter Lain  
Address: 701 N. C Street, Kent Campus Center, Indianola, Iowa 50125  
Telephone Number: (515)961-1233  
Cell Phone Number: (515)203-9435  
Fax Number: (515)961-1674  
Email Address: walter.lain@simpson.edu  
Today's Date: January 6, 2016

Anticipated Attendance: 200 Per Day 200 Total

### Event Information:

Setup Begins	Date: <u>4/1/16</u>	Time <u>1pm</u>	Day of Week <u>Friday</u>
Event Starts	Date: <u>4/1/16</u>	Time <u>3:30pm</u>	Day of Week <u>Friday</u>
Event Ends	Date: <u>4/1/16</u>	Time <u>5:00pm</u>	Day of Week <u>Friday</u>
Dismantle	Date: <u>4/1/16</u>	Time <u>5:30pm</u>	Day of Week <u>Friday</u>

Walter Lain  
Applicant Signature

RETURN PERMIT APPLICATION TO:  
110 North First Street, PO Box 299  
Indianola, Iowa 50125  
Phone: 515-961-9410 Fax: 515-961-9402  
www.indianolaiowa.gov  
E-Mail: dbowlin@cityofindianola.com

**Narrative:****Please describe your request and event:**

Living the Dream: Ending the Isms March and Rally is an annual Simpson College students lead activity to be held on April 1, 2016. This Isms March and Rally celebrates human diversity. The march begins at Simpson College and proceeds to the Indianola town square and back to the college. At the square and back on campus there will be speeches on a variety of social justice issues. Speakers include Simpson students and faculty and area community leaders. Free food from local businesses and live music will follow the speeches on Simpson campus. The event is open to the public.

**Please describe what streets you are planning to close:**

None, march will use sidewalks and cross at intersections.

**Please describe your safety plan including crowd control. Attach additional sheets if necessary. The Indianola Police and Fire Departments will review your safety plans to determine if safety is adequate. In reviewing the application, they will be looking at anticipated crowd size, demographics, entertainment, and alcohol, prior history with this event or similar events and other criteria.**

We will coordinate with Indianola Police and Simpson Security. Participants includes Simpson Students, staff, faculty and the public. In the past, we have setup on the East side of the courthouse, (weather permitting and prior approval of county supervisors) and other times we have returned to campus to listen to speeches, poetry, and live music. No alcohol is served at this event.

**Please describe your emergency/medical plan, including your communication procedures. Attach additional sheets if necessary.**

Simpson Campus security and Campus Nursing staff will assist.

**Please describe your plan for cleanup and removal of recyclable goods and garbage during and after your event.**

Participants will clean up and remove any trash. Container will be provided.

***Thank you for your interest in holding a neighborhood or community event!***

**RETURN PERMIT APPLICATION TO:**

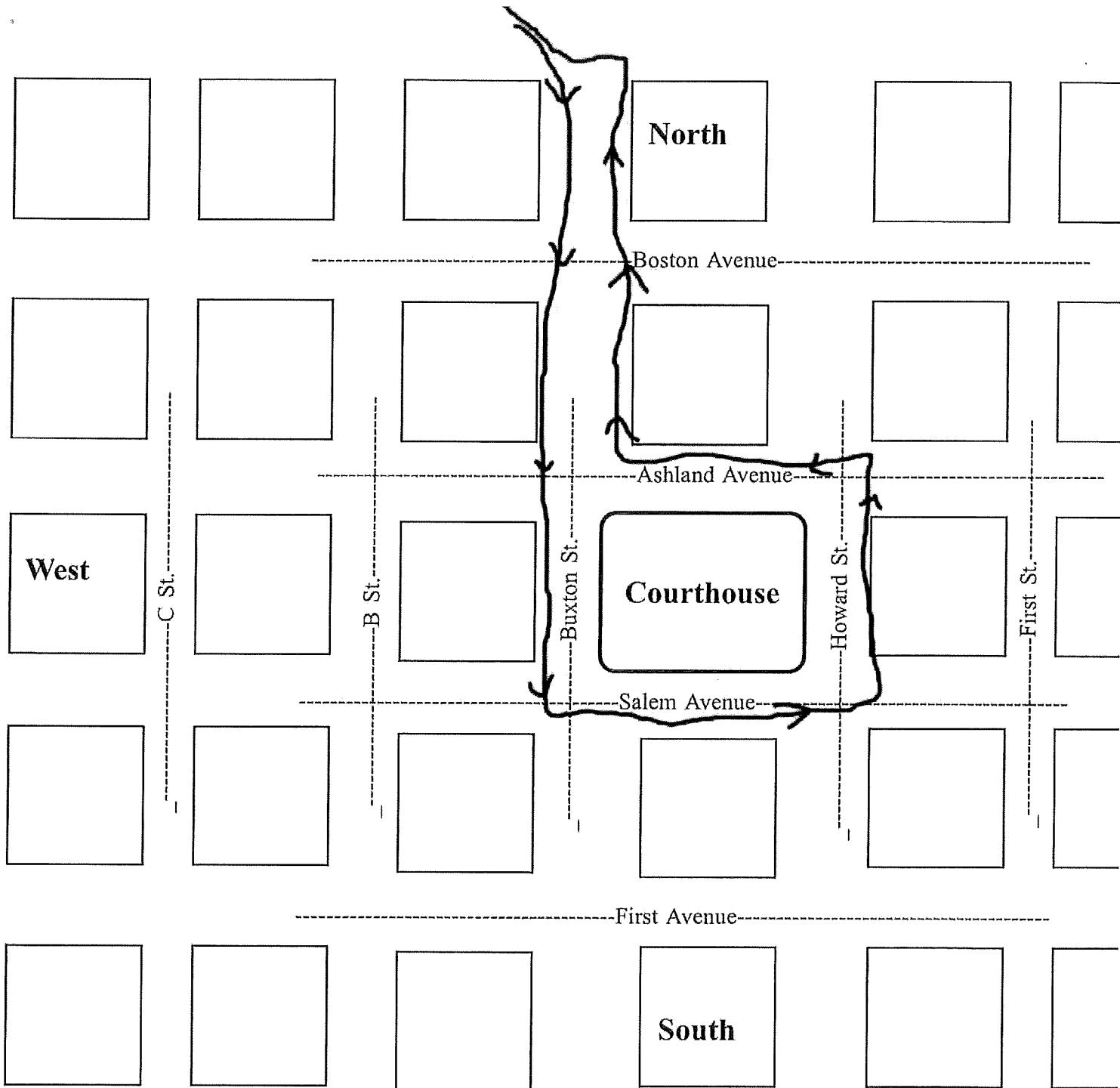
**110 North First Street, PO Box 299**

**Indianola, Iowa 50125**

**Phone: 515-961-9410 Fax: 515-961-9402**

**www.indianolaiowa.gov**

**E-Mail: [dbowlin@cityofindianola.com](mailto:dbowlin@cityofindianola.com)**



**Highway 92**

 direction of travel



**Information**

**Subject**

Noise permit for Mike Murphy - Indianola Classic Car and Truck Show and Shine

**Information**

In your packet is a noise permit application for Indianola Classic Car-Truck Show and Shine event which will be held every third Saturday of the month starting April 16, 2016 through September 17, 2016 from 4:00 p.m. - 9:00 p.m. This event will again be held in the Community Bank Parking Lot located at 1401 N. Jefferson and they will be using a CD player. Council approval is necessary since this permit is for multiple days. Staff has reviewed and approved. No complaints were received during last year's event.

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**Attachments**

Noise Permit

Date: 2/18/16

## Noise Permit Application

### For Indianola Classic Car & Truck Show & Shine

**Event Date: April 16, 2016 - September 17, 2016 (4:00 p.m. - 9:00 p.m.) Every 3<sup>rd</sup>  
Saturday of the month at the Community Bank's Parking Lot**

### Staff Recommendation

Attached is an noise permit application. Please review; add any comments you feel are necessary, such as concerns or other items to be considered regarding the request. Initial and date under either approval or disapproval.

**Approve**

**Disapprove**

Police Department – Dave Button

2/19/16 DIB

City Manager – Ryan Waller

2/22/16 RW

**Comments:**

Please return to Diana Bowlin by: ASAP

**Thank you for your time and consideration!**

Noise Event Application

2

Event Name: Indianola classic car and Truck Show & Shine  
 Date/Time of Event: APRIL 16 4-9 PM  
 Location of Event: Community Bank 1401 N Jefferson  
 Event Sponsor(s): LOTS

**Contact Information:**

Organization: \_\_\_\_\_  
 Contact Name: MIKE MURPHY  
 Address: 19995 80th  
 Telephone Number: 515-771-8966  
 Cell Phone Number: SAME  
 Fax Number: \_\_\_\_\_  
 Email Address: MIKES.PONTIAC@HOTMAIL.COM  
 Today's Date: 2-18-16

Anticipated Attendance: 75 Per Day \_\_\_\_\_ Total

**Event Information:**

Event Starts Date: APRIL 16 Time 4 Day of Week Saturday  
 Event Ends Date: SEPT 17 Time 9 Day of Week Saturday

The noise permit cannot extend past midnight.

**Previous Event Information**

Date of Event: \_\_\_\_\_ Time of Event: \_\_\_\_\_

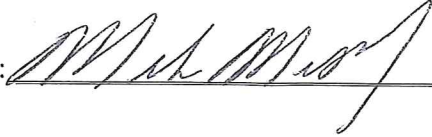
Please provide a map showing the event location and location of band/music, please specify: \_\_\_\_\_ Band \_\_\_\_\_ DJ \_\_\_\_\_ Other (please specify)

**RETURN NOISE APPLICATION TO:**  
 110 North First Street, PO Box 299  
 Indianola, Iowa 50125  
 Phone: 515-961-9410 Fax: 515-961-9402  
 www.indianolaiowa.gov  
 E-Mail: dbowlin@cityofindianola.com

Noise Event Application

3

APPLICANT SIGNATURE:



Late Fee:    Cash: \_\_\_\_\_    Check: \_\_\_\_\_    Received By: \_\_\_\_\_

OFFICE USE ONLY

<b>DATE RECEIVED:</b>				
	<b>Signature</b>	<b>Date</b>	<b>Approved</b>	<b>Denied</b>
Police Department:				
City Manager:				

**RETURN NOISE APPLICATION TO:**  
110 North First Street, PO Box 299  
Indianola, Iowa 50125  
Phone: 515-961-9410 Fax: 515-961-9402  
[www.indianolaiowa.gov](http://www.indianolaiowa.gov)  
E-Mail: [dbowlin@cityofindianola.com](mailto:dbowlin@cityofindianola.com)



# Indianola Classic Car & Truck Show & Shine



<https://www.facebook.com/IndianolaClassicCarAndTruckShowAndShine>

**50/50  
Drawings**



**Door  
Prizes**



**4-9pm**

**3rd Saturday of the month  
April thru September**

Community Bank's Parking Lot  
1401 North Jefferson Way (across from Wal-Mart)

**Sponsored By:**



**Indy 66**

**North-West**



**Soaring Crane**  
Acupuncture & Herbal Medicine



**Chumbley's**  
AUTO CARE



**DOWNEY  
TIRE PROS**  
Installing peace of mind™

**THEISEN'S**  
HOME • FARM • AUTO  
*More For you!*

Chamber of Commerce  
**Indianola**  
CONNECTING TO WHAT MATTERS



**COMMUNITY BANK**  
ESTABLISHED 1883

**Warren County Oil**

For questions  
call Mike Murphy  
@ 515.771.8966

\*No Entry Fee\*

**'Best Show South of Des Moines'**

All proceeds go  
to various local charities  
Music/Home Made Food  
Pop/Water



Warren County, IA

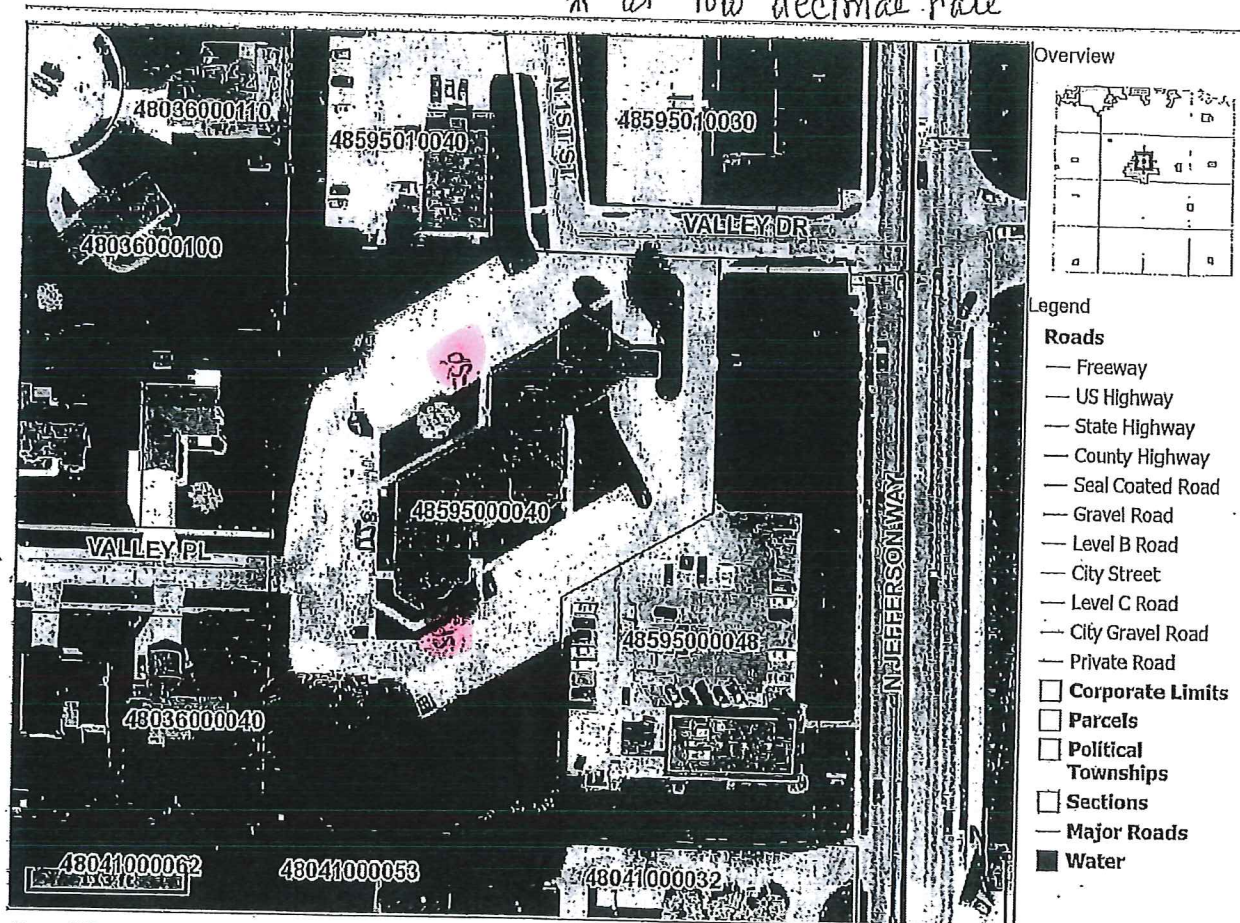
SP  
= speakers

DJs - on west side of Bldg  
speakers go on grass located on the  
northside and southside of Bldg facing to the east towards  
Hwy 65/6

beacon™

\* at low decimal rate

Date Created: 4/3/2012



Overview

Legend

**Roads**

- Freeway
- US Highway
- State Highway
- County Highway
- Seal Coated Road
- Gravel Road
- Level B Road
- City Street
- Level C Road
- City Gravel Road
- Private Road

☐ Corporate Limits

☐ Parcels

☐ Political  
Townships

☐ Sections

— Major Roads

☒ Water

Parcel ID	48036000340	Alternate ID n/a	Owner Address	TORMEY, EDMUND J/CONNIE L
Sec/Twp/Rng	24-76-24	Class		101 APPLE CIR DR
Property Address	101 APPLE CIR DR	Acreage		INDIANOLA, IA 50125
	INDIANOLA			
District	48300 - INDIANOLA CITY/INDIANOLA SCH			
Brief Tax Description	APPLE VALLEY ESTATES PLAT 2 LOT 34			
	(Note: Not to be used on legal documents)			

Last Data Upload: 4/3/2012 1:32:34 AM

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**Information**
**Subject**

Prior and final approval applications for urban revitalization designation

**Information**

The following comprise a list of prior and final applications for Urban Revitalization Designation. The paperwork is in order.

Prior

Indianola Iowa Lodging - 501 East Trail Ridge Avenue - Hotel - \$3,749,569

Final

Jerry's Homes - 1304 N. 6th Street - SFD - \$133,300

Jerry's Homes - 206 Rolling Vista Place - SFD - \$120,000

Jerry's Homes - 1310 N. 6th Street - SFD - \$133,300

Jerry's Homes - 602 E. Norwood Avenue - SFD - \$134,100

Jerry's Homes - 600 E. Norwood Avenue - SFD - \$151,600

Autumn Ridge Development - 400 S. 8th Ct. #55 - SFD - \$149,000

Jerry's Homes - 204 Rolling Vista Place - SFD - \$120,000

Jerry's Homes - 200 Rolling Vista Place - SFD - \$120,000

Aaron & Erin Freeberg - 409 R63 Hwy - SFD - \$219,900

NOTE: All SFD's have the first \$75,000 abated.

Below is a list of permits issued through February 29, 2016 and previous years.

	2016		2015		2014		2013		2012	
SFD	4	\$799,500 \$199,875	0	0	0	0	0	0	0	0
Duplexes	0	0	0	0	0	0	1	\$230,000	0	0
MFD	1	\$10,944,453	0	0	0	0	0	0	0	0
Add/Alt	4	\$40,960	2	\$23,500	1	\$35,500	4	\$25,400	3	\$63,000
Non-Residential			5	\$6,330,772	6	\$647,300	3	\$690,950	3	\$142,000
2		\$3,751,069								
Total	11	\$15,535,982	7	\$6,354,272	7	\$682,800	8	\$946,350	6	\$205,000

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**Attachments**

UR Apps

UR Apps 1

UR Apps 2

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
4 OR 5 YEAR (COMMERCIAL OR INDUSTRIAL):

☒ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Date 2/22/2016

☒ Prior Approval for Intended Improvements \_\_\_\_\_ Approval of Improvements Completed \_\_\_\_\_

Address of Property: 501 East Mail Ridge Avenue

Legal Description of Property: Lot 4 Summercrest Hills Plat 4

Title Holder or Contract Buyer: Indianola, Iowa Lodging

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial ☒ Vacant

Proposed Property Use: ☒ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental \_\_\_\_\_ Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition ☒ New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 71 Unit Hotel, pool, kitchen, breakfast area  
& elevator, 4 stories, 45,854 sq. ft.

Estimated or Actual Date of Completion: 7/2016

Estimated or Actual Value of Improvements: \$3,749,519

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant  
occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant	Date of Occupancy	Relocation Benefits

☒ Signed By: Michael O'Wendell

**FOR AGENCY USE ONLY:**

City Manager The above application is/is not in conformance with the requirements of the  
Urban Revitalization Plan for City of Indianola  
Relocation Benefits Paid N/A

City Manager \_\_\_\_\_ Date \_\_\_\_\_

Building Dept Construction Permit No.(s) 9 Date Issued 2/22/16 FINAL \_\_\_\_\_

Building Official \_\_\_\_\_

City Council Application approved/disapproved (reason if disapproved) \_\_\_\_\_

Indianola City Council \_\_\_\_\_ Date \_\_\_\_\_

County Assessor Present assessed value \_\_\_\_\_ Assessed value w/improvements \_\_\_\_\_

Eligible or non-eligible for tax abatement \_\_\_\_\_



X 3 Year Abatement \_\_\_\_\_ 5 Year Abatement \_\_\_\_\_ Date 2/23/16  
(please initial items below)

Signed By: 

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

☒ 3 Year Abatement ☐ 5 Year Abatement Date 2/23/16  
(please initial items below)

☐ Prior Approval for Intended Improvements ☒ Approval of Improvements Completed

Address of Property: 206 Rolling Vista Pl.

Legal Description of Property: Lot 14 Seaside Pointe

Title Holder or Contract Buyer: Jepp's Homes, Inc.

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: ☐ Residential ☐ Commercial ☐ Industrial ☒ Vacant

Proposed Property Use: ☒ Residential ☐ Commercial ☐ Industrial ☐ Vacant

☐ Rental ☒ Owner Occupied

Nature of Improvements: ☐ Addition ☒ New Construction ☐ General Improvements

DESCRIPTION: 1 story sfd - 1,684 sq ft. 3 bedrooms -

2 full baths - 2 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes ☐ No ☐

Attic space insulation rated R-44 or higher? Yes ☐ No ☐

125 M.P.H. lifetime shingle? Yes ☐ No ☐

Windows have minimum U factor of .31 or less or a low E rating? Yes ☐ No ☐

H.V.A.C. has a minimum 90% efficiency rating? Yes ☐ No ☐

Programmable Energy Star thermostat installed? Yes ☐ No ☐

All ductwork is taped and sealed? Yes ☐ No ☐

All appliances are Energy Star rated? Yes ☐ No ☐

A/C Unit with Minimum SEER rating of 14 Yes ☐ No ☐ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes ☐ No ☐ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes ☐ No ☐ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes ☐ No ☐

Faucets 2.0 GPM? Yes ☐ No ☐

Showers 2.0 GPM? Yes ☐ No ☐

Water closets 1.3 GPM or dual flush? Yes ☐ No ☐

Ductwork in unconditioned spaces all insulated? Yes ☐ No ☐

Four trees and six shrubs planted? Yes ☐ No ☐

Estimated or Actual Date of Completion: 2/12/16

Estimated or Actual Value of Improvements: \$120,000

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

Signed By: Or [Signature]

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

X 3 Year Abatement \_\_\_\_\_ 5 Year Abatement \_\_\_\_\_ Date 2/23/16  
(please initial items below)

\_\_\_\_\_ Prior Approval for Intended Improvements X Approval of Improvements Completed

Address of Property: 1310 North 16th Street

Legal Description of Property: Lot 6 Sunset Terrace Plat 4

Title Holder or Contract Buyer: Jump Homes Inc.

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial X Vacant

Proposed Property Use: X Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental X Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition X New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story sfd - 1,427 sq. ft. - 3 bedrooms - 2 full baths - 2 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

Attic space insulation rated R-44 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

125 M.P.H. lifetime shingle? Yes \_\_\_\_\_ No \_\_\_\_\_

Windows have minimum U factor of .31 or less or a low E rating? Yes \_\_\_\_\_ No \_\_\_\_\_

H.V.A.C. has a minimum 90% efficiency rating? Yes \_\_\_\_\_ No \_\_\_\_\_

Programmable Energy Star thermostat installed? Yes \_\_\_\_\_ No \_\_\_\_\_

All ductwork is taped and sealed? Yes \_\_\_\_\_ No \_\_\_\_\_

All appliances are Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

A/C Unit with Minimum SEER rating of 14 Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

Faucets 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Showers 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Water closets 1.3 GPM or dual flush? Yes \_\_\_\_\_ No \_\_\_\_\_

Ductwork in unconditioned spaces all insulated? Yes \_\_\_\_\_ No \_\_\_\_\_

Four trees and six shrubs planted? Yes \_\_\_\_\_ No \_\_\_\_\_

Estimated or Actual Date of Completion: 2/4/16

Estimated or Actual Value of Improvements: \$133,300

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

Signed By: [Signature]



APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

X 3 Year Abatement \_\_\_\_\_ 5 Year Abatement \_\_\_\_\_ Date 2/23/16  
(please initial items below)

\_\_\_\_\_ Prior Approval for Intended Improvements X Approval of Improvements Completed

Address of Property: 602 East Newwood Avenue

Legal Description of Property: Lot 5 Sunset Terrace Apt 2

Title Holder or Contract Buyer: Guys Homes, Inc.

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial X Vacant

Proposed Property Use: X Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental X Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition X New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 2 story sfd - 1,565 sq ft - 3 bedrooms -  
2 full baths - 1 partial bath - 3 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

Attic space insulation rated R-44 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

125 M.P.H. lifetime shingle? Yes \_\_\_\_\_ No \_\_\_\_\_

Windows have minimum U factor of .31 or less or a low E rating? Yes \_\_\_\_\_ No \_\_\_\_\_

H.V.A.C. has a minimum 90% efficiency rating? Yes \_\_\_\_\_ No \_\_\_\_\_

Programmable Energy Star thermostat installed? Yes \_\_\_\_\_ No \_\_\_\_\_

All ductwork is taped and sealed? Yes \_\_\_\_\_ No \_\_\_\_\_

All appliances are Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

A/C Unit with Minimum SEER rating of 14 Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

Faucets 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Showers 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Water closets 1.3 GPM or dual flush? Yes \_\_\_\_\_ No \_\_\_\_\_

Ductwork in unconditioned spaces all insulated? Yes \_\_\_\_\_ No \_\_\_\_\_

Four trees and six shrubs planted? Yes \_\_\_\_\_ No \_\_\_\_\_

Estimated or Actual Date of Completion: 2/12/16

Estimated or Actual Value of Improvements: \$134,100

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant  
occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

Signed By: [Signature]

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

X 3 Year Abatement \_\_\_\_\_ 5 Year Abatement \_\_\_\_\_ Date 2/23/16  
(please initial items below)

\_\_\_\_\_ Prior Approval for Intended Improvements X Approval of Improvements Completed

Address of Property: 600 East Newwood Avenue

Legal Description of Property: Lot 4 Sunset Terrace Plot 2

Title Holder or Contract Buyer: Jenup Homes, Inc.

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial X Vacant

Proposed Property Use: X Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental X Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition X New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 2 story sfd - 1,811 sq. ft. - 4 bedrooms -  
2 full baths - 1 partial bath - 3 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

Attic space insulation rated R-44 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

125 M.P.H. lifetime shingle? Yes \_\_\_\_\_ No \_\_\_\_\_

Windows have minimum U factor of .31 or less or a low E rating? Yes \_\_\_\_\_ No \_\_\_\_\_

H.V.A.C. has a minimum 90% efficiency rating? Yes \_\_\_\_\_ No \_\_\_\_\_

Programmable Energy Star thermostat installed? Yes \_\_\_\_\_ No \_\_\_\_\_

All ductwork is taped and sealed? Yes \_\_\_\_\_ No \_\_\_\_\_

All appliances are Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

A/C Unit with Minimum SEER rating of 14 Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

Faucets 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Showers 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Water closets 1.3 GPM or dual flush? Yes \_\_\_\_\_ No \_\_\_\_\_

Ductwork in unconditioned spaces all insulated? Yes \_\_\_\_\_ No \_\_\_\_\_

Four trees and six shrubs planted? Yes \_\_\_\_\_ No \_\_\_\_\_

Estimated or Actual Date of Completion: 2/12/16

Estimated or Actual Value of Improvements: \$ 151,600

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant  
occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant

Date of Occupancy

Relocation Benefits

Signed By: \_\_\_\_\_



APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

X 3 Year Abatement \_\_\_\_\_ 5 Year Abatement \_\_\_\_\_ Date 2/26/16  
(please initial items below)

\_\_\_\_\_ Prior Approval for Intended Improvements X Approval of Improvements Completed

Address of Property: 400 South 8<sup>th</sup> Ct. #55

Legal Description of Property: lot 3 The Meadows Plat 1

Title Holder or Contract Buyer: Autumn Ridge Development

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial X Vacant

Proposed Property Use: X Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental X Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition X New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story sfd - 1,404 sq ft - 2 bedrooms - 1 full bath - 1 partial bath - 2 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

Attic space insulation rated R-44 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

125 M.P.H. lifetime shingle? Yes \_\_\_\_\_ No \_\_\_\_\_

Windows have minimum U factor of .31 or less or a low E rating? Yes \_\_\_\_\_ No \_\_\_\_\_

H.V.A.C. has a minimum 90% efficiency rating? Yes \_\_\_\_\_ No \_\_\_\_\_

Programmable Energy Star thermostat installed? Yes \_\_\_\_\_ No \_\_\_\_\_

All ductwork is taped and sealed? Yes \_\_\_\_\_ No \_\_\_\_\_

All appliances are Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

A/C Unit with Minimum SEER rating of 14 Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

Faucets 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Showers 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Water closets 1.3 GPM or dual flush? Yes \_\_\_\_\_ No \_\_\_\_\_

Ductwork in unconditioned spaces all insulated? Yes \_\_\_\_\_ No \_\_\_\_\_

Four trees and six shrubs planted? Yes \_\_\_\_\_ No \_\_\_\_\_

Estimated or Actual Date of Completion: 2/26/16

Estimated or Actual Value of Improvements: \$149,000

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant

Date of Occupancy

Relocation Benefits

Signed By: \_\_\_\_\_

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

X 3 Year Abatement \_\_\_\_\_ 5 Year Abatement \_\_\_\_\_ Date 3/3/16  
(please initial items below)

\_\_\_\_\_ Prior Approval for Intended Improvements X Approval of Improvements Completed

Address of Property: 204 Rolling Vista Pl.

Legal Description of Property: Lot 13 Seaside Pointe

Title Holder or Contract Buyer: Jewell Homes, Inc.

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial X Vacant

Proposed Property Use: X Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental X Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition X New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story sfd - 1,641 sq ft. - 3 bedrooms -  
2 full baths - 2 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

Attic space insulation rated R-44 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

125 M.P.H. lifetime shingle? Yes \_\_\_\_\_ No \_\_\_\_\_

Windows have minimum U factor of .31 or less or a low E rating? Yes \_\_\_\_\_ No \_\_\_\_\_

H.V.A.C. has a minimum 90% efficiency rating? Yes \_\_\_\_\_ No \_\_\_\_\_

Programmable Energy Star thermostat installed? Yes \_\_\_\_\_ No \_\_\_\_\_

All ductwork is taped and sealed? Yes \_\_\_\_\_ No \_\_\_\_\_

All appliances are Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

A/C Unit with Minimum SEER rating of 14 Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

Faucets 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Showers 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Water closets 1.3 GPM or dual flush? Yes \_\_\_\_\_ No \_\_\_\_\_

Ductwork in unconditioned spaces all insulated? Yes \_\_\_\_\_ No \_\_\_\_\_

Four trees and six shrubs planted? Yes \_\_\_\_\_ No \_\_\_\_\_

Estimated or Actual Date of Completion: 3/2/16

Estimated or Actual Value of Improvements: 120,000

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

Signed By: [Signature]

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

X 3 Year Abatement \_\_\_\_\_ 5 Year Abatement \_\_\_\_\_ Date 3/3/16  
(please initial items below)

\_\_\_\_\_ Prior Approval for Intended Improvements X Approval of Improvements Completed

Address of Property: 200 Rolling Vista Pl.

Legal Description of Property: Lot 12 Seaside Pointe

Title Holder or Contract Buyer: Juys Homes, Inc.

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial X Vacant

Proposed Property Use: X Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental X Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition X New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story sfd - 1,124 sq. ft - 3 bedrooms -

2 full baths - 2 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

Attic space insulation rated R-44 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

125 M.P.H. lifetime shingle? Yes \_\_\_\_\_ No \_\_\_\_\_

Windows have minimum U factor of .31 or less or a low E rating? Yes \_\_\_\_\_ No \_\_\_\_\_

H.V.A.C. has a minimum 90% efficiency rating? Yes \_\_\_\_\_ No \_\_\_\_\_

Programmable Energy Star thermostat installed? Yes \_\_\_\_\_ No \_\_\_\_\_

All ductwork is taped and sealed? Yes \_\_\_\_\_ No \_\_\_\_\_

All appliances are Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

A/C Unit with Minimum SEER rating of 14 Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

Faucets 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Showers 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Water closets 1.3 GPM or dual flush? Yes \_\_\_\_\_ No \_\_\_\_\_

Ductwork in unconditioned spaces all insulated? Yes \_\_\_\_\_ No \_\_\_\_\_

Four trees and six shrubs planted? Yes \_\_\_\_\_ No \_\_\_\_\_

Estimated or Actual Date of Completion: 3/2/16

Estimated or Actual Value of Improvements: \$120,000

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

Signed By: [Signature]



APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

\_\_\_\_\_ 3 Year Abatement X 5 Year Abatement Date 3/3/16  
(please initial items below)

\_\_\_\_\_ Prior Approval for Intended Improvements X Approval of Improvements Completed

Address of Property: 409 R-63 Hwy.

Legal Description of Property: lot 7 Wesley Corners

Title Holder or Contract Buyer: Aaron & Erin Quoberg

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial X Vacant

Proposed Property Use: X Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental X Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition X New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story sfd - 1,960 sq. ft. 3 bedrooms -  
3 full baths - 3 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher?	Yes <u>/</u>	No _____
Attic space insulation rated R-44 or higher?	Yes <u>/</u>	No _____
125 M.P.H. lifetime shingle?	Yes <u>/</u>	No _____
Windows have minimum U factor of .31 or less or a low E rating?	Yes <u>/</u>	No _____
H.V.A.C. has a minimum 90% efficiency rating?	Yes <u>/</u>	No _____
Programmable Energy Star thermostat installed?	Yes <u>/</u>	No _____
All ductwork is taped and sealed?	Yes <u>/</u>	No _____
All appliances are Energy Star rated?	Yes <u>/</u>	No _____

A/C Unit with Minimum SEER rating of 14 Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes 640 No \_\_\_\_\_ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

Faucets 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Showers 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Water closets 1.3 GPM or dual flush? Yes \_\_\_\_\_ No \_\_\_\_\_

Ductwork in unconditioned spaces all insulated? Yes \_\_\_\_\_ No \_\_\_\_\_

Four trees and six shrubs planted? Yes \_\_\_\_\_ No \_\_\_\_\_

Estimated or Actual Date of Completion: 3/2/16

Estimated or Actual Value of Improvements: \$219,900

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant	Date of Occupancy	Relocation Benefits
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Signed By: Ry

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**Information**

**Subject**

Claims on the computer printout for March 7, 2016

**Information**

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**Attachments**

Claims

Vendor Report

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
<b>GENERAL FUND</b>				
911 ETC INC	001-6200-63730	911 MONTHLY ACCESS CHARGE	02/29/2016	10.82
911 ETC INC	001-1700-63730	911 MONTHLY ACCESS CHARGE	02/29/2016	2.50
AHLERS & COONEY P.C.	001-6500-64110	COLLECTIVE BARGAINING	02/25/2016	1,041.83
AIR-CON MECHANICAL CORP.	001-6500-63410	QTR AGREEMENT	02/17/2016	1,206.00
AIR-CON MECHANICAL CORP.	001-6500-63410	CHECK BOILER #2	02/24/2016	101.15
BOB'S CUSTOM TROPHIES	001-6200-64990	NAME PLATE/HOLDER	02/24/2016	16.50
BRICK GENTRY P.C.	001-6500-64110	20303.001 LEGAL SERVICES	02/25/2016	1,650.00
BRICK GENTRY P.C.	001-6500-64110	20303.004 LEGAL SERVICES	02/25/2016	630.00
CITY OF INDIANOLA - UTILITY	001-6500-63710	UTILITIES	03/01/2016	2,159.46
CITY OF INDIANOLA - UTILITY	001-2300-63710	UTILITIES	03/01/2016	15,942.70
DES MOINES WATER WORKS	001-6200-65080	JANUARY BILLING & INSERTS	02/10/2016	3,137.61
DOCUMENT DESTRUCTION	001-6500-64990	SHRED/RECYCLING	01/22/2016	77.08
DOCUMENT DESTRUCTION	001-6500-64990	SHRED/RECYCLING	02/05/2016	81.88
INFOMAX OFFICE SYSTEMS IN	001-1700-63410	COPIER CONTRACT	02/15/2016	.14
INFOMAX OFFICE SYSTEMS IN	001-6200-63400	COPIER CONTRACT	02/15/2016	792.04
INFOMAX OFFICE SYSTEMS IN	001-6150-63400	COPIER CONTRACT	02/15/2016	.62
INFOMAX OFFICE SYSTEMS IN	001-1700-64990	PRINTER/COPIER LEASE CHARGES	02/22/2016	215.09
INFOMAX OFFICE SYSTEMS IN	001-6200-63400	REPAIR DUPLO V-580	02/12/2016	148.50
INTEGRIVault	001-6500-64990	OFFSITE BACKUP JANUARY	02/01/2016	250.00
IOWA ASSOC OF MUN UTILITIE	001-6200-62300	JANUARY 2016 TRAINING	01/29/2016	130.88
IOWA ASSOC OF MUN UTILITIE	001-1700-62300	JANUARY 2016 TRAINING	01/29/2016	49.08
IOWA MUN FINANCE ASSOC	001-6200-62100	ANNUAL DUES	02/23/2016	50.00
JOHNSON, MICHELLE	001-6500-64990	MEETINGS/COMMUNICATIONS	02/23/2016	562.50
KOSMAN CLEANING CREW LLC	001-6500-64090	2ND HALF OF FEB	02/29/2016	2,167.00
MAHASKA COMMUNICATION G	001-6210-64990	INTERNET	02/01/2016	65.97
MAHASKA COMMUNICATION G	001-1700-63730	TELEPHONE	02/01/2016	19.20
MAHASKA COMMUNICATION G	001-6200-63730	TELEPHONE	02/01/2016	83.22
MID AMERICAN ENERGY CO.	001-6500-63710	74080-22010	02/25/2016	1,545.63
MID AMERICAN ENERGY CO.	001-6500-63710	N HWY 65/69 ENTRANCE SIGN	02/22/2016	16.53
MID AMERICAN ENERGY CO.	001-2300-63710	26321-30003 ST LIGHTING	02/18/2016	154.78
MILLER ELECTRIC SERVICES	001-1700-65070	ARC FAULT TESTER	02/09/2016	361.50
NOLASOFT DEVELOPMENT	001-6210-64190	MAILBOX RESTORE	02/09/2016	120.00
O'KEEFE ELEVATOR CO.	001-6500-63100	MAINTENANCE	03/01/2016	294.29
SHULL, DOUG	001-6500-64990	TREASURER CONTRACT	02/24/2016	83.33
SIMPSON COLLEGE	001-6500-65990	ROOM RENT & SECURITY FOR AWARDS BANQUET	02/16/2016	250.00
T.R.M. DISPOSAL LLC	001-6500-64090	ACCT #1506	02/24/2016	79.00
TELRITE CORPORATION	001-6150-63730	LONG DISTANCE SERVICE	02/22/2016	1.96
TELRITE CORPORATION	001-6200-63730	LONG DISTANCE SERVICE	02/22/2016	16.26
TELRITE CORPORATION	001-6210-63730	LONG DISTANCE SERVICE	02/22/2016	12.93
TELRITE CORPORATION	001-1700-63730	LONG DISTANCE SERVICE	02/22/2016	13.22
TIM MC CONNELL PHOTOGRAP	001-6100-64990	COUNCIL PICTURE	01/27/2016	198.00
U.S. BANK	001-6210-67240	iPAD FILEBROWSER APP	02/08/2016	5.99
UNUM LIFE INSURANCE CO OF	001-6250-61550	LIFE, AD&D AND LTD INSURANCE	03/01/2016	115.00
UNUM LIFE INSURANCE CO OF	001-1700-61550	LIFE, AD&D AND LTD INSURANCE	03/01/2016	88.67
UNUM LIFE INSURANCE CO OF	001-6150-61550	LIFE, AD&D AND LTD INSURANCE	03/01/2016	40.95
UNUM LIFE INSURANCE CO OF	001-6210-61550	LIFE, AD&D AND LTD INSURANCE	03/01/2016	55.17
UNUM LIFE INSURANCE CO OF	001-6200-61550	LIFE, AD&D AND LTD INSURANCE	03/01/2016	212.85
VERIZON WIRELESS	001-6200-63730	WIRELESS FOR SPARE LAPTOP	01/26/2016	20.01
WALLER, RYAN	001-6150-63730	CELL PHONE 1/9/16 - 2/8/16	02/22/2016	75.00
YOUR CLEAR NEXT STEP	001-6500-64990	COACHING - SINIKKA WAUGH	02/22/2016	712.50
Total GENERAL FUND:				35,065.34
<b>POLICE FUND</b>				
911 ETC INC	011-1100-63730	911 MONTHLY ACCESS CHARGE	02/29/2016	15.00
AUBERT'S TOWING	011-1100-64860	TOWING - 2016-066003	02/24/2016	80.00
BERNIE LOWE & ASSOCIATES I	011-1100-64120	411 MED CLAIM	02/16/2016	211.72

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
BUTTREY, CAITLYN	011-1100-66990	REFUND PMT S/BE WARREN CO CLERK OF COURT	03/02/2016	127.50
CITY OF DES MOINES	011-1100-62300	TRAINING	02/19/2016	250.00
DES MOINES STAMP MFG	011-1100-61810	INIFORMS	02/16/2016	28.00
DOWNEY TIRE SERVICE	011-1100-63320	VEHICLE REPAIR	02/26/2016	23.45
INFOMAX OFFICE SYSTEMS IN	011-1100-64990	COPIER	02/03/2016	87.19
IOWA ASSOC OF MUN UTILITIE	011-1100-62300	JANUARY 2016 TRAINING	01/29/2016	392.95
JESS' LOCK AND KEY	011-1100-67260	BUILDING - REPAIR	02/05/2016	65.00
JG'S OLD FURNITURE SYSTEM	011-1100-63400	USED FURNITURE	02/11/2016	769.80
JG'S OLD FURNITURE SYSTEM	011-1100-63100	USED FURNITURE	02/11/2016	1,900.00
KIYA KODA HUMANE SOCIETY	011-1100-64137	HUMANE SOCIETY CONTRACT - MARCH 2016	03/01/2016	2,412.74
MAHASKA COMMUNICATION G	011-1100-63730	INTERNET	02/01/2016	21.99
MAHASKA COMMUNICATION G	011-1100-63730	TELEPHONE	02/01/2016	115.22
MC COY HARDWARE INC	011-1100-65060	SUPPLIES	02/08/2016	45.67
MC COY HARDWARE INC	011-1100-65060	SUPPLIES	02/09/2016	14.38
MC COY HARDWARE INC	011-1100-65060	SUPPLIES	02/11/2016	4.04
MEDTRAK SERVICES	011-1100-64120	411 RX	02/15/2016	54.53
MID AMERICAN ENERGY CO.	011-1100-67260	HEAT - BUILDING	02/23/2016	156.91
NOBLE FORD-MERCURY	011-1100-63320	VEHICLE REPAIR - CAR 35	02/12/2016	1,413.55
NOLASOFT DEVELOPMENT	011-1100-64990	MAILBOX RESTORE	02/09/2016	60.00
O'REILLY AUTO PARTS	011-1100-65060	SUPPLIES	02/05/2016	11.99
SHER, BRIAN	011-1100-63730	CELL PHONE 01/23/16 - 02/22/16	02/22/2016	50.00
STORM, DAVID	011-1100-66990	OVERPAYMENT PT #69292/#69293	03/02/2016	10.00
T.R.M. DISPOSAL LLC	011-1100-67260	GARBAGE - BUILDING ACCT #159	02/24/2016	15.00
TELRITE CORPORATION	011-1100-63730	LONG DISTANCE SERVICE	02/22/2016	15.23
UNUM LIFE INSURANCE CO OF	011-1100-61550	LIFE, AD&D AND LTD INSURANCE	03/01/2016	554.32
VERIZON WIRELESS	011-1100-63730	DATA	02/15/2016	281.03
Total POLICE FUND:				9,187.21
<b>FIRE FUND</b>				
911 ETC INC	015-1500-63730	911 MONTHLY ACCESS CHARGE	02/29/2016	9.17
CARPENTER UNIFORM CO	015-1500-61810	UNIFORMS	02/09/2016	125.78
CITY OF INDIANOLA - UTILITY	015-1500-63710	UTILITIES	02/29/2016	27.87
CITY OF INDIANOLA - UTILITY	015-1500-63710	UTILITIES	03/01/2016	200.00
CITY OF INDIANOLA - UTILITY	015-1500-63710	UTILITIES - PD/FIRE BLDG	02/29/2016	106.00
GRIMMS ORTHOPEDICS	015-1500-65070	INDUSTRIAL SEWING/STRAPS	01/07/2016	574.00
INFOMAX OFFICE SYSTEMS IN	015-1500-64990	COPIER CONTRACT	02/15/2016	19.04
INFOMAX OFFICE SYSTEMS IN	015-1500-64990	PRINTING CONTRACT	02/25/2016	82.60
MAHASKA COMMUNICATION G	015-1500-63730	INTERNET	02/01/2016	21.99
MAHASKA COMMUNICATION G	015-1500-63730	TELEPHONE	02/01/2016	70.41
MID AMERICAN ENERGY CO.	015-1500-63710	UTILITIES	02/23/2016	156.91
MID AMERICAN ENERGY CO.	015-1500-63710	UTILITIES	02/23/2016	10.00
SANDRY FIRE SUPPLY LLC	015-1500-63415	MICE KIT MOUNTING BRACKETS	02/12/2016	361.36
TELRITE CORPORATION	015-1500-63730	LONG DISTANCE SERVICE	02/22/2016	16.44
U.S. CELLULAR	015-1500-63730	CELL PHONE	02/12/2016	48.55
UNUM LIFE INSURANCE CO OF	015-1500-61550	LIFE, AD&D AND LTD INSURANCE	03/01/2016	58.28
VERIZON WIRELESS	015-1500-63730	330 LAPTOP/330 CELL	01/26/2016	50.66
Total FIRE FUND:				1,939.06
<b>AMBULANCE FUND</b>				
A-CHECK GLOBAL	016-1600-64990	BACKGROUND CHECKS	12/30/2015	69.00
AIRGAS USA LLC	016-1600-65070	OXYGEN	02/08/2016	61.67
AIRGAS USA LLC	016-1600-65070	OXYGEN	02/22/2016	61.67
INFOMAX OFFICE SYSTEMS IN	016-1600-63400	COPIER CONTRACT	02/15/2016	45.02
IOWA ASSOC OF MUN UTILITIE	016-1600-62300	JANUARY 2016 TRAINING	01/29/2016	16.36
IOWA MEDICAID ENTERPRISE	016-1600-66990	OVERPAYMENT	02/19/2016	42.34
KLOCKE'S EMERGENCY VEHIC	016-1600-65050	WARNING LIGHTS & COAX CABLES	02/10/2016	1,119.00

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
LEMMON, KARI	016-1600-66990	OVERPAYMENT	02/19/2016	34.80
MAHASKA COMMUNICATION G	016-1600-63730	TELEPHONE	02/01/2016	28.68
MOTOROLA SOLUTIONS	016-1600-65039	MEDIC RADIO	02/24/2016	3,937.76
PHILIPS MEDICAL CAPITAL	016-1600-67245	MONITOR CONTRACT	02/06/2016	1,348.11
TELRITE CORPORATION	016-1600-63730	LONG DISTANCE SERVICE	02/22/2016	.81
UNUM LIFE INSURANCE CO OF	016-1600-61550	LIFE, AD&D AND LTD INSURANCE	03/01/2016	250.16
VERIZON WIRELESS	016-1600-63730	EMS CELL PHONES	01/26/2016	274.64
WREEVES AND ASSOCIATES I	016-1600-63410	SIREN DRIVERS	02/11/2016	355.20
Total AMBULANCE FUND:				7,645.22
<b>LIBRARY FUND</b>				
911 ETC INC	041-4100-63730	911 MONTHLY ACCESS CHARGE	02/29/2016	9.17
BLACKSTONE AUDIO INC	041-4100-65021	CREDIT - BOOKS ON CD	02/05/2016	284.50-
BLACKSTONE AUDIO INC	041-4100-65021	BOOKS ON CD	12/29/2015	384.50
IOWA ASSOC OF MUN UTILITIE	041-4100-62300	JANUARY 2016 TRAINING	01/29/2016	81.80
MAHASKA COMMUNICATION G	041-4100-63730	TELEPHONE	02/01/2016	70.41
MAHASKA COMMUNICATION G	041-4100-63730	INTERNET	02/01/2016	21.99
TELRITE CORPORATION	041-4100-63730	LONG DISTANCE SERVICE	02/22/2016	7.74
THOMPSON, MYLISA	041-4100-61440	WELLNESS 9/10/15 - 3/9/16	02/10/2016	150.00
UNUM LIFE INSURANCE CO OF	041-4100-61550	LIFE, AD&D AND LTD INSURANCE	03/01/2016	99.33
Total LIBRARY FUND:				540.44
<b>PARK &amp; RECREATION FUND</b>				
911 ETC INC	042-4300-63730	911 MONTHLY ACCESS CHARGE	02/29/2016	4.17
911 ETC INC	042-4200-63730	911 MONTHLY ACCESS CHARGE	02/29/2016	13.33
ACTIVE NETWORK LLC	042-4200-64190	50% TOTAL SERVICE COSTS	01/31/2016	6,886.00
AGRILAND FS INC	042-4300-65200	PARKS - SPRAY PRODUCT	02/10/2016	2,551.59
AGRILAND FS INC	042-4400-65072	SOCCER - SPRAY PRODUCT	02/10/2016	276.50
AGRILAND FS INC	042-4400-65072	SOFTBALL - SPRAY PRODUCT	02/10/2016	388.66
BARRY, DIANA	042-4400-66990	REFUND - CLASS CANCELLED	02/26/2016	10.00
BRUNIA, TERESA	042-4400-66990	REFUND - SOFTBALL	02/10/2016	68.00
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - MEMORIAL	02/29/2016	42.64
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - BARKER	02/29/2016	27.25
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - PICKARD	02/29/2016	83.99
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - MCCORD	02/29/2016	22.00
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - DOWNEY	02/29/2016	34.13
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - SHOP	02/29/2016	221.24
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - TRAIL	02/29/2016	22.00
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES YOUTH SOFTBALL	02/29/2016	82.20
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - MOATS	02/22/2016	28.02
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - BUXTON	02/29/2016	123.31
CONTINENTAL RESEARCH CR	042-4300-65071	ACTION CHAIN CLEANER	02/12/2016	233.00
CR SERVICES	042-4400-65070	TRASH BAGS	02/16/2016	35.42
DUST PROS JANITORIAL	042-4400-64090	ACTIVITY CENTER CLEANING - FEB 2016	02/23/2016	1,562.00
HENRY, D. LYNN	042-4400-64250	YOUTH BB OFFICIAL	02/16/2016	90.00
HY-VEE	042-4400-64205	KIDS COOK INSTRUCTION	02/10/2016	100.00
IA DEPT OF INSPECTIONS/APP	042-4400-64200	FOOD PERMIT - SOFTBALL	02/29/2016	114.50
INDIANOLA COMM. SCHOOLS	042-4400-65070	ZONE SNACKS	02/16/2016	1,666.71
INDOFF INCORPORATED	042-4200-65060	PAPER PADS, CORRECTION TAPE & INK CARTRIDGE	02/26/2016	60.56
INDOFF INCORPORATED	042-4200-65070	PRINTER CARTRIDGE	02/11/2016	77.73
INFOMAX OFFICE SYSTEMS IN	042-4200-65060	COPIES	02/15/2016	119.60
IOWA ASSOC OF MUN UTILITIE	042-4200-62300	JANUARY 2016 TRAINING	01/29/2016	114.52
JESS' LOCK AND KEY	042-4400-63100	DEADBOLT	02/01/2016	110.00
JIM'S JOHNS	042-4300-64090	KYBO	02/02/2016	40.00
LATHROP, LISA	042-4400-66990	REFUND - TKD	02/10/2016	33.00
MAD SCIENCE OF IOWA	042-4400-64205	MAD SCIENCE WORKSHOPS	02/12/2016	672.00

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
MAHASKA COMMUNICATION G	042-4400-63730	TELEPHONE	02/01/2016	57.36
MAHASKA COMMUNICATION G	042-4300-63730	TELEPHONE	02/01/2016	32.00
MAHASKA COMMUNICATION G	042-4200-63730	TELEPHONE	02/01/2016	96.00
MAHASKA COMMUNICATION G	042-4400-63730	TELEPHONE	02/01/2016	6.40
MAHASKA COMMUNICATION G	042-4200-63730	INTERNET	02/01/2016	21.99
MID AMERICAN ENERGY CO.	042-4300-63710	FUEL HEAT	02/23/2016	301.57
MID AMERICAN ENERGY CO.	042-4400-63710	ACTIVITY CENTER UTILITIES	02/23/2016	353.95
MINKS, KENDRA	042-4400-66990	REFUND - BABYSITTING CLINIC	02/24/2016	22.00
PARK, KRIS	042-4400-64250	YOUTH BB OFFICIAL	02/16/2016	72.00
SAHNER, CHRISTOPHER	042-4400-64250	YOUTH BB OFFICIAL	02/16/2016	48.00
SELLERS, GLENDA	042-4400-66990	REFUND - CLASS CENCELLED	02/26/2016	10.00
U.S. CELLULAR	042-4300-63730	CELL PHONE - 2	02/12/2016	88.79
UNUM LIFE INSURANCE CO OF	042-4300-61550	LIFE, AD&D AND LTD INSURANCE	03/01/2016	161.75
UNUM LIFE INSURANCE CO OF	042-4200-61550	LIFE, AD&D AND LTD INSURANCE	03/01/2016	71.91
UNUM LIFE INSURANCE CO OF	042-4400-61550	LIFE, AD&D AND LTD INSURANCE	03/01/2016	20.33
VAN WALL EQUIPMENT	042-4300-65051	TAIL LIGHT JD 6110	02/19/2016	22.50
WAL-MART STORES INC.	042-4400-65070	PUNCH DD DATE NIGHT	01/29/2016	10.26

Total PARK &amp; RECREATION FUND:

17,310.88

**POOL (MEMORIAL) FUND**

911 ETC INC	045-4500-63730	911 MONTHLY ACCESS CHARGE	02/29/2016	1.67
IA DEPT OF PUBLIC HEALTH	045-4500-64200	2016 FACILITY REGISTRATION RENEWAL	02/01/2016	140.00
IA DEPT OF PUBLIC HEALTH	045-4500-64200	POOL HEATER PERMIT APPLICATION FEE	02/01/2016	250.00
MAHASKA COMMUNICATION G	045-4500-63730	TELEPHONE	02/01/2016	12.80
PLEVA MECHANICAL	045-4500-63100	REMOVAL OF EXISTING HEATER & INSTALL OF NEW GAS BUR	02/19/2016	33,680.00

Total POOL (MEMORIAL) FUND:

34,084.47

**ROAD USE TAX FUND**

911 ETC INC	110-2100-63730	911 MONTHLY ACCESS CHARGE	02/29/2016	1.67
AHLERS & COONEY P.C.	110-2100-64900	COLLECTIVE BARGAINING	02/25/2016	1,041.83
B & F FASTENER SUPPLY CO	110-2100-63320	ALL-THREAD	02/17/2016	7.35
BARCO MUNICIPAL PROD INC	110-2100-65074	SIGN MATERIALS	02/18/2016	806.61
CENTURYLINK	110-2100-63730	TRAFFIC SIGNALS	02/22/2016	47.47
CINTAS FIRST AID & SAFETY	110-2100-65500	MEDICAL SUPPLIES	02/11/2016	51.41
CITY OF INDIANOLA - UTILITY	110-2100-63710	UTILITIES	02/29/2016	513.14
CONTINENTAL RESEARCH CR	110-2100-63320	REPAIR PATCHES	02/12/2016	196.00
GRIMES ASPHALT & PAVING	110-2100-65073	COLD MIX	02/27/2016	1,238.08
HALLETT MATERIALS	110-2500-65070	SKID SAND	02/06/2016	883.14
HALLETT MATERIALS	110-2500-65070	SKID SAND	02/13/2016	582.65
HALLETT MATERIALS	110-2500-65070	SKID SAND	02/13/2016	440.90
HALLETT MATERIALS	110-2500-65070	SKID SAND	02/20/2016	1,036.37
IOWA PRISON INDUSTRIES	110-2100-65074	SIGN BLANKS	02/12/2016	820.80
MAHASKA COMMUNICATION G	110-2100-63730	TELEPHONE	02/01/2016	12.80
MAHASKA COMMUNICATION G	110-2100-64900	INTERNET	02/01/2016	21.99
MID AMERICAN ENERGY CO.	110-2100-63710	FUEL HEAT	02/23/2016	273.64
MOMAR	110-2100-65076	SAW BLADES	02/23/2016	367.55
O'REILLY AUTO PARTS	110-2100-63320	FILTERS	02/19/2016	80.25
O'REILLY AUTO PARTS	110-2100-63320	FILTERS	02/25/2016	28.91
O'REILLY AUTO PARTS	110-2100-63320	FILTERS	02/25/2016	76.56
PIERCE BROTHERS REPAIR	110-2500-63320	PLOW REPAIRS	02/16/2016	52.00
PIERCE BROTHERS REPAIR	110-2500-63320	PLOW REPAIRS	02/11/2016	218.00
TITAN MACHINERY	110-2100-63320	KEY'S	02/10/2016	17.78
U.S. CELLULAR	110-2100-63730	CELL PHONE -3	02/12/2016	152.75
UNUM LIFE INSURANCE CO OF	110-2100-61550	LIFE, AD&D AND LTD INSURANCE	03/01/2016	270.50
WASTE MANAGEMENT OF IOW	110-2100-64090	TRASH MAR 2016	03/01/2016	32.00

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
Total ROAD USE TAX FUND:				9,214.33
<b>YMCA MAINTENANCE OBLIGATIONS</b>				
MARK PUTNEY ENTERPRISES	115-6150-64990	SNOW/ICE REMOVAL YMCA 1/19/16 - 2/14/16	02/18/2016	4,515.00
Total YMCA MAINTENANCE OBLIGATIONS:				4,515.00
<b>LIBRARY SPECIAL REVENUE FUND</b>				
BLACKSTONE AUDIO INC	141-4100-65020	BOOK ON CD	12/29/2015	50.00
Total LIBRARY SPECIAL REVENUE FUND:				50.00
<b>PARK &amp; REC SPECIAL REV FUND</b>				
PETTY CASH-RECREATION	142-4615-65992	KEY CARD - ANDERSON	02/16/2016	20.00
PETTY CASH-RECREATION	142-4615-65992	KEY CARD - BLANCHARD	02/22/2016	25.00
PETTY CASH-RECREATION	142-4615-65992	KEY CARD - MUTCHLER	02/23/2016	43.50
PETTY CASH-RECREATION	142-4615-65992	KEY CARD - GARRETT	02/26/2016	25.00
PETTY CASH-RECREATION	142-4615-65992	KEY CARD - HEADLEE	02/26/2016	25.00
U.S. BANK	142-4630-65070	LANYARDS FOR DOG PARK	02/08/2016	49.70
Total PARK & REC SPECIAL REV FUND:				188.20
<b>VEHICLE RESERVE FUND</b>				
NOBLE FORD-MERCURY	190-9300-67100	VEHICLE	02/25/2016	23,752.74
Total VEHICLE RESERVE FUND:				23,752.74
<b>CP--CAF FUND</b>				
CITY OF INDIANOLA - UTILITY	344-4400-67805	UTILITIES	02/29/2016	44.00
Total CP--CAF FUND:				44.00
<b>SEWER FUND</b>				
911 ETC INC	610-8300-63730	911 MONTHLY ACCESS CHARGE	02/29/2016	6.67
AHLERS & COONEY P.C.	610-8300-64900	COLLECTIVE BARGAINING	02/25/2016	1,041.84
BREEDEN, ED	610-8300-61440	WELLNESS 7/15/15 - 3/14/16	02/17/2016	200.00
CENTURYLINK	610-8300-63730	PHONE	02/16/2016	32.82
CHAMNESS TECHNOLOGY INC	610-8350-64990	SLUDGE HAULING	02/26/2016	22,971.20
CINTAS FIRST AID & SAFETY	610-8300-64990	MED CABINET/AED CHECK	02/11/2016	55.45
CINTAS FIRST AID & SAFETY	610-8300-64990	AED PATCHES	02/26/2016	81.90
CITY OF INDIANOLA - UTILITY	610-8325-63710	UTILITIES	02/29/2016	5,992.71
CITY OF INDIANOLA - UTILITY	610-8350-63710	UTILITIES	02/29/2016	11,343.88
CRYSTAL CLEAR WATER CO	610-8350-65012	DI WATER FOR LAB	02/22/2016	15.00
DOERING PROPERTIES LLC	610-8300-66989	I & I REIMB - 907 SCOTT FELTON RD	02/22/2016	562.50
GRAVES, RICK	610-8300-61810	CLOTHING ALLOWANCE (PANTS)	02/15/2016	123.03
GRAVES, RICK	610-8300-62300	MEALS	02/19/2016	68.06
IA-AWWA	610-8300-62300	REGION 5 MEETING	02/11/2016	40.00
IAWEA	610-8300-62300	REGION V MEETING RICK, NORM & TY	02/29/2016	120.00
INFOMAX OFFICE SYSTEMS IN	610-8300-64990	COPIER	02/22/2016	201.22
INTERSTATE POWER SYSTEM	610-8325-65072	PLAINVIEW GEN MAINT	02/19/2016	731.14
INTERSTATE POWER SYSTEM	610-8325-65072	NORTH PLANT GEN MAINT	02/19/2016	1,249.88
INTERSTATE POWER SYSTEM	610-8325-63410	MORLOCK GEN MAINT	02/19/2016	808.91
INTERSTATE POWER SYSTEM	610-8325-65072	N65/69 GEN MAINT	02/19/2016	614.33
INTERSTATE POWER SYSTEM	610-8325-65072	QUAIL MD GEN MAINT	02/19/2016	511.84
INTERSTATE POWER SYSTEM	610-8325-65072	MCCORD GEN MAINT	02/19/2016	777.76
INTERSTATE POWER SYSTEM	610-8325-65072	WESLEY GEN MAINT	02/19/2016	448.46
INTERSTATE POWER SYSTEM	610-8325-65072	SOUTH PLANT GEN MAINT	02/19/2016	736.87

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
IOWA ASSOC OF MUN UTILITIE	610-8300-62300	ANNUAL W/WW CONFERENCE RICK, NORM, TY	11/17/2015	525.00
IOWA ONE CALL	610-8300-64990	LOCATES	02/08/2016	47.70
JETCO INC	610-8350-63410	REPAIR PLANT CONTROL BREAKER	02/17/2016	381.20
MAHASKA COMMUNICATION G	610-8300-63730	TELEPHONE	02/01/2016	51.21
MAHASKA COMMUNICATION G	610-8300-64990	INTERNET	02/01/2016	21.99
METHODIST OCCUPATIONAL H	610-8300-64120	RANDOM DOT SCREEN	01/29/2016	53.00
MID AMERICAN ENERGY CO.	610-8325-63710	07741-18004 65/69 LIFT	02/18/2016	83.68
MID AMERICAN ENERGY CO.	610-8325-63710	08701-24006 QUAIL MDWS LIFT	02/23/2016	63.69
MID AMERICAN ENERGY CO.	610-8325-63710	09750-87035 WESLEY LIFT	02/18/2016	52.09
MOMAR	610-8325-65072	CLEANING SUPPLIES AND FREIGHT	02/29/2016	162.42
NORTH CENTRAL LABS OF WIS	610-8350-65012	LAB SUPPLIES	02/05/2016	308.54
QUALITY PLUMBING	610-8350-63100	NEW MOTOR AND LABOR FOR HEADWORKS MAU	01/27/2016	2,653.97
T.R.M. DISPOSAL LLC	610-8350-64990	ACCT #583 - TRASH - NORTH PLANT	02/24/2016	96.00
T.R.M. DISPOSAL LLC	610-8325-64990	ACCT #583 - TRASH - SOUTH PLANT	02/24/2016	49.00
TELRITE CORPORATION	610-8300-63730	LONG DISTANCE SERVICE	02/22/2016	4.95
U.S. CELLULAR	610-8300-63730	CELL PHONE - 2	02/12/2016	85.19
UNUM LIFE INSURANCE CO OF	610-8300-61550	LIFE, AD&D AND LTD INSURANCE	03/01/2016	147.96
VERIZON WIRELESS	610-8300-63730	WIRELESS FOR LAPTOP	01/26/2016	30.02
Total SEWER FUND:				53,553.08
<b>RECYCLING FUND</b>				
WASTE MANAGEMENT OF IOW	670-8400-64701	RECYCLING APT 494-0152822-0516-8	03/01/2016	2,510.76
WASTE MANAGEMENT OF IOW	670-8400-64702	RECYCLING TOTES 494-0152854-0516-1	03/01/2016	10.00
WASTE MANAGEMENT OF IOW	670-8400-64702	RECYCLING TOTES 494-0152855-0516-8	03/01/2016	10.00
WASTE MANAGEMENT OF IOW	670-8400-64702	RECYCLING TOTES 494-0152856-0516-6	03/01/2016	10.00
Total RECYCLING FUND:				2,540.76
<b>SEWER CAPITAL PROJECTS FUND</b>				
HR GREEN INC	710-8300-67501	SANITARY FORCE MAIN REPAIR	02/08/2016	1,536.00
HR GREEN INC	710-8300-67510	WASTEWATER FACILITY PLAN	02/09/2016	2,720.00
PRECISION UNDERGROUND U	710-8300-67501	FORCE MAIN REPAIR	02/23/2016	74,693.00
Total SEWER CAPITAL PROJECTS FUND:				78,949.00
<b>HEALTH INSURANCE FUND</b>				
BENEFIT SOURCE INC	820-9300-64990	RESTORE WELLNESS PORTAL	02/15/2016	123.90
Total HEALTH INSURANCE FUND:				123.90
<b>HRA FUND</b>				
KABEL BUSINESS SERVICES	830-9300-61525	ACTIVE EMPLOYEE ADMIN	01/31/2016	332.50
KABEL BUSINESS SERVICES	830-9300-61527	TERMED/RETIREES ADMIN	01/31/2016	73.50
KABEL BUSINESS SERVICES	830-9300-61526	ACTIVE EMPLOYEE CLAIMS	02/15/2016	5,491.50
KABEL BUSINESS SERVICES	830-9300-61528	TERMED/RETIREES CLAIMS	02/15/2016	331.33
Total HRA FUND:				6,228.83
Grand Totals:				284,932.46



Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
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Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
<b>911 ETC INC</b>				
911 ETC INC	911 MONTHLY ACCESS CHARGE	02/29/2016	9.17	FIRE FUND
911 ETC INC	911 MONTHLY ACCESS CHARGE	02/29/2016	6.67	SEWER FUND
911 ETC INC	911 MONTHLY ACCESS CHARGE	02/29/2016	4.17	PARK & RECREATI
911 ETC INC	911 MONTHLY ACCESS CHARGE	02/29/2016	10.82	GENERAL FUND
911 ETC INC	911 MONTHLY ACCESS CHARGE	02/29/2016	9.17	LIBRARY FUND
911 ETC INC	911 MONTHLY ACCESS CHARGE	02/29/2016	1.67	POOL (MEMORIAL)
911 ETC INC	911 MONTHLY ACCESS CHARGE	02/29/2016	13.33	PARK & RECREATI
911 ETC INC	911 MONTHLY ACCESS CHARGE	02/29/2016	1.67	ROAD USE TAX FU
911 ETC INC	911 MONTHLY ACCESS CHARGE	02/29/2016	2.50	GENERAL FUND
911 ETC INC	911 MONTHLY ACCESS CHARGE	02/29/2016	15.00	POLICE FUND
Total 911 ETC INC:			74.17	
<b>A-CHECK GLOBAL</b>				
A-CHECK GLOBAL	BACKGROUND CHECKS	12/30/2015	69.00	AMBULANCE FUN
Total A-CHECK GLOBAL:			69.00	
<b>ACTIVE NETWORK LLC</b>				
ACTIVE NETWORK LLC	50% TOTAL SERVICE COSTS	01/31/2016	6,886.00	PARK & RECREATI
Total ACTIVE NETWORK LLC:			6,886.00	
<b>AGRILAND FS INC</b>				
AGRILAND FS INC	SOCCER - SPRAY PRODUCT	02/10/2016	276.50	PARK & RECREATI
AGRILAND FS INC	SOFTBALL - SPRAY PRODUCT	02/10/2016	388.66	PARK & RECREATI
AGRILAND FS INC	PARKS - SPRAY PRODUCT	02/10/2016	2,551.59	PARK & RECREATI
Total AGRILAND FS INC:			3,216.75	
<b>AHLERS &amp; COONEY P.C.</b>				
AHLERS & COONEY P.C.	COLLECTIVE BARGAINING	02/25/2016	1,041.83	GENERAL FUND
AHLERS & COONEY P.C.	COLLECTIVE BARGAINING	02/25/2016	1,041.84	SEWER FUND
AHLERS & COONEY P.C.	COLLECTIVE BARGAINING	02/25/2016	1,041.83	ROAD USE TAX FU
Total AHLERS & COONEY P.C.:			3,125.50	
<b>AIR-CON MECHANICAL CORP.</b>				
AIR-CON MECHANICAL CORP.	QTR AGREEMENT	02/17/2016	1,206.00	GENERAL FUND
AIR-CON MECHANICAL CORP.	CHECK BOILER #2	02/24/2016	101.15	GENERAL FUND
Total AIR-CON MECHANICAL CORP.:			1,307.15	
<b>AIRGAS USA LLC</b>				
AIRGAS USA LLC	OXYGEN	02/08/2016	61.67	AMBULANCE FUN
AIRGAS USA LLC	OXYGEN	02/22/2016	61.67	AMBULANCE FUN
Total AIRGAS USA LLC:			123.34	
<b>AUBERT'S TOWING</b>				
AUBERT'S TOWING	TOWING - 2016-066003	02/24/2016	80.00	POLICE FUND
Total AUBERT'S TOWING:			80.00	
<b>B &amp; F FASTENER SUPPLY CO</b>				
B & F FASTENER SUPPLY CO	ALL-THREAD	02/17/2016	7.35	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total B & F FASTENER SUPPLY CO:			7.35	
<b>BARCO MUNICIPAL PROD INC</b>				
BARCO MUNICIPAL PROD INC	SIGN MATERIALS	02/18/2016	806.61	ROAD USE TAX FU
Total BARCO MUNICIPAL PROD INC:			806.61	
<b>BARRY, DIANA</b>				
BARRY, DIANA	REFUND - CLASS CANCELLED	02/26/2016	10.00	PARK & RECREATI
Total BARRY, DIANA:			10.00	
<b>BENEFIT SOURCE INC</b>				
BENEFIT SOURCE INC	RESTORE WELLNESS PORTAL	02/15/2016	123.90	HEALTH INSURAN
Total BENEFIT SOURCE INC:			123.90	
<b>BERNIE LOWE &amp; ASSOCIATES INC</b>				
BERNIE LOWE & ASSOCIATES I	411 MED CLAIM	02/16/2016	211.72	POLICE FUND
Total BERNIE LOWE & ASSOCIATES INC:			211.72	
<b>BLACKSTONE AUDIO INC</b>				
BLACKSTONE AUDIO INC	CREDIT - BOOKS ON CD	02/05/2016	284.50-	LIBRARY FUND
BLACKSTONE AUDIO INC	BOOK ON CD	12/29/2015	50.00	LIBRARY SPECIAL
BLACKSTONE AUDIO INC	BOOKS ON CD	12/29/2015	384.50	LIBRARY FUND
Total BLACKSTONE AUDIO INC:			150.00	
<b>BOB'S CUSTOM TROPHIES</b>				
BOB'S CUSTOM TROPHIES	NAME PLATE/HOLDER	02/24/2016	16.50	GENERAL FUND
Total BOB'S CUSTOM TROPHIES:			16.50	
<b>BREEDEN, ED</b>				
BREEDEN, ED	WELLNESS 7/15/15 - 3/14/16	02/17/2016	200.00	SEWER FUND
Total BREEDEN, ED:			200.00	
<b>BRICK GENTRY P.C.</b>				
BRICK GENTRY P.C.	20303.001 LEGAL SERVICES	02/25/2016	1,650.00	GENERAL FUND
BRICK GENTRY P.C.	20303.004 LEGAL SERVICES	02/25/2016	630.00	GENERAL FUND
Total BRICK GENTRY P.C.:			2,280.00	
<b>BRUNIA, TERESA</b>				
BRUNIA, TERESA	REFUND - SOFTBALL	02/10/2016	68.00	PARK & RECREATI
Total BRUNIA, TERESA:			68.00	
<b>BUTTREY, CAITLYN</b>				
BUTTREY, CAITLYN	REFUND PMT S/BE WARREN CO CLERK OF	03/02/2016	127.50	POLICE FUND
Total BUTTREY, CAITLYN:			127.50	
<b>CARPENTER UNIFORM CO</b>				
CARPENTER UNIFORM CO	UNIFORMS	02/09/2016	125.78	FIRE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total CARPENTER UNIFORM CO:			125.78	
<b>CENTURYLINK</b>				
CENTURYLINK	PHONE	02/16/2016	32.82	SEWER FUND
CENTURYLINK	TRAFFIC SIGNALS	02/22/2016	47.47	ROAD USE TAX FU
Total CENTURYLINK:			80.29	
<b>CHAMNESS TECHNOLOGY INC</b>				
CHAMNESS TECHNOLOGY INC	SLUDGE HAULING	02/26/2016	22,971.20	SEWER FUND
Total CHAMNESS TECHNOLOGY INC:			22,971.20	
<b>CINTAS FIRST AID &amp; SAFETY</b>				
CINTAS FIRST AID & SAFETY	MED CABINET/AED CHECK	02/11/2016	55.45	SEWER FUND
CINTAS FIRST AID & SAFETY	MEDICAL SUPPLIES	02/11/2016	51.41	ROAD USE TAX FU
CINTAS FIRST AID & SAFETY	AED PATCHES	02/26/2016	81.90	SEWER FUND
Total CINTAS FIRST AID & SAFETY:			188.76	
<b>CITY OF DES MOINES</b>				
CITY OF DES MOINES	TRAINING	02/19/2016	250.00	POLICE FUND
Total CITY OF DES MOINES:			250.00	
<b>CITY OF INDIANOLA - UTILITY</b>				
CITY OF INDIANOLA - UTILITY	UTILITIES - MEMORIAL	02/29/2016	42.64	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - BARKER	02/29/2016	27.25	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES	02/29/2016	44.00	CP--CAF FUND
CITY OF INDIANOLA - UTILITY	UTILITIES - PICKARD	02/29/2016	83.99	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - MCCORD	02/29/2016	22.00	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - DOWNEY	02/29/2016	34.13	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES	02/29/2016	27.87	FIRE FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	03/01/2016	200.00	FIRE FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	03/01/2016	2,159.46	GENERAL FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	03/01/2016	15,942.70	GENERAL FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	02/29/2016	5,992.71	SEWER FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	02/29/2016	11,343.88	SEWER FUND
CITY OF INDIANOLA - UTILITY	UTILITIES - SHOP	02/29/2016	221.24	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES	02/29/2016	513.14	ROAD USE TAX FU
CITY OF INDIANOLA - UTILITY	UTILITIES - TRAIL	02/29/2016	22.00	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - PD/FIRE BLDG	02/29/2016	106.00	FIRE FUND
CITY OF INDIANOLA - UTILITY	UTILITIES YOUTH SOFTBALL	02/29/2016	82.20	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - MOATS	02/22/2016	28.02	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - BUXTON	02/29/2016	123.31	PARK & RECREATI
Total CITY OF INDIANOLA - UTILITY:			37,016.54	
<b>CONTINENTAL RESEARCH CRP</b>				
CONTINENTAL RESEARCH CR	REPAIR PATCHES	02/12/2016	196.00	ROAD USE TAX FU
CONTINENTAL RESEARCH CR	ACTION CHAIN CLEANER	02/12/2016	233.00	PARK & RECREATI
Total CONTINENTAL RESEARCH CRP:			429.00	
<b>CR SERVICES</b>				
CR SERVICES	TRASH BAGS	02/16/2016	35.42	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total CR SERVICES:			35.42	
<b>CRYSTAL CLEAR WATER CO</b>				
CRYSTAL CLEAR WATER CO	DI WATER FOR LAB	02/22/2016	15.00	SEWER FUND
Total CRYSTAL CLEAR WATER CO:			15.00	
<b>DES MOINES STAMP MFG</b>				
DES MOINES STAMP MFG	INIFORMS	02/16/2016	28.00	POLICE FUND
Total DES MOINES STAMP MFG:			28.00	
<b>DES MOINES WATER WORKS</b>				
DES MOINES WATER WORKS	JANUARY BILLING & INSERTS	02/10/2016	3,137.61	GENERAL FUND
Total DES MOINES WATER WORKS:			3,137.61	
<b>DOCUMENT DESTRUCTION</b>				
DOCUMENT DESTRUCTION	SHRED/RECYCLING	01/22/2016	77.08	GENERAL FUND
DOCUMENT DESTRUCTION	SHRED/RECYCLING	02/05/2016	81.88	GENERAL FUND
Total DOCUMENT DESTRUCTION:			158.96	
<b>DOERING PROPERTIES LLC</b>				
DOERING PROPERTIES LLC	I & I REIMB - 907 SCOTT FELTON RD	02/22/2016	562.50	SEWER FUND
Total DOERING PROPERTIES LLC:			562.50	
<b>DOWNEY TIRE SERVICE</b>				
DOWNEY TIRE SERVICE	VEHICLE REPAIR	02/26/2016	23.45	POLICE FUND
Total DOWNEY TIRE SERVICE:			23.45	
<b>DUST PROS JANITORIAL</b>				
DUST PROS JANITORIAL	ACTIVITY CENTER CLEANING - FEB 2016	02/23/2016	1,562.00	PARK & RECREATI
Total DUST PROS JANITORIAL:			1,562.00	
<b>GRAVES, RICK</b>				
GRAVES, RICK	CLOTHING ALLOWANCE (PANTS)	02/15/2016	123.03	SEWER FUND
GRAVES, RICK	MEALS	02/19/2016	68.06	SEWER FUND
Total GRAVES, RICK:			191.09	
<b>GRIMES ASPHALT &amp; PAVING</b>				
GRIMES ASPHALT & PAVING	COLD MIX	02/27/2016	1,238.08	ROAD USE TAX FU
Total GRIMES ASPHALT & PAVING:			1,238.08	
<b>GRIMMS ORTHOPEDICS</b>				
GRIMMS ORTHOPEDICS	INDUSTRIAL SEWING/STRAPS	01/07/2016	574.00	FIRE FUND
Total GRIMMS ORTHOPEDICS:			574.00	
<b>HALLETT MATERIALS</b>				
HALLETT MATERIALS	SKID SAND	02/06/2016	883.14	ROAD USE TAX FU
HALLETT MATERIALS	SKID SAND	02/13/2016	582.65	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
HALLETT MATERIALS	SKID SAND	02/13/2016	440.90	ROAD USE TAX FU
HALLETT MATERIALS	SKID SAND	02/20/2016	1,036.37	ROAD USE TAX FU
Total HALLETT MATERIALS:			2,943.06	
<b>HENRY, D. LYNN</b>				
HENRY, D. LYNN	YOUTH BB OFFICIAL	02/16/2016	90.00	PARK & RECREATI
Total HENRY, D. LYNN:			90.00	
<b>HR GREEN INC</b>				
HR GREEN INC	SANITARY FORCE MAIN REPAIR	02/08/2016	1,536.00	SEWER CAPITAL P
HR GREEN INC	WASTEWATER FACILITY PLAN	02/09/2016	2,720.00	SEWER CAPITAL P
Total HR GREEN INC:			4,256.00	
<b>HY-VEE</b>				
HY-VEE	KIDS COOK INSTRUCTION	02/10/2016	100.00	PARK & RECREATI
Total HY-VEE:			100.00	
<b>IA DEPT OF INSPECTIONS/APEALS</b>				
IA DEPT OF INSPECTIONS/APP	FOOD PERMIT - SOFTBALL	02/29/2016	114.50	PARK & RECREATI
Total IA DEPT OF INSPECTIONS/APEALS:			114.50	
<b>IA DEPT OF PUBLIC HEALTH</b>				
IA DEPT OF PUBLIC HEALTH	2016 FACILITY REGISTRATION RENEWAL	02/01/2016	140.00	POOL (MEMORIAL)
IA DEPT OF PUBLIC HEALTH	POOL HEATER PERMIT APPLICATION FEE	02/01/2016	250.00	POOL (MEMORIAL)
Total IA DEPT OF PUBLIC HEALTH:			390.00	
<b>IA-AWWA</b>				
IA-AWWA	REGION 5 MEETING	02/11/2016	40.00	SEWER FUND
Total IA-AWWA:			40.00	
<b>IAWEA</b>				
IAWEA	REGION V MEETING RICK, NORM & TY	02/29/2016	120.00	SEWER FUND
Total IAWEA:			120.00	
<b>INDIANOLA COMM. SCHOOLS</b>				
INDIANOLA COMM. SCHOOLS	ZONE SNACKS	02/16/2016	1,666.71	PARK & RECREATI
Total INDIANOLA COMM. SCHOOLS:			1,666.71	
<b>INDOFF INCORPORATED</b>				
INDOFF INCORPORATED	PAPER PADS, CORRECTION TAPE & INK CA	02/26/2016	60.56	PARK & RECREATI
INDOFF INCORPORATED	PRINTER CARTRIDGE	02/11/2016	77.73	PARK & RECREATI
Total INDOFF INCORPORATED:			138.29	
<b>INFOMAX OFFICE SYSTEMS INC.</b>				
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	02/15/2016	.14	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	02/15/2016	792.04	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	02/15/2016	45.02	AMBULANCE FUN
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	02/15/2016	.62	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	02/15/2016	19.04	FIRE FUND
INFOMAX OFFICE SYSTEMS IN	COPIES	02/15/2016	119.60	PARK & RECREATI
INFOMAX OFFICE SYSTEMS IN	PRINTER/COPIER LEASE CHARGES	02/22/2016	215.09	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER	02/22/2016	201.22	SEWER FUND
INFOMAX OFFICE SYSTEMS IN	PRINTING CONTRACT	02/25/2016	82.60	FIRE FUND
INFOMAX OFFICE SYSTEMS IN	COPIER	02/03/2016	87.19	POLICE FUND
INFOMAX OFFICE SYSTEMS IN	REPAIR DUPLO V-580	02/12/2016	148.50	GENERAL FUND
Total INFOMAX OFFICE SYSTEMS INC.:			1,711.06	

**INTEGRIVAULT**

INTEGRIVAULT	OFFSITE BACKUP JANUARY	02/01/2016	250.00	GENERAL FUND
Total INTEGRIVAULT:			250.00	

**INTERSTATE POWER SYSTEMS**

INTERSTATE POWER SYSTEM	PLAINVIEW GEN MAINT	02/19/2016	731.14	SEWER FUND
INTERSTATE POWER SYSTEM	NORTH PLANT GEN MAINT	02/19/2016	1,249.88	SEWER FUND
INTERSTATE POWER SYSTEM	MORLOCK GEN MAINT	02/19/2016	808.91	SEWER FUND
INTERSTATE POWER SYSTEM	N65/69 GEN MAINT	02/19/2016	614.33	SEWER FUND
INTERSTATE POWER SYSTEM	QUAIL MD GEN MAINT	02/19/2016	511.84	SEWER FUND
INTERSTATE POWER SYSTEM	MCCORD GEN MAINT	02/19/2016	777.76	SEWER FUND
INTERSTATE POWER SYSTEM	WESLEY GEN MAINT	02/19/2016	448.46	SEWER FUND
INTERSTATE POWER SYSTEM	SOUTH PLANT GEN MAINT	02/19/2016	736.87	SEWER FUND

Total INTERSTATE POWER SYSTEMS: 5,879.19

**IOWA ASSOC OF MUN UTILITIES**

IOWA ASSOC OF MUN UTILITIE	ANNUAL W/WW CONFERENCE RICK, NORM,	11/17/2015	525.00	SEWER FUND
IOWA ASSOC OF MUN UTILITIE	JANUARY 2016 TRAINING	01/29/2016	130.88	GENERAL FUND
IOWA ASSOC OF MUN UTILITIE	JANUARY 2016 TRAINING	01/29/2016	49.08	GENERAL FUND
IOWA ASSOC OF MUN UTILITIE	JANUARY 2016 TRAINING	01/29/2016	16.36	AMBULANCE FUN
IOWA ASSOC OF MUN UTILITIE	JANUARY 2016 TRAINING	01/29/2016	81.80	LIBRARY FUND
IOWA ASSOC OF MUN UTILITIE	JANUARY 2016 TRAINING	01/29/2016	392.95	POLICE FUND
IOWA ASSOC OF MUN UTILITIE	JANUARY 2016 TRAINING	01/29/2016	114.52	PARK & RECREATI

Total IOWA ASSOC OF MUN UTILITIES: 1,310.59

**IOWA MEDICAID ENTERPRISE**

IOWA MEDICAID ENTERPRISE	OVERPAYMENT	02/19/2016	42.34	AMBULANCE FUN
Total IOWA MEDICAID ENTERPRISE:			42.34	

**IOWA MUN FINANCE ASSOC**

IOWA MUN FINANCE ASSOC	ANNUAL DUES	02/23/2016	50.00	GENERAL FUND
Total IOWA MUN FINANCE ASSOC:			50.00	

**IOWA ONE CALL**

IOWA ONE CALL	LOCATES	02/08/2016	47.70	SEWER FUND
Total IOWA ONE CALL:			47.70	

**IOWA PRISON INDUSTRIES**

IOWA PRISON INDUSTRIES	SIGN BLANKS	02/12/2016	820.80	ROAD USE TAX FU
Total IOWA PRISON INDUSTRIES:			820.80	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
JESS' LOCK AND KEY				
JESS' LOCK AND KEY	DEADBOLT	02/01/2016	110.00	PARK & RECREATI
JESS' LOCK AND KEY	BUILDING - REPAIR	02/05/2016	65.00	POLICE FUND
Total JESS' LOCK AND KEY:			175.00	
<b>JETCO INC</b>				
JETCO INC	REPAIR PLANT CONTROL BREAKER	02/17/2016	381.20	SEWER FUND
Total JETCO INC:			381.20	
<b>JG'S OLD FURNITURE SYSTEMS</b>				
JG'S OLD FURNITURE SYSTEM	USED FURNITURE	02/11/2016	769.80	POLICE FUND
JG'S OLD FURNITURE SYSTEM	USED FURNITURE	02/11/2016	1,900.00	POLICE FUND
Total JG'S OLD FURNITURE SYSTEMS:			2,669.80	
<b>JIM'S JOHNS</b>				
JIM'S JOHNS	KYBO	02/02/2016	40.00	PARK & RECREATI
Total JIM'S JOHNS:			40.00	
<b>JOHNSON, MICHELLE</b>				
JOHNSON, MICHELLE	MEETINGS/COMMUNICATIONS	02/23/2016	562.50	GENERAL FUND
Total JOHNSON, MICHELLE:			562.50	
<b>KABEL BUSINESS SERVICES</b>				
KABEL BUSINESS SERVICES	ACTIVE EMPLOYEE ADMIN	01/31/2016	332.50	HRA FUND
KABEL BUSINESS SERVICES	TERMED/RETIREEES ADMIN	01/31/2016	73.50	HRA FUND
KABEL BUSINESS SERVICES	ACTIVE EMPLOYEE CLAIMS	02/15/2016	5,491.50	HRA FUND
KABEL BUSINESS SERVICES	TERMED/RETIREEES CLAIMS	02/15/2016	331.33	HRA FUND
Total KABEL BUSINESS SERVICES:			6,228.83	
<b>KIYA KODA HUMANE SOCIETY</b>				
KIYA KODA HUMANE SOCIETY	HUMANE SOCIETY CONTRACT - MARCH 201	03/01/2016	2,412.74	POLICE FUND
Total KIYA KODA HUMANE SOCIETY:			2,412.74	
<b>KLOCKE'S EMERGENCY VEHICLES</b>				
KLOCKE'S EMERGENCY VEHIC	WARNING LIGHTS & COAX CABLES	02/10/2016	1,119.00	AMBULANCE FUN
Total KLOCKE'S EMERGENCY VEHICLES:			1,119.00	
<b>KOSMAN CLEANING CREW LLC</b>				
KOSMAN CLEANING CREW LLC	2ND HALF OF FEB	02/29/2016	2,167.00	GENERAL FUND
Total KOSMAN CLEANING CREW LLC:			2,167.00	
<b>LATHROP, LISA</b>				
LATHROP, LISA	REFUND - TKD	02/10/2016	33.00	PARK & RECREATI
Total LATHROP, LISA:			33.00	
<b>LEMMON, KARI</b>				
LEMMON, KARI	OVERPAYMENT	02/19/2016	34.80	AMBULANCE FUN



Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total LEMMON, KARI:			34.80	
<b>MAD SCIENCE OF IOWA</b>				
MAD SCIENCE OF IOWA	MAD SCIENCE WORKSHOPS	02/12/2016	672.00	PARK & RECREATI
Total MAD SCIENCE OF IOWA:			672.00	
<b>MAHASKA COMMUNICATION GROUP</b>				
MAHASKA COMMUNICATION G	TELEPHONE	02/01/2016	57.36	PARK & RECREATI
MAHASKA COMMUNICATION G	INTERNET	02/01/2016	65.97	GENERAL FUND
MAHASKA COMMUNICATION G	TELEPHONE	02/01/2016	32.00	PARK & RECREATI
MAHASKA COMMUNICATION G	TELEPHONE	02/01/2016	115.22	POLICE FUND
MAHASKA COMMUNICATION G	INTERNET	02/01/2016	21.99	LIBRARY FUND
MAHASKA COMMUNICATION G	TELEPHONE	02/01/2016	19.20	GENERAL FUND
MAHASKA COMMUNICATION G	TELEPHONE	02/01/2016	96.00	PARK & RECREATI
MAHASKA COMMUNICATION G	INTERNET	02/01/2016	21.99	POLICE FUND
MAHASKA COMMUNICATION G	TELEPHONE	02/01/2016	51.21	SEWER FUND
MAHASKA COMMUNICATION G	INTERNET	02/01/2016	21.99	ROAD USE TAX FU
MAHASKA COMMUNICATION G	TELEPHONE	02/01/2016	70.41	LIBRARY FUND
MAHASKA COMMUNICATION G	TELEPHONE	02/01/2016	83.22	GENERAL FUND
MAHASKA COMMUNICATION G	TELEPHONE	02/01/2016	6.40	PARK & RECREATI
MAHASKA COMMUNICATION G	TELEPHONE	02/01/2016	12.80	ROAD USE TAX FU
MAHASKA COMMUNICATION G	INTERNET	02/01/2016	21.99	PARK & RECREATI
MAHASKA COMMUNICATION G	INTERNET	02/01/2016	21.99	FIRE FUND
MAHASKA COMMUNICATION G	TELEPHONE	02/01/2016	70.41	FIRE FUND
MAHASKA COMMUNICATION G	INTERNET	02/01/2016	21.99	SEWER FUND
MAHASKA COMMUNICATION G	TELEPHONE	02/01/2016	12.80	POOL (MEMORIAL)
MAHASKA COMMUNICATION G	TELEPHONE	02/01/2016	28.68	AMBULANCE FUN
Total MAHASKA COMMUNICATION GROUP:			853.62	
<b>MARK PUTNEY ENTERPRISES</b>				
MARK PUTNEY ENTERPRISES	SNOW/ICE REMOVAL YMCA 1/19/16 - 2/14/16	02/18/2016	4,515.00	YMCA MAINTENAN
Total MARK PUTNEY ENTERPRISES:			4,515.00	
<b>MC COY HARDWARE INC</b>				
MC COY HARDWARE INC	SUPPLIES	02/08/2016	45.67	POLICE FUND
MC COY HARDWARE INC	SUPPLIES	02/09/2016	14.38	POLICE FUND
MC COY HARDWARE INC	SUPPLIES	02/11/2016	4.04	POLICE FUND
Total MC COY HARDWARE INC:			64.09	
<b>MEDTRAK SERVICES</b>				
MEDTRAK SERVICES	411 RX	02/15/2016	54.53	POLICE FUND
Total MEDTRAK SERVICES:			54.53	
<b>METHODIST OCCUPATIONAL HEALTH &amp; WELLNESS</b>				
METHODIST OCCUPATIONAL H	RANDOM DOT SCREEN	01/29/2016	53.00	SEWER FUND
Total METHODIST OCCUPATIONAL HEALTH & WELLNESS:			53.00	
<b>MID AMERICAN ENERGY CO.</b>				
MID AMERICAN ENERGY CO.	07741-18004 65/69 LIFT	02/18/2016	83.68	SEWER FUND
MID AMERICAN ENERGY CO.	FUEL HEAT	02/23/2016	301.57	PARK & RECREATI
MID AMERICAN ENERGY CO.	FUEL HEAT	02/23/2016	273.64	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MID AMERICAN ENERGY CO.	74080-22010	02/25/2016	1,545.63	GENERAL FUND
MID AMERICAN ENERGY CO.	UTILITIES	02/23/2016	156.91	FIRE FUND
MID AMERICAN ENERGY CO.	08701-24006 QUAIL MDWS LIFT	02/23/2016	63.69	SEWER FUND
MID AMERICAN ENERGY CO.	N HWY 65/69 ENTRANCE SIGN	02/22/2016	16.53	GENERAL FUND
MID AMERICAN ENERGY CO.	26321-30003 ST LIGHTING	02/18/2016	154.78	GENERAL FUND
MID AMERICAN ENERGY CO.	UTILITIES	02/23/2016	10.00	FIRE FUND
MID AMERICAN ENERGY CO.	ACTIVITY CENTER UTILITIES	02/23/2016	353.95	PARK & RECREATI
MID AMERICAN ENERGY CO.	HEAT - BUILDING	02/23/2016	156.91	POLICE FUND
MID AMERICAN ENERGY CO.	09750-87035 WESLEY LIFT	02/18/2016	52.09	SEWER FUND
Total MID AMERICAN ENERGY CO.:			3,169.38	
<b>MILLER ELECTRIC SERVICES</b>				
MILLER ELECTRIC SERVICES	ARC FAULT TESTER	02/09/2016	361.50	GENERAL FUND
Total MILLER ELECTRIC SERVICES:			361.50	
<b>MINKS, KENDRA</b>				
MINKS, KENDRA	REFUND - BABYSITTING CLINIC	02/24/2016	22.00	PARK & RECREATI
Total MINKS, KENDRA:			22.00	
<b>MOMAR</b>				
MOMAR	SAW BLADES	02/23/2016	367.55	ROAD USE TAX FU
MOMAR	CLEANING SUPPLIES AND FREIGHT	02/29/2016	162.42	SEWER FUND
Total MOMAR:			529.97	
<b>MOTOROLA SOLUTIONS</b>				
MOTOROLA SOLUTIONS	MEDIC RADIO	02/24/2016	3,937.76	AMBULANCE FUN
Total MOTOROLA SOLUTIONS:			3,937.76	
<b>NOBLE FORD-MERCURY</b>				
NOBLE FORD-MERCURY	VEHICLE REPAIR - CAR 35	02/12/2016	1,413.55	POLICE FUND
NOBLE FORD-MERCURY	VEHICLE	02/25/2016	23,752.74	VEHICLE RESERV
Total NOBLE FORD-MERCURY:			25,166.29	
<b>NOLASOFT DEVELOPMENT</b>				
NOLASOFT DEVELOPMENT	MAILBOX RESTORE	02/09/2016	120.00	GENERAL FUND
NOLASOFT DEVELOPMENT	MAILBOX RESTORE	02/09/2016	60.00	POLICE FUND
Total NOLASOFT DEVELOPMENT:			180.00	
<b>NORTH CENTRAL LABS OF WISCONSIN</b>				
NORTH CENTRAL LABS OF WIS	LAB SUPPLIES	02/05/2016	308.54	SEWER FUND
Total NORTH CENTRAL LABS OF WISCONSIN:			308.54	
<b>O'KEEFE ELEVATOR CO.</b>				
O'KEEFE ELEVATOR CO.	MAINTENANCE	03/01/2016	294.29	GENERAL FUND
Total O'KEEFE ELEVATOR CO.:			294.29	
<b>O'REILLY AUTO PARTS</b>				
O'REILLY AUTO PARTS	SUPPLIES	02/05/2016	11.99	POLICE FUND
O'REILLY AUTO PARTS	FILTERS	02/19/2016	80.25	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
O'REILLY AUTO PARTS	FILTERS	02/25/2016	28.91	ROAD USE TAX FU
O'REILLY AUTO PARTS	FILTERS	02/25/2016	76.56	ROAD USE TAX FU
Total O'REILLY AUTO PARTS:			139.89	
<b>PARK, KRIS</b>				
PARK, KRIS	YOUTH BB OFFICIAL	02/16/2016	72.00	PARK & RECREATI
Total PARK, KRIS:			72.00	
<b>PETTY CASH-RECREATION</b>				
PETTY CASH-RECREATION	KEY CARD - ANDERSON	02/16/2016	20.00	PARK & REC SPEC
PETTY CASH-RECREATION	KEY CARD - BLANCHARD	02/22/2016	25.00	PARK & REC SPEC
PETTY CASH-RECREATION	KEY CARD - MUTCHLER	02/23/2016	43.50	PARK & REC SPEC
PETTY CASH-RECREATION	KEY CARD - GARRETT	02/26/2016	25.00	PARK & REC SPEC
PETTY CASH-RECREATION	KEY CARD - HEADLEE	02/26/2016	25.00	PARK & REC SPEC
Total PETTY CASH-RECREATION:			138.50	
<b>PHILIPS MEDICAL CAPITAL</b>				
PHILIPS MEDICAL CAPITAL	MONITOR CONTRACT	02/06/2016	1,348.11	AMBULANCE FUN
Total PHILIPS MEDICAL CAPITAL:			1,348.11	
<b>PIERCE BROTHERS REPAIR</b>				
PIERCE BROTHERS REPAIR	FLOW REPAIRS	02/16/2016	52.00	ROAD USE TAX FU
PIERCE BROTHERS REPAIR	FLOW REPAIRS	02/11/2016	218.00	ROAD USE TAX FU
Total PIERCE BROTHERS REPAIR:			270.00	
<b>PLEVA MECHANICAL</b>				
PLEVA MECHANICAL	REMOVAL OF EXISTING HEATER & INSTALL	02/19/2016	33,680.00	POOL (MEMORIAL)
Total PLEVA MECHANICAL:			33,680.00	
<b>PRECISION UNDERGROUND UTILITIES LLC</b>				
PRECISION UNDERGROUND U	FORCE MAIN REPAIR	02/23/2016	74,693.00	SEWER CAPITAL P
Total PRECISION UNDERGROUND UTILITIES LLC:			74,693.00	
<b>QUALITY PLUMBING</b>				
QUALITY PLUMBING	NEW MOTOR AND LABOR FOR HEADWORK	01/27/2016	2,653.97	SEWER FUND
Total QUALITY PLUMBING:			2,653.97	
<b>SAHNER, CHRISTOPHER</b>				
SAHNER, CHRISTOPHER	YOUTH BB OFFICIAL	02/16/2016	48.00	PARK & RECREATI
Total SAHNER, CHRISTOPHER:			48.00	
<b>SANDRY FIRE SUPPLY LLC</b>				
SANDRY FIRE SUPPLY LLC	MIC. KIT MOUNTING BRACKETS	02/12/2016	361.36	FIRE FUND
Total SANDRY FIRE SUPPLY LLC:			361.36	
<b>SELLERS, GLENDA</b>				
SELLERS, GLENDA	REFUND - CLASS CENCELLED	02/26/2016	10.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total SELLERS, GLENDA:			10.00	
<b>SHER, BRIAN</b>				
SHER, BRIAN	CELL PHONE 01/23/16 - 02/22/16	02/22/2016	50.00	POLICE FUND
Total SHER, BRIAN:			50.00	
<b>SHULL, DOUG</b>				
SHULL, DOUG	TREASURER CONTRACT	02/24/2016	83.33	GENERAL FUND
Total SHULL, DOUG:			83.33	
<b>SIMPSON COLLEGE</b>				
SIMPSON COLLEGE	ROOM RENT & SECURITY FOR AWARDS BA	02/16/2016	250.00	GENERAL FUND
Total SIMPSON COLLEGE:			250.00	
<b>STORM, DAVID</b>				
STORM, DAVID	OVERPAYMENT PT #69292/#69293	03/02/2016	10.00	POLICE FUND
Total STORM, DAVID:			10.00	
<b>T.R.M. DISPOSAL LLC</b>				
T.R.M. DISPOSAL LLC	ACCT #1506	02/24/2016	79.00	GENERAL FUND
T.R.M. DISPOSAL LLC	GARBAGE - BUILDING ACCT #159	02/24/2016	15.00	POLICE FUND
T.R.M. DISPOSAL LLC	ACCT #583 - TRASH - NORTH PLANT	02/24/2016	96.00	SEWER FUND
T.R.M. DISPOSAL LLC	ACCT #583 - TRASH - SOUTH PLANT	02/24/2016	49.00	SEWER FUND
Total T.R.M. DISPOSAL LLC:			239.00	
<b>TELRITE CORPORATION</b>				
TELRITE CORPORATION	LONG DISTANCE SERVICE	02/22/2016	1.96	GENERAL FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	02/22/2016	16.44	FIRE FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	02/22/2016	16.26	GENERAL FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	02/22/2016	.81	AMBULANCE FUN
TELRITE CORPORATION	LONG DISTANCE SERVICE	02/22/2016	15.23	POLICE FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	02/22/2016	12.93	GENERAL FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	02/22/2016	13.22	GENERAL FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	02/22/2016	4.95	SEWER FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	02/22/2016	7.74	LIBRARY FUND
Total TELRITE CORPORATION:			89.54	
<b>THOMPSON, MYLISA</b>				
THOMPSON, MYLISA	WELLNESS 9/10/15 - 3/9/16	02/10/2016	150.00	LIBRARY FUND
Total THOMPSON, MYLISA:			150.00	
<b>TIM MC CONNELL PHOTOGRAPHY</b>				
TIM MC CONNELL PHOTOGRAP	COUNCIL PICTURE	01/27/2016	198.00	GENERAL FUND
Total TIM MC CONNELL PHOTOGRAPHY:			198.00	
<b>TITAN MACHINERY</b>				
TITAN MACHINERY	KEYS	02/10/2016	17.78	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total TITAN MACHINERY:			17.78	
<b>U.S. BANK</b>				
U.S. BANK	iPAD FILEBROWSER APP	02/08/2016	5.99	GENERAL FUND
U.S. BANK	LANYARDS FOR DOG PARK	02/08/2016	49.70	PARK & REC SPEC
Total U.S. BANK:			55.69	
<b>U.S. CELLULAR</b>				
U.S. CELLULAR	CELL PHONE - 2	02/12/2016	88.79	PARK & RECREATI
U.S. CELLULAR	CELL PHONE - 2	02/12/2016	85.19	SEWER FUND
U.S. CELLULAR	CELL PHONE -3	02/12/2016	152.75	ROAD USE TAX FU
U.S. CELLULAR	CELL PHONE	02/12/2016	48.55	FIRE FUND
Total U.S. CELLULAR:			375.28	
<b>UNUM LIFE INSURANCE CO OF AMERICA</b>				
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	03/01/2016	115.00	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	03/01/2016	147.96	SEWER FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	03/01/2016	250.16	AMBULANCE FUN
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	03/01/2016	270.50	ROAD USE TAX FU
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	03/01/2016	161.75	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	03/01/2016	58.28	FIRE FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	03/01/2016	40.95	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	03/01/2016	88.67	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	03/01/2016	55.17	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	03/01/2016	554.32	POLICE FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	03/01/2016	71.91	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	03/01/2016	20.33	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	03/01/2016	212.85	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	03/01/2016	99.33	LIBRARY FUND
Total UNUM LIFE INSURANCE CO OF AMERICA:			2,147.18	
<b>VAN WALL EQUIPMENT</b>				
VAN WALL EQUIPMENT	TAIL LIGHT JD 6110	02/19/2016	22.50	PARK & RECREATI
Total VAN WALL EQUIPMENT:			22.50	
<b>VERIZON WIRELESS</b>				
VERIZON WIRELESS	330 LAPTOP/330 CELL	01/26/2016	50.66	FIRE FUND
VERIZON WIRELESS	WIRELESS FOR LAPTOP	01/26/2016	30.02	SEWER FUND
VERIZON WIRELESS	EMS CELL PHONES	01/26/2016	274.64	AMBULANCE FUN
VERIZON WIRELESS	WIRELESS FOR SPARE LAPTOP	01/26/2016	20.01	GENERAL FUND
VERIZON WIRELESS	DATA	02/15/2016	281.03	POLICE FUND
Total VERIZON WIRELESS:			656.36	
<b>WALLER, RYAN</b>				
WALLER, RYAN	CELL PHONE 1/9/16 - 2/8/16	02/22/2016	75.00	GENERAL FUND
Total WALLER, RYAN:			75.00	
<b>WAL-MART STORES INC.</b>				
WAL-MART STORES INC.	PUNCH DD DATE NIGHT	01/29/2016	10.26	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total WAL-MART STORES INC.:			10.26	
<b>WASTE MANAGEMENT OF IOWA</b>				
WASTE MANAGEMENT OF IOW	RECYCLING APT 494-0152822-0516-8	03/01/2016	2,510.76	RECYCLING FUND
WASTE MANAGEMENT OF IOW	TRASH MAR 2016	03/01/2016	32.00	ROAD USE TAX FU
WASTE MANAGEMENT OF IOW	RECYCLING TOTES 494-0152854-0516-1	03/01/2016	10.00	RECYCLING FUND
WASTE MANAGEMENT OF IOW	RECYCLING TOTES 494-0152855-0516-8	03/01/2016	10.00	RECYCLING FUND
WASTE MANAGEMENT OF IOW	RECYCLING TOTES 494-0152856-0516-6	03/01/2016	10.00	RECYCLING FUND
Total WASTE MANAGEMENT OF IOWA:			2,572.76	
<b>WREEVES AND ASSOCIATES INC</b>				
WREEVES AND ASSOCIATES I	SIREN DRIVERS	02/11/2016	355.20	AMBULANCE FUN
Total WREEVES AND ASSOCIATES INC:			355.20	
<b>YOUR CLEAR NEXT STEP</b>				
YOUR CLEAR NEXT STEP	COACHING - SINIKKA WAUGH	02/22/2016	712.50	GENERAL FUND
Total YOUR CLEAR NEXT STEP:			712.50	
Grand Totals:			284,932.46	

City Council: \_\_\_\_\_

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**Information**

**Subject**

Economic Development Report from Greg Marchant

**Information**

Greg will present the Economic Development Report.

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**Attachments**

Economic Report

Greg Marchant  
Development report for March, 2016

Since the approval of my contract in January, I wanted to provide an overview of my efforts.

- I want to thank the Mayor and the majority of the Council for providing me the opportunity to continue development efforts for Indianola.
- I know we are all results oriented, but want to make sure everyone understands that this process is more like a marathon than a sprint. Initial contacts, more often than not, create the ability to continue the contact process or possibly eliminate that particular opportunity.
- I had an initial meeting with Hollie & Rachel at WCEDC. The purpose of this meeting was to identify my role in helping to develop Indianola. I view this as an opportunity to work with them and share prospective opportunities, while protecting the confidentiality. This would be both residential and commercial development. Since this initial meeting, I've been working with Ryan to continue our efforts with the WCEDC and identifying roles.
- Working with Ryan has been a real pleasure. He certainly brings the attributes to our community that we desired in our City Manager. We have been able to share viewpoints and come to a consensus as to how we will move forward. Ryan has offered a tremendous amount of leadership/ownership in the overall development process. We have also been able to discuss other scenarios involving the City, offering an additional perspective.
- The list of contacts that I have has grown to 32. I have made at least initial contact with 60% of these folks. Some of the additional contacts are on hold waiting for some affirmative action by another contact in order to move forward. Some of this process could be described as a "dot to dot" game, trying to connect all of the dots!
- I've met with one of my landowner contacts. This individual has 69-70 acres currently listed for sale. The acres involved would attach to the current 35-36 acres already sold for residential development on the east side of Indianola.
- There is an additional 100 acres available for residential development that is currently not listed.



- I have also met with one of my contacts to discuss some possible leads for commercial development. This is in its infancy and will be an anticipated lengthy process.
- Initial contacts have been made to form the private community development group. I was able to meet with 2 of the primary 3 people that would help organize this group. Thanks to Councilman Ross, we will be meeting with an individual who has experience in establishing this type of community group. This process is very slow as it has been difficult to get participants schedules to match. I will keep you updated as we move forward.
- I'm continuing to be involved in meetings with WCEDC and city officials. Some meetings are scheduled every other month. Other meetings will be once a month involving Ryan and me. Beyond this, Ryan has individual meetings scheduled as well. The level of communication has increased, as well as expectations established by Ryan.
- This is my first attempt offering a written report to the elected officials. The development process is not only slow, but is also one that doesn't allow name recognition. I will continue working to move this process forward and try to offer assessments. Groups I have met with: bankers, real estate agents, land owners, retail business owners, and private citizen group. I still have others to meet with in all of the areas mentioned.

**Information**

**Subject**

2015 Fourth Quarter Safety Report

**Information**

In your packet is the 2015 fourth quarter safety reports. Department heads will be present to answer any questions.

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**Attachments**

Comm Dev Safety Report

Park and Recreation Safety Report

Police and Fire Safety Report

Street and WPC Safety Report

# QUARTERLY SAFETY REPORT

October 1, 2015 to December 31, 2015

## Comm. Dev. Department:

Safety trainings held.	2
Safety training attendance.	33%
Unsafe working conditions reported.	0
Tailgate meetings held.	0
Accidents reported.	0
Accidents investigated.	0

### Near misses and/or accidents.

None

### Supervisor comments

None

Days Since Last OSHA Recordable Accident – 8,764

# QUARTERLY SAFETY REPORT

October 1, 2015 to December 31, 2015

## Parks Department:

Safety trainings held.	4
Safety training attendance.	88%
Safety committee meetings held.	3
Safety committee attendance.	100%
Unsafe working conditions reported.	0
Tailgate meetings held.	0
Accidents reported.	0

## Recreation Department:

Safety trainings held.	2
Safety training attendance.	63%
Safety committee meetings held.	3
Safety committee attendance.	33%
Unsafe working conditions reported.	0
Tailgate meetings held.	0
Accidents reported.	0

### Near misses and/or accidents.

None

### Supervisor comments

None

### Near misses and/or accidents.

None

### Supervisor comments

None

Days Since Last OSHA Recordable  
Accident – 261

Days Since Last OSHA Recordable  
Accident - 178

# QUARTERLY SAFETY REPORT

October 1, 2015 to December 31, 2015

## Police Department:

Safety trainings held.	2
Safety training attendance.	78%
Safety committee meetings held.	3
Safety committee attendance.	33%
Unsafe working conditions reported.	0
Tailgate meetings held.	0
Accidents reported.	1

## Fire Department:

Safety trainings held.	12
Safety committee meetings held.	3
Safety committee attendance.	100%
Unsafe working conditions reported.	0
Tailgate meetings held.	0
Accidents reported.	1

### Near misses and/or accidents.

Vehicle accident – Backed into a trailer.

### Supervisor comments

Supervisors are verbally letting officers know they are doing a good job with safety.

### Near misses and/or accidents.

Vehicle accident – Hit from behind by another vehicle.

### Supervisor comments

None

Days Since Last OSHA Recordable  
Accident – 690

Days Since Last OSHA Recordable  
Accident - 481

# QUARTERLY SAFETY REPORT

October 1, 2015 to December 31, 2015

## Street Department:

Safety trainings held.	4
Safety training attendance.	100%
Safety committee meetings held.	3
Safety committee attendance.	100%
Unsafe working conditions reported.	0
Tailgate meetings held.	4
Accidents reported.	0

## WPC Department:

Safety trainings held.	4
Safety training attendance.	75%
Safety committee meetings held.	3
Safety committee attendance.	100%
Unsafe working conditions reported.	0
Tailgate meetings held.	0
Accidents reported.	1

### Near misses and/or accidents.

None

### Supervisor comments

Employees are verbally being recognized for working safely.

#### Tailgate Meetings:

Re-Locatable Power Tap  
Swing Radius Hazards  
Extension Cords  
Chainsaw Safety

### Near misses and/or accidents.

Employee made contact with poison ivy.  
OSHA Recordable

### Supervisor comments

Employees are verbally being recognized for working safely.

Days Since Last OSHA Recordable  
Accident – 906

Days Since Last OSHA Recordable  
Accident - 84

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Information

Subject  
2016/17 Budget

Information

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**Information**

**Subject**

Public Hearing

**Information**

The first order of business is to conduct a public hearing on the FY 2016/17 budget including the "advertised" \$12.70 tax rate. No written comments have been received to date.

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**Information**

**Subject**

Resolution adopting the FY 2016/17 budget with a proposed tax rate of \$12.70

**Information**

After the hearing, council needs to consider the budget resolution (packet) adopting the FY 16/17 budget and the accompanying tax rate.

Roll call is in order.

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**Attachments**

Budget

Adoption of Budget & Certification of City Taxes

Resolution



*Fiscal Year 2016-17*

*Budget*



## TABLE OF CONTENTS

Page

1-5	2016-17 Proposed Budget Introduction
6	2016-17 City Budget Estimates
7	Statewide Total Tax Rate Survey
8	Taxable Valuations
9	Tax Rate Comparisons
10	2016-17 General Fund & Debt Service Tax Distribution
11	5 Year Residential Annual Taxes Paid
12-15	City of Indianola Fee Schedule
16	2016-17 General Fund Department Expenditure Budgets
17	2016-17 City of Indianola Employee Salaries
18-25	General Government Budget
26-27	Police Department Budget
28-29	Fire Department Budget
30	Ambulance Budget
31-32	Library Budget
33-35	Parks & Recreation Budget
36	Memorial Pool Budget
37	General Fund Debt Service Budget
38	Section 2 - Special Revenues & Restricted Funds
39	Gas Franchise Budget
40-42	Street Department Budget
43-55	Special Revenues & Restricted Fund Budgets
56-61	Sewer Department Budgets
62	Fiscal Year 16-17 Grand Totals

## **2016-17 Proposed Budget**

To: Mayor & Council  
From: City Manager & Finance Director  
Subject: 2016/17 Budget Proposal  
Date: February 29, 2016

### **Introduction**

The following information comprises the FY 16/17 budget. The annual budget establishes the priorities of the Mayor and City Council and serves as the spending plan to accomplish and work towards these goals. These goals include:

- Maintain a flat property tax rate (\$12.70);
- Continue to reduce debt (down \$10 million since 2013);
- Save for vital capital needs (\$470,000 budgeted for the first time for capital);
- Continue to fund valuable City programs and services

### **Process**

The Finance Department prepared initial worksheets and, together with the City Manager, met with department heads the week of January 19, 2016.

After meeting individually with each department, adjustments were made to the worksheets, representing a working budget. This draft budget was presented to the City Council during a study session on February 11, 2016. A public hearing and adoption of the budget document took place at the March 7, 2016 City Council Meeting. An adopted budget must be submitted to the State Department of Management by March 15, 2016.

### **Budget Impacts**

There are several significant impacts to the budget in FY 16/17. These include personnel costs of \$7,567,700 (including health insurance), utility costs of \$731,100, required debt service payments of \$3,357,500 and aging municipal facilities. Together, these costs account for approximately half of the overall budget. In 2013 these amounts totaled \$47 million (\$55 million including IMU). As you will see, the outstanding debt is now a little more than \$37 million. This positive movement is the result of key decisions made by the City Council during the last two years. On the next page is a breakout of all City debt.

**City of Indianola Outstanding Debt as of January 2016 follows:**

<b>Debt Service</b>	<b>Issue Date</b>	<b>Original Amount</b>	<b>Purpose</b>	<b>Final Maturity</b>	<b>P&amp;I Outstanding</b>	<b>FY 2017 Payments</b>
2009B	August 2009	\$620,000	Municipal Bldg. Improvements	June 2018	\$230,730	\$79,875
2011A	January 2011	\$3,915,000	Advance Refunding (2002B, 2003, 2006A)	June 2018	\$832,000	\$186,100
2011C	October 2011	\$850,000	Street, Utility Impvts., and Park Equipment	June 2021	\$671,492	\$115,750
2011D	December 2011	\$700,000	Street & Sanitary Sewer Impvts.	June 2017	\$288,737	\$146,885
2012B	May 2012	\$3,875,000	Street Improvements, Various Purposes	June 2025	\$3,517,610	\$362,995
2013A	January 2013	\$1,865,000	Fire Truck, Dump Trucks, Park Improvements	June 2023	\$1,968,395	\$169,755
2013C	July 2013	\$2,070,000	Refunding of 2008 & 2009A GO Bonds	June 2020	\$1,952,200	\$467,000
2011E	December 2011	\$2,410,000	TIF – YMCA	June 2031	\$2,707,700	\$152,300
2012A	May 2012	\$4,580,000	TIF – YMCA	June 2029	\$5,141,900	\$577,370
2013B	January 2013	\$5,510,000	TIF – YMCA	June 2029	\$5,241,511	\$393,403
2009 – I&I Phase 1-3	May 2009	\$8,226,153	Sewer Improvements	June 2041	\$11,186,669	\$468,310
2013 – I&I Phase 4	April 2013	\$4,036,000	Sewer Improvements	June 2033	\$3,338,352	\$237,740
<b>Total (without IMU)</b>		<b>\$38,657,153</b>			<b>\$37,077,298</b>	<b>\$3,357,483</b>

### **Property Tax Rate**

Tax related expenses and revenues are divided into three categories: Debt Service, General Fund and Trust & Agency (i.e. liability premiums and employee benefits). Debt Service has a separate tax rate designated solely to retire General Obligation Debt incurred for street paving, sewers, a fire truck and YMCA/Wellness Center. The General Fund tax rate has a statutory limit of \$8.10 and pays for operations and maintenance of police, fire, parks and recreation, library and administration, etc. Trust and Agency funds provide tax revenue alternatives outside the General Fund and are used for liability premiums and employee benefits only when the General Fund \$8.10 limit is met.

In FY 15/16, the three tax rates totaled \$12.70 and consisted of \$8.10 (general fund), \$1.75 (debt service) and \$2.85 (trust & agency). The rate for 16/17 is \$12.70 with a breakdown of \$8.10 general fund, \$2.95 trust & agency and \$1.65 debt service. The tax rate has been at \$12.70 since FY 14/15.

### **Rollback**

Rollback is a term and calculation used to reduce taxable value of residential, commercial, industrial and agricultural properties. The rollback percentage is determined by the State of Iowa on a yearly basis. Residential is the category most affected by rollback. Over the past 2 years, commercial rollbacks reduced commercial taxable values by 10% whereas residential rollbacks increased by 1.23% (a 1/10 decrease from FY 15/16). This year a new multi-residential rollback was introduced and will continue over the next few years.

Originally, the purpose of the rollbacks were to keep residential property value consistent with agricultural property in order to prevent agriculture from assuming too much of the tax burden. When rollback percentages decrease, revenues decline because the taxable base is reduced. This can lead to decreases in revenue.

Rollbacks for the categories over the last five years follow:

	<b><u>16/17</u></b>	<b><u>15/16</u></b>	<b><u>14/15</u></b>	<b><u>13/14</u></b>	<b><u>12/13</u></b>	<b><u>11/12</u></b>	<b><u>10/11</u></b>
Residential	55.63%	55.73%	54.40%	52.81%	50.75%	48.52%	46.90%
Multi-Res	86.25%	90.00%	95.00%	100%	100%	100%	100%
Commercial	90.00%	90.00%	95.00%	100%	100%	100%	100%
Industrial	90.00%	90.00%	95.00%	100%	100%	100%	100%
Agricultural	46.11%	44.70%	43.40%	59.93%	57.50%	69.11%	66.30%

### **Taxable Valuation**

The City's taxable valuations are the amounts the City applies its tax rate to, which results in the total tax revenue. For FY 16/17 the taxable valuation increased, by which results in the \$6,735,429 (1.42%) to \$481,746,187 (from \$475,010,758) due to commercial growth and offset

partially by the new Multi-Residential rollback. The goal of assessed value is to represent market value.

Economic development efforts also have an influence on the City's tax base. By attracting commercial, industrial and residential development, the tax base grows, which helps increase revenue to help fund municipal operations.

### **Tax Increment Finance Value**

The city uses Tax Increment Finance as an economic tool to provide incentives for growth and development. TIF is derived by freezing the existing taxable value in an area and then capturing City, County and School tax revenue (excludes debt service) from the newly created value (increment). TIF funds are used to fund infrastructure, including: streets, water and sewer, as well as forgivable and/or low interest loans to industrial and business prospects that expand or develop in Indianola. Summercrest Hills, located at the NE portion of the City, is a good example. This area is in a TIF district and TIF revenues generated have been utilized to improve infrastructure and public facilities.

Taxable TIF value of \$59,727,678 in 16/17 is an increase from the FY 15/16 amount of \$52,745,764. Taxes from these amounts are used for economic development projects as noted above.

### **PILOT**

Payment In Lieu of Taxes (PILOT) is a revenue source from non-tax paying entities (electric, water & sewer departments) that receive City services. PILOT contributions for FY 16/17 are based on a percentage of revenues and are shown in the following table:

Electric	\$670,100
Water	\$64,200
Sewer	\$138,800

### **Road Use Tax (RUT)**

RUT funds are paid at a State estimated \$120.50 per capita and result in projected revenues of \$1,782,700 for Indianola in FY 16/17. This pays for the street department's operations & maintenance budget including snow removal, street repair/patching and street sweeping.

### **Sewer Utility**

The Sewer department is an enterprise fund and is not supported by property taxes. Due to the age of the facility, and an increase in utilities, the costs continue to increase for the Wastewater Treatment Plant. Construction for a new facility is being pursued and is estimated to cost approximately \$25 million\*. The City will continue to invest in repairs to the facility to keep it operational during the planning and eventual construction of the new plant.

*\* This is an estimate and is subject to change base upon requirements of the EPA and final construction costs.*

### **Reserves**

The total FY 16/17 property tax fund balances are projected to end at \$3,168,700. These funds are important as they provide the City the ability to continue to provide services in the event of financial constraints due to unforeseen events. Additionally, maintaining an adequate fund balance helps maintain lower interest rates when needing to borrow. During the upcoming fiscal year the City Council plans to have discussions regarding the establishment of a formal reserve policy.

### **Staff Assistance**

It is important to recognize the efforts of the staff of Indianola in preparation of this budget. The staff takes great pride in the work they do for the community and their commitment to being fiscally responsible is to be commended.

DRAFT



CITY BUDGET ESTIMATES  
Re-estimated FY16 & FY17 Projections

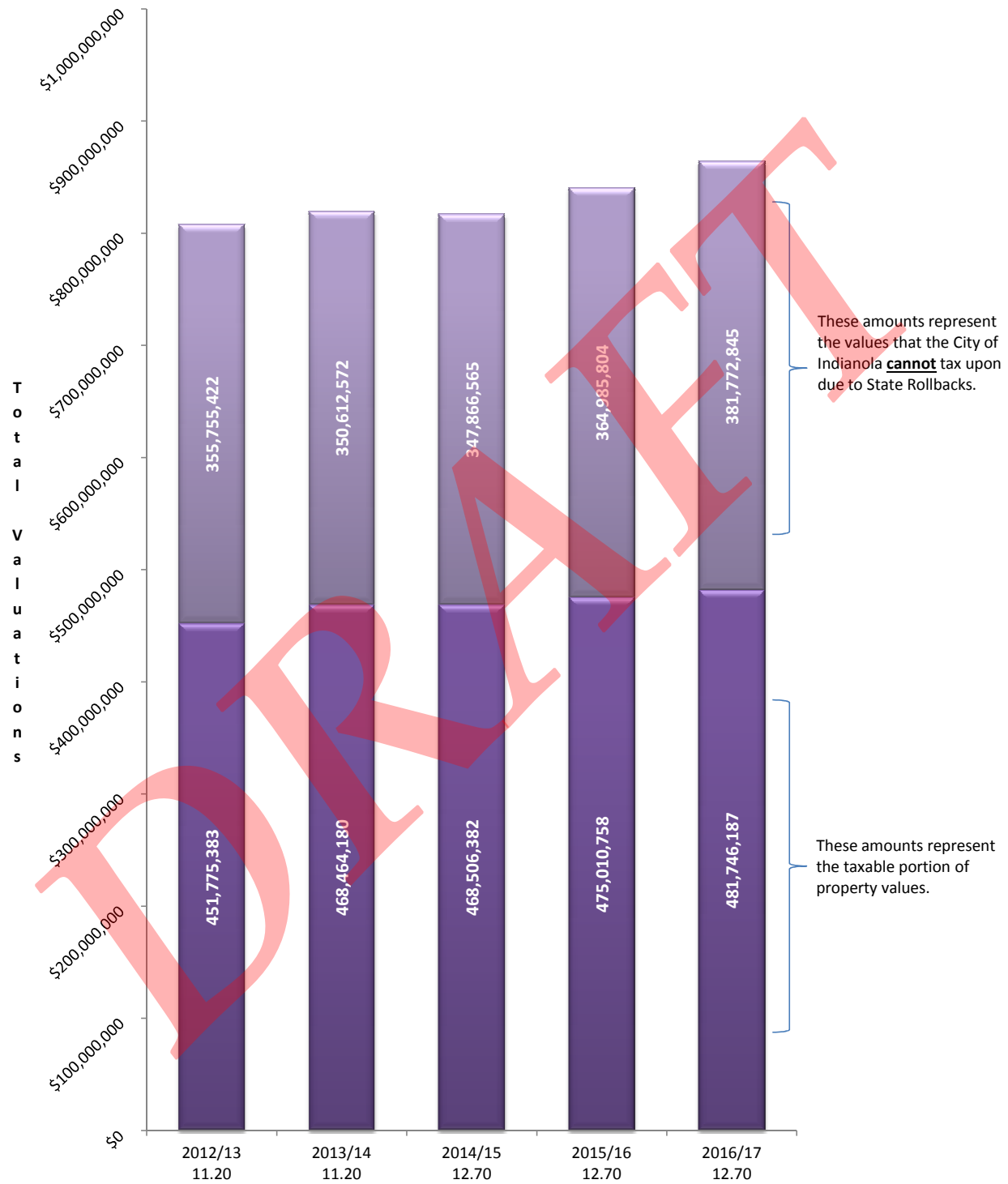
DEPTS	7/1/2015 BEGIN BALANCE	RE-EST NON-TAX REVENUE	FY16 TAXES	RE-EST EXPENSES	7/1/2016 ENDING BALANCE	FY17 NON-TAX REVENUE	FY17 TAXES	FY17 EXPENSES	PROJECTED ENDING BALANCE
001 GOVERNMENT	1,178,500	2,472,700		2,263,900	1,387,300	2,954,800		2,986,500	1,355,600
011 POLICE	502,500	306,000	2,279,100	2,566,000	521,600	388,600	2,357,200	2,744,000	523,400
015 FIRE	323,400	92,400	516,700	523,300	409,200	93,000	492,400	583,200	411,400
016 AMBULANCE	351,800	674,200	273,200	972,500	326,700	771,600	447,500	1,118,300	427,500
041 LIBRARY	17,600	113,500	394,000	522,300	2,800	97,200	445,400	537,700	7,700
042 PARK & REC	481,100	348,700	859,300	1,344,000	345,100	367,700	940,800	1,317,000	336,600
045 POOL	(30,400)	181,800	90,000	229,400	12,000	141,200	90,000	211,700	31,500
071 GENERAL FUND DEBT	55,600	-	96,100	76,800	74,900	-	80,000	79,900	75,000
<b>SUBTOTAL</b>	<b>2,880,100</b>	<b>4,189,300</b>	<b>4,508,400</b>	<b>8,498,200</b>	<b>3,079,600</b>	<b>4,814,100</b>	<b>4,853,300</b>	<b>9,578,300</b>	<b>3,168,700</b>

DEPTS	7/1/2015 BEGIN BALANCE	RE-EST NON-TAX REVENUE	FY16 TAXES	RE-EST EXPENSES	7/1/2016 ENDING BALANCE	FY17 NON-TAX REVENUE	FY17 TAXES	FY17 EXPENSES	PROJECTED ENDING BALANCE
99 Franchise Fees-MEC	368,200	90,000			458,200	90,000			548,200
110 Road Use Tax	1,099,500	1,817,300		1,849,300	1,067,500	1,782,700		1,707,900	1,142,300
115 YMCA Maintenance Obligations	93,100	100,000		40,000	153,100	100,000		40,000	213,100
125 TIF--Downtown	387,500		377,200	382,600	382,100		1,845,000	1,635,400	591,700
126 TIF--E Hwy 92	15,800		-	-	15,800		-	-	15,800
127 TIF--Hillcrest/Industrial	89,100		1,250,200	1,166,200	173,100		-	-	173,100
141 Library Special Revenue	36,100	11,200		19,800	27,500	16,700		22,000	22,200
142 Park & Rec Special Rev	134,400	25,000		75,000	84,400	25,000		75,000	34,400
160 Downtown Revolving Loan	64,100	1,500			65,600	1,500			67,100
161 Downtown Biz Plan	64,400	200,000		108,400	156,000	60,000		60,000	156,000
177 Police Forfeiture	19,900	10,000		10,000	19,900	20,000		20,000	19,900
190 Vehicle Reserve Fund	66,200	25,000		28,000	63,200	30,000		30,000	63,200
199 Police Retirement	100,900	1,700		12,500	90,100	1,500		12,500	79,100
200 Debt Service	1,275,300	1,771,900	923,600	2,770,800	1,200,000	1,593,200	893,400	2,591,800	1,094,800
301 Gen'l Fund Capital Projects	120,900		504,800	277,000	348,700	96,000	470,000	500,000	414,700
321 Street Capital Projects	(163,900)	205,300		39,900	1,500	50,000		60,000	(8,500)
344 Community Athletic Facility	6,000	5,000		5,000	6,000	5,000		5,000	6,000
353 Community Re-Development	(43,600)	75,000		75,000	(43,600)	75,000		75,000	(43,600)
650 Stormwater Utility	427,400	200,300		184,400	443,300	200,000		183,600	459,700
670 Recycling	77,500	216,800		205,500	88,800	217,200		215,500	90,500
820 Health Insurance	948,700	1,370,500		1,505,100	814,100	1,623,700		1,595,000	842,800
830 HRA	229,900	107,000		100,000	236,900	107,600		100,000	244,500
840 Flex/Short Term Disability	214,700	42,100		45,500	211,300	53,200		55,500	209,000
850 Liability Insurance Reserve	36,600	23,200		1,500	58,300	20,000		20,000	58,300
	5,668,700	6,298,800	3,055,800	8,901,500	6,121,800	6,168,300	3,208,400	9,004,200	6,494,300
					-				-
610 Sewer O & M	290,500	1,687,200		1,393,700	584,000	1,653,600		1,653,600	584,000
710 Sewer Capital Projects	315,100	3,418,000		3,120,700	612,400	3,124,100		2,920,400	816,100
771 Sewer Reserve	114,300	-			114,300	-		-	114,300
781 Sewer Plant Imp	342,600	25,000		125,000	242,600	25,000		25,000	242,600
791 Sewer Revenue Bonds	265,300	732,200		732,200	265,300	699,000		699,000	265,300
Sub-Total Sewer	1,327,800	5,862,400	-	5,371,600	1,818,600	5,501,700	-	5,298,000	2,022,300
									-
<b>SUBTOTAL (THIS PAGE)</b>	<b>6,996,500</b>	<b>12,161,200</b>	<b>3,055,800</b>	<b>14,273,100</b>	<b>7,940,400</b>	<b>11,670,000</b>	<b>3,208,400</b>	<b>14,302,200</b>	<b>8,516,600</b>
<b>GRAND TOTAL</b>	<b>9,876,600</b>	<b>16,350,500</b>	<b>7,564,200</b>	<b>22,771,300</b>	<b>11,020,000</b>	<b>16,484,100</b>	<b>8,061,700</b>	<b>23,880,500</b>	<b>11,685,300</b>

STATEWIDE TOTAL TAX RATE SURVEY 2015/16  
Lowest to Highest

City	Population	Taxable Valuation	Gen. Fund	Debt Service	Tax Rate	Rank
POLK CITY	3,418	163,418,452	7.90000		7.90000	1
URBANDLAIE	39,463	2,493,875,597	7.17000	2.15000	9.82000	2
ALTOONA	14,541	553,416,207	8.10000	0.39142	9.94369	3
CLIVE	15,447	1,181,605,317	7.16982	1.48214	9.98951	4
PELLA	10,352	444,212,495	8.10000	0.59918	10.20000	5
CLEAR LAKE	7,777	424,315,241	7.86548	0.65543	10.54051	6
AMES	58,965	2,444,958,642	5.77474	3.49047	10.62937	7
DUBUQUE	57,637	2,255,562,993	8.10000	0.11261	11.02590	8
NORTH LIBERTY	13,374	677,362,574	8.10000	1.11971	11.03264	9
JOHNSTON	17,278	1,153,061,942	7.70054	3.80000	11.50054	10
CEDAR FALLS	39,260	1,514,959,618	8.10000	0.59195	11.52796	11
CARROLL	10,103	466,908,265	8.10000	1.28846	11.58236	12
PLEASANT HILL	8,785	441,566,569	8.10000	1.14938	11.65000	13
ANKENY	45,582	2,385,879,154	6.89000	4.25000	11.85000	14
SPENCER	11,233	420,078,326	8.10000	0.98079	11.99151	15
WEST DES MOINES	56,609	4,052,638,912	8.10000	1.95283	12.00000	16
MT PLEASANT	8,668	266,318,837	8.09931	3.15149	12.18014	17
BETTENDORF	33,217	1,977,551,522	5.04127	5.00004	12.55000	18
INDIANOLA	14,782	475,010,758	8.10000	1.75000	12.70000	19
GRIMES	8,246	500,542,029	8.10000	3.41339	12.91377	20
WAUKEE	13,790	645,867,003	8.10000	3.32000	13.50000	21
LE MARS	9,826	320,817,912	8.10000	0.70019	13.50000	22
MASON CITY	28,079	1,026,092,831	8.10000	2.65228	13.51799	23
CORALVILLE	18,907	868,497,074	8.10000	2.12753	13.52771	24
MARION	34,768	1,372,569,351	8.10000	2.29472	13.58625	25
STORM LAKE	10,600	288,632,378	8.10000	1.10443	13.60660	26
DECORAH	8,127	298,176,503	8.10000	1.30391	13.80208	27
OSKALOOSA	11,463	337,152,034	8.10000	2.25000	13.84482	28
BONDURANT	3,860	140,150,373	8.10000	3.34610	13.93626	29
CRESTON	7,834	176,913,411	8.10000		13.94612	30
WAVERLY	9,874	366,616,994	8.10000	2.36742	14.04833	31
GRINNELL	9,218	263,131,340	8.10000	1.25674	14.42076	32
ADEL	3,682	112,741,966	8.10000	2.71485	14.55899	33
NEVADA	6,798	187,577,481	8.10000	1.29595	14.61800	34
MARSHALLTOWN	27,552	750,464,002	8.10000	3.38369	14.76257	35
CEDAR RAPIDS	126,326	5,978,853,402	8.10000	2.68605	15.21621	36
BOONE	12,661	344,999,492	8.10000	1.30481	15.62578	37
MUSCATINE	22,886	784,443,860	8.10000	2.79677	15.67209	38
NORWALK	8,945	326,025,888	8.10000	3.95955	15.69376	39
KEOKUK	10,780	316,949,606	8.10000	1.07940	15.70119	40
WASHINGTON	7,266	206,582,165	8.10000	3.91031	15.82079	41
CHARLES CITY	7,652	237,099,708	8.10000	1.64183	15.82909	42
BURLINGTON	25,663	677,305,796	8.10000	3.79790	15.93632	43
CLINTON	26,885	966,256,537	8.10000	2.30000	16.00689	44
FORT MADISON	11,051	269,636,495	8.10000	1.91573	16.07600	45
SIOUX CITY	82,684	2,274,505,570	8.10000	3.13435	16.11034	46
NEWTON	15,254	438,811,677	8.10000	1.50001	16.20000	47
ESTHERVILLE	6,360	143,792,266	8.10000	2.68880	16.50000	48
IOWA CITY	67,862	3,147,722,337	8.10000	3.92833	16.65096	49
WEBSTER CITY	8,070	199,748,404	8.10000	2.41079	16.76156	50
DAVENPORT	99,685	4,003,576,327	8.10000	2.15000	16.78000	51
ATLANTIC	7,112	205,957,322	8.10000	4.08261	16.79568	52
KNOXVILLE	7,313	186,572,288	8.10000	3.45327	16.81074	53
DES MOINES	203,433	6,531,346,569	8.10000	3.93000	16.92000	54
FAIRFIELD	9,464	296,212,394	8.10000	4.19948	17.07588	55
COUNCIL BLUFFS	62,230	2,461,535,598	8.10000	2.45000	17.75000	56
WATERLOO	68,406	2,218,783,803	8.10000	3.25937	17.76370	57
PERRY	7,702	137,487,557	8.10000	2.51160	17.87533	58
DENISON	8,298	184,049,391	8.10000	4.20482	18.04142	59
OELWEIN	6,415	130,439,178	8.10000	1.49450	18.12416	60
OTTUMWA	25,023	599,918,072	8.10000	3.18594	20.53040	61
FORT DODGE	25,206	636,375,682	8.10000	4.47022	20.94436	62

## Taxable Valuations

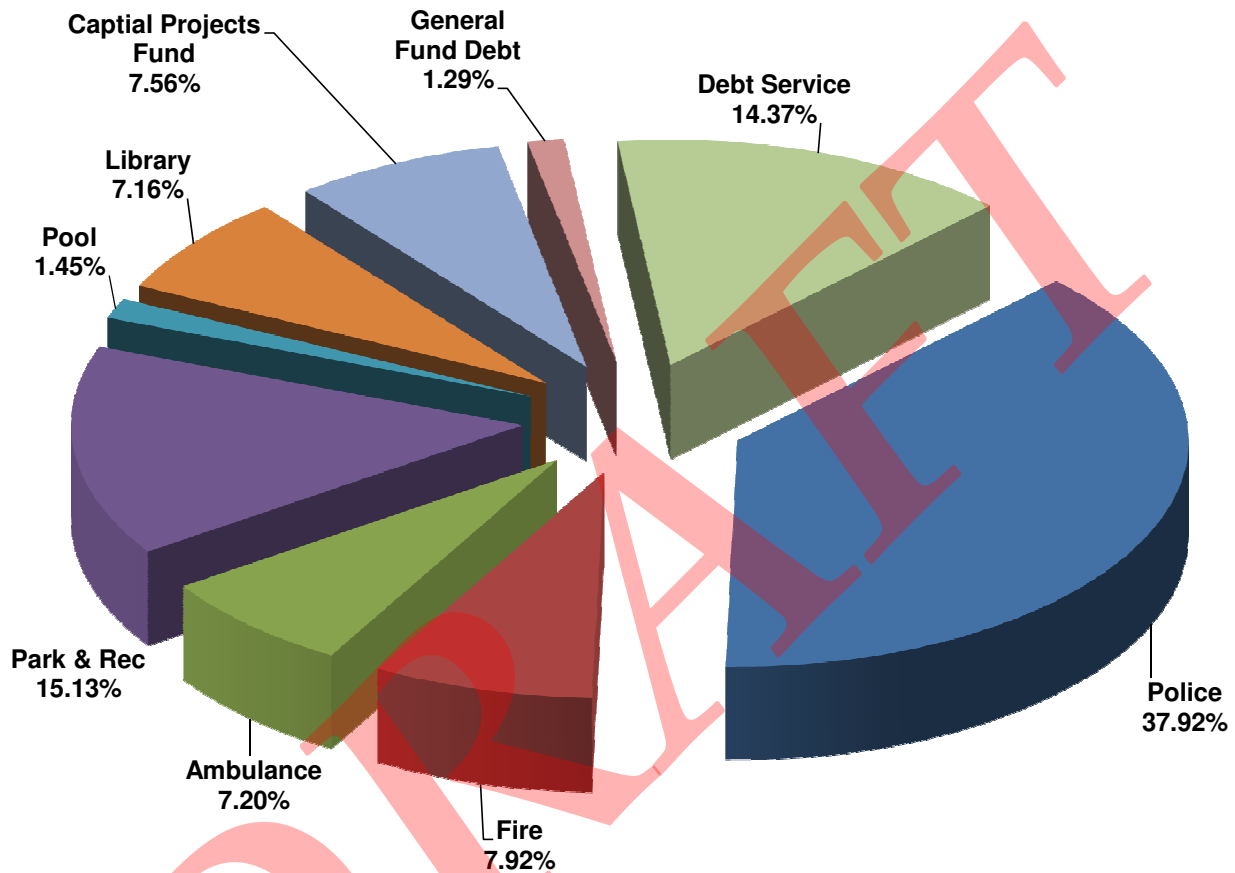


## Tax Rate Comparisons

General Fund Debt Service

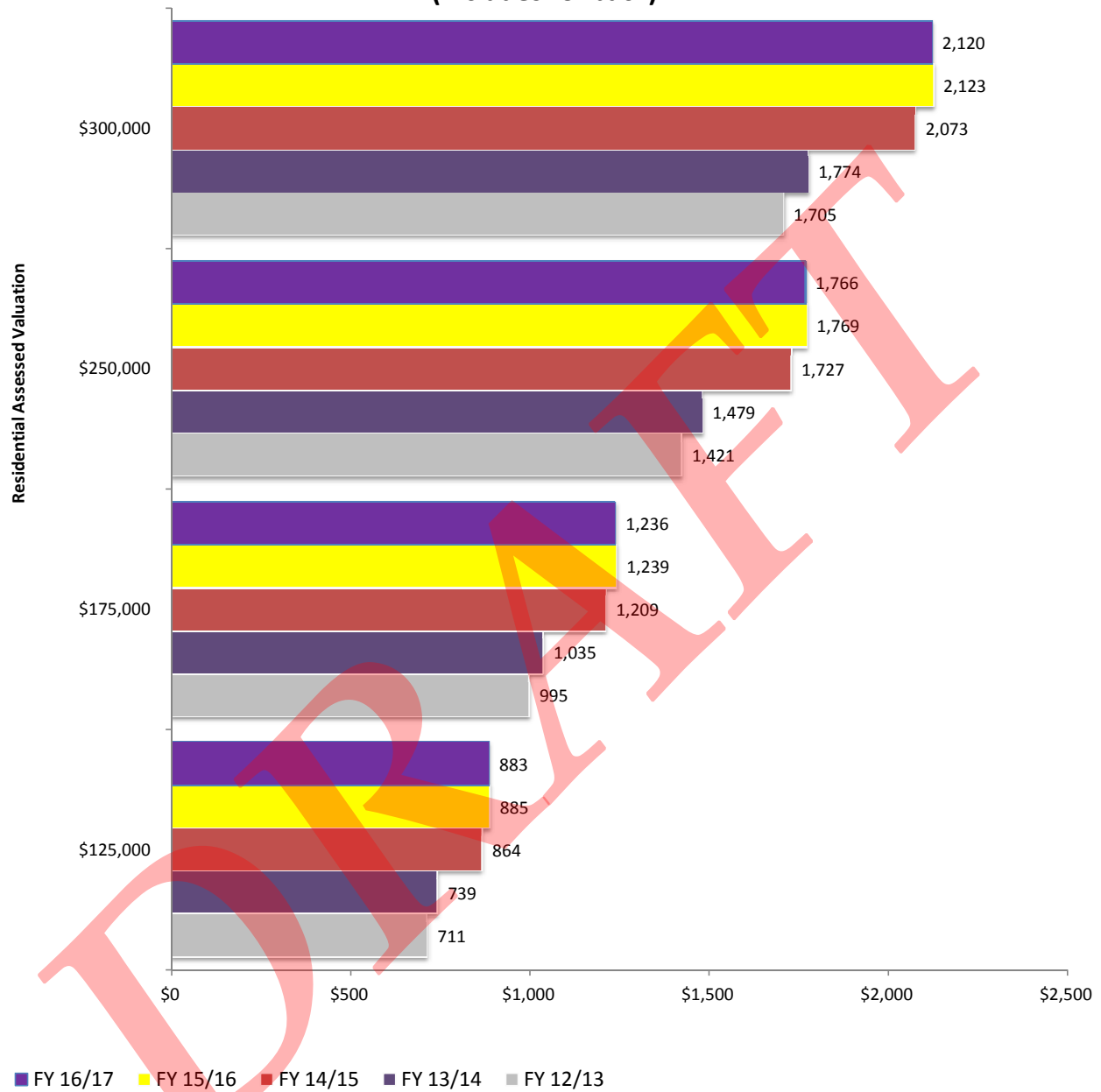


**FY 2016/17 General Fund  
& Debt Service Revenue  
Tax Distribution  
(Non-Enterprise Funds)**



## Annual Taxes Paid

### FY15/16 & Proposed FY16/17 (includes rollback)



## City of Indianola Fee Schedule

Department	Fee Description	Cost	Cost Description	Additional Fees Description
City Clerk	Cigarette Permit	\$75.00	Per Year	
City Clerk	Refuse Hauling Permit	\$150.00	Per Packer	
City Clerk	Refuse Hauling Permit	\$100.00	Units Other than Packer	
City Clerk	Bike Night Fee	\$750.00	Per Event to Lease Square (April-September)	
City Clerk	Bike Night Fee	\$80.00	Per Event to Sweep the Square	
City Clerk	Transient Merchant	\$20.00	Per Day Per Person	
Community Dev.	Electrical Permit Fee	\$80.00	Basic Overhead Fee with New Service Connection	Additional Fees based on # of meters, circuits, openings, fixed appliances, motors, etc.
Community Dev.	Electrical Permit Fee	\$120.00	Basic Underground Fee with New Service Connection	
Community Dev.	Mechanical Permit Fee	\$25.00	Basic Fee	Additional Fees based on installation, relocation or replacement of furnaces, appliances, cooling units, boiler, air handling unit, ventilation fan, and gas piping
Community Dev.	Plumbing Permit Fee	\$25.00	Basic Fee	Additional Fees based on each plumbing fixture.
Community Dev.	Administration Fees - Nuisance Compliance	\$20.00-\$50.00		
Community Dev.	Banner Application	\$25.00	Additional \$2.00 per banner	
Community Dev.	Board of Adjustment Hearing	\$100.00		
Community Dev.	Driveway Permit	\$20.00		
Community Dev.	Final Plat Review	\$100.00	Additional \$10.00 for each lot in excess of 10	
Community Dev.	Planting in Parking Permit	\$5.00		
Community Dev.	Plat of Survey	\$25.00		
Community Dev.	Preliminary Plat Review	\$150.00	Additional \$10.00 for each lot in excess of 10	
Community Dev.	Property Pin Locate Fee	\$50.00		
Community Dev.	Rezoning Request	\$200.00		
Community Dev.	Sewer Permit	\$20.00		
Community Dev.	Sign Permit (24 sq. ft. or less)	\$25.00		
Community Dev.	Sign Permit (25-100 sq. ft.)	\$50.00		
Community Dev.	Sign Permit (100+ sq. ft.)	\$75.00	Additional \$0.20 per sq. ft. over 100	
Community Dev.	Sign Permit - Temporary Sign	\$25.00-\$30.00		
Community Dev.	Sign Fee Exemption Request	\$30.00		
Community Dev.	Sign Code Appeal Procedure	\$30.00		
Community Dev.	Site Plan Review (one acre or less)	\$50.00		
Community Dev.	Site Plan Review (more than one acre)	\$100.00		
Community Dev.	Water Inspection	\$40.00		
Community Dev.	Water Permit	\$15.00		
Community Dev.	Alley Closing Fee	\$200.00-\$400.00	Per 1/2 block	
Community Dev.	Complaint Abatement Fee Receipts	Contractor Fee		
Community Dev.	Street Bond Permit	\$5.00	Per square foot	
Community Dev.	Electric Service Fees	\$60.00	Overhead	
Community Dev.	Electric Service Fees	\$100.00	Underground	
Community Dev.	Electric Service Fees	\$35.00	Temporary Construction	
Community Dev.	Electric Meter	\$100.00		
Community Dev.	Water Connection	\$150.00		
Community Dev.	Meter Connection	\$50.00	Additional \$270.00 - 5/8 meter and \$360.00 - 3/4 meter	
Community Dev.	Construction Water	\$35.00		
Community Dev.	Sewer Inspection	\$100.00-\$200.00		
Community Dev.	Sewer Tap Fee	TBD	Dependent upon sewer connection fee	
Community Dev.	Building Permit Fees	\$30.00		Total valuation of \$1.00 - \$500.00
Community Dev.	Building Permit Fees	\$30.00	for the 1st \$500.00 plus \$1.75 for each additional \$100.00 or fraction thereof, to and including \$2000.00	Total valuation of \$501.00 - \$2,000.00
Community Dev.	Building Permit Fees	\$50.00	for the 1st \$2,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof to and including \$25,000.00	Total valuation of \$2,001.00 - \$25,000.00
Community Dev.	Building Permit Fees	\$276.00	for the 1st \$25,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	Total valuation of \$25,001.00 - \$50,000.00
Community Dev.	Building Permit Fees	\$457.00	for the 1st \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	Total valuation of \$50,001.00 - \$100,000.00
Community Dev.	Building Permit Fees	\$738.00	for the 1st \$100,000.00 plus \$5.25 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00	Total valuation of \$100,001.00 - \$500,000.00

## City of Indianola Fee Schedule

Department	Fee Description	Cost	Cost Description	Additional Fees Description
Community Dev.	Building Permit Fees	\$2,703.00	for the 1st \$500,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00	Total valuation of \$500,001.00 - \$1,000,000.00
Community Dev.	Building Permit Fees	\$4,546.00	for the 1st \$1,000,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof	Total valuation of \$1,000,001.00 and up
Community Dev.	Inspections outside of normal business hours (minimum charge, two hours)	\$20.00	Per hour	
Community Dev.	Re-inspection fees assessed under provisions of Section 305(g)	\$20.00	Per hour	
Community Dev.	Inspections for which no fee is specifically indicated (minimum charge, one-half hour)	\$20.00	Per hour	
Community Dev.	Additional plan review required by changes, additions or revisions to approved plans (minimum charge, one-half hour)	\$20.00	Per hour	
Community Dev.	Temporary Sign Permit	\$25.00	For the first 10 day period, \$5.00 additional for 10 additional days (must be consecutive)	
Community Dev.	Temporary Sign Permit	\$25.00	For a 3 day period	
Police Department	Report Fee	\$5.00	Per copy	
Police Department	Trip Sheets	\$0.50	Per page	
Police Department	Color Photos	\$5.00	Per sheet	
Police Department	Color Photos on Compact Disc	\$20.00	Per disc	
Police Department	Videos & Recordings on CD	\$20.00	Per disc	
Fire Department	EMS Billing Fee	\$35.00/Report	(Billings for other agencies)	
Fire Department	Transport Fee	\$575.00	BLS Care	
Fire Department	Transport Fee	\$682.00	ALS Care	
Fire Department	Transport Fee	\$988.00	ALS 2 Care	
Fire Department	Treatment Fee	\$200.00	Does not include transport (treatment only)	
Fire Department	Treatment Fee	\$200.00	ALS Tier	
Fire Department	Loaded Mileage Transport Fee	\$12.00	Per loaded mile	
Fire Department	Burn Permit	\$35.00		
Fire Department	Pyrotechnic Special Effects	\$35.00		
Fire Department	Construction Permit for Fire Alarm	\$35.00		
Fire Department	Construction Permit for Fire Pump	\$35.00		
Fire Department	Above Ground Installation of Flammable Liquids/Flammable Gas Tanks	\$50.00		
Library	Lost or Damaged Materials	\$1.00	Missing barcode	
Library	Lost or Damaged Materials	\$2.50-\$9.00	Missing/Damaged cases for audio or audiobooks	
Library	Lost or Damaged Materials	\$1.50-\$3.00	DVD & music CD's	
Library	Lost or Damaged Materials	\$3.00	Lost inserts	
Library	Lost or Damaged Materials	TBD	Check with Library Director	
Library	Lost or Damaged Materials	\$2.00	Lost library card	
Library	Lost or Damaged Materials	\$2.00	Torn page	
Library	Photocopies	\$0.15	Per page	
Library	Computer Printouts	\$0.15	Per page	
Library	Processing Fee	\$7.50		
Library	Fines	\$0.15	Per day for printed materials - max of \$7.50	
Library	Fines	\$0.50	Per day for DVD's - max of \$7.50	
Library	Meeting room reservation	\$25.00	For 4 hours, \$5.00/hour thereafter	
Library	Used Books	\$2.00	Hardcover	
Library	Used Books	\$1.00	Paperback	
Memorial Pool	Daily Pool Admission (half off after 5pm)	\$4.00	Per resident ages 3-18	Non-resident ages 3-18 - \$5.00
Memorial Pool	Daily Pool Admission (half off after 5pm)	\$4.50	Per resident ages 19-59	Non-resident ages 19-59 - \$5.50
Memorial Pool	Daily Pool Admission (half off after 5pm)	\$4.00	Per resident ages 60+	Non-resident ages 60+ - \$5.00
Memorial Pool	Tot Splash Time	\$2.00	Per person	
Memorial Pool	Adult Lap Swim	\$2.00	Per person or free w/season pass	
Memorial Pool	Open Nigh Swim	\$2.00	Per person or free w/season pass	
Memorial Pool	Doggie Dive	\$8.00	For residents	Non-resident - \$10.00
Memorial Pool	Mighty Minnows Swim Lessons (Ages 9 months - 5 years)	\$21.50	Per resident	Non-resident - \$26.50
Memorial Pool	Red Cross Swim Lessons (Ages 5+)	\$35.00	Per resident	Non-resident - \$40.00
Memorial Pool	Punch Card Passes	\$40.00	Per resident - 10 swims	Non-resident - 10 swims - \$50.00
Memorial Pool	Punch Card Passes	\$80.00	Per resident - 20 swims	Non-resident - 20 swims - \$100.00
Memorial Pool	Season Pool Passes	\$69.00	1 person - Indianola resident (20% discount for early bird - April 4-29)	\$80.00 - 1 person - non-resident (20% discount for early bird - April 4-29)
Memorial Pool	Season Pool Passes	\$122	2 person - Indianola resident (20% discount for early bird - April 4-29)	\$142 - 2 person - non-resident (20% discount for early bird - April 4-29)



## City of Indianola Fee Schedule

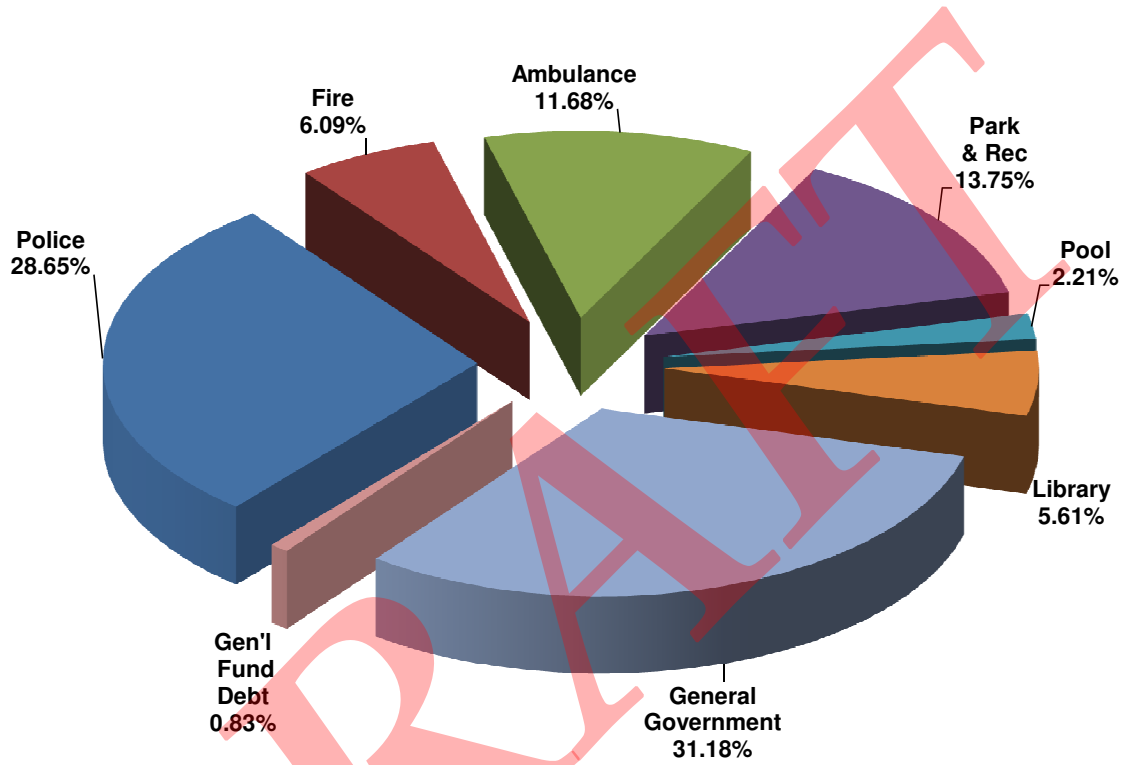
Department	Fee Description	Cost	Cost Description	Additional Fees Description
Memorial Pool	Season Pool Passes	\$132	3 person - Indianola resident (20% discount for early bird - April 4-29)	\$154 - 3 person - non-resident (20% discount for early bird - April 4-29)
Memorial Pool	Season Pool Passes	\$142	4 person - Indianola resident (20% discount for early bird - April 4-29)	\$166 - 4 person - non-resident (20% discount for early bird - April 4-29)
Memorial Pool	Season Pool Passes	\$152	5 person - Indianola resident (20% discount for early bird - April 4-29)	\$178 - 5 person - non-resident (20% discount for early bird - April 4-29)
Memorial Pool	Season Pool Passes	\$10.00	Each additional resident	\$12.00 each additional non-resident
Memorial Pool	Pool Party Rental	\$325.00	Entire pool	
Memorial Pool	Pool Party Rental	\$240.00	Large pool only	
Memorial Pool	Pool Party Rental	\$150.00	Shallow pool only	
Memorial Pool	Mermaid, Princess & Superhero Pool Party	\$15.00	Includes 1 child & 1 adult	
Parks & Recreation	Special Needs Dances	\$3.00		
Parks & Recreation	Daddy Daughter Date Night	\$10.00	Non-resident - \$12.50	
Parks & Recreation	Indoor Playdates	\$1.00		
Parks & Recreation	Flashlight Easter Egg Hunt	\$6.00	Non-resident - \$7.50	
Parks & Recreation	Mad Science Workshops	\$29.00	Non-resident - \$34.00	
Parks & Recreation	Mad Science Camps	\$79.00-\$139.00	Non-resident - \$84.00-\$144.00	
Parks & Recreation	Bricks 4 Kidz Workshops	\$15.00	Non-resident - \$18.75	
Parks & Recreation	Bricks 4 Kidz Academy	\$119.00	Non-resident - \$124.00	
Parks & Recreation	Lego Robotics Lab	\$36.00-\$40.00	Non-resident - \$41.00-\$45.00	
Parks & Recreation	Nature Explorers	\$35.00	Non-resident - \$40.00	
Parks & Recreation	Horseback Rides	\$26.50	Non-resident - \$31.50	
Parks & Recreation	Junior Police Academy	\$23.00	Non-resident - \$28.00	
Parks & Recreation	Junior Fire Academy	\$17.50	Non-resident - \$22.00	
Parks & Recreation	Go! For Launch Rocket Camp	\$99.00	Non-resident - \$104.00	
Parks & Recreation	MagiCamp	\$30.00	Non-resident - \$35.00	
Parks & Recreation	Kids Cooking	\$15.00	Non-resident - \$18.75	
Parks & Recreation	Babysitting Clinic	\$26.00	Non-resident - \$31.00	
Parks & Recreation	Adult Dance Classes	\$44.00	Non-resident - \$49.00	
Parks & Recreation	Car Care Clinic	\$10.00	Non-resident - \$12.50	
Parks & Recreation	iPad Workshops	\$10.00	Non-resident - \$12.50	
Parks & Recreation	Beginning Vegetable Gardening	\$9.00	Non-resident - \$11.25	
Parks & Recreation	Starting Plants from Seeds	\$5.00	Non-resident - \$6.25	
Parks & Recreation	Composting 101	\$5.00	Non-resident - \$6.25	
Parks & Recreation	Think Spring Garden Seminar	\$45.00		
Parks & Recreation	Garden Art	\$20.00-\$40.00		
Parks & Recreation	Senior Trips	\$8.00-\$25.00	Non-resident - \$10.00-\$30.00	
Parks & Recreation	Youth Softball Leagues	\$67.00-\$88.00	Non-resident - \$72.00-\$93.00	
Parks & Recreation	Adult Slowpitch Leagues	\$400-\$470/team		
Parks & Recreation	T-Ball Instruction	\$22.00	Non-resident - \$27.00	
Parks & Recreation	T-Ball League	\$33.00	Non-resident - \$38.00	
Parks & Recreation	British Soccer Camp	\$135.00		
Parks & Recreation	Youth Soccer Leagues	\$54.00-\$65.00	Non-resident - \$59.00-\$70.00	
Parks & Recreation	Youth Tennis Lessons	\$29.00	Non-resident - \$34.00	
Parks & Recreation	Youth Volleyball League	\$48.00	Non-resident - \$53.00	
Parks & Recreation	Pee Wee Nerf Football	\$23.00	Non-resident - \$28.00	
Parks & Recreation	Youth Flag Football League	\$44.00	Non-resident - \$49.00	
Parks & Recreation	Youth Basketball League	\$52.00	Non-resident - \$57.00	
Parks & Recreation	Adult Basketball League	\$165.00/team		
Parks & Recreation	Chicomotrics	\$36.00	Non-resident - \$41.00	
Parks & Recreation	Tae Kwon Do	\$37.00-\$44.00	Non-resident - \$42.00-\$49.00	
Parks & Recreation	Little Dragons Tae Kwon Do	\$25.00	Non-resident - \$30.00	
Parks & Recreation	Buxton Room Rental	\$200.00/day		
Parks & Recreation	Conf & Arts/Craft Room - Non-Profits	\$5.50/hr	Non-resident - \$9.00/hr	
Parks & Recreation	Conf & Arts/Craft Room - For-Profits	\$11.00/hr	\$14.50/hr	
Parks & Recreation	Park Shelters	\$5.00/hr	Non-resident - \$6.00/hr	
Parks & Recreation	Pickard Camping	\$12.00/day		
Parks & Recreation	Buxton Gazebo	\$35.00/day		
Parks & Recreation	Amphitheater - General Public	\$65.00-\$100.00	Non-resident - \$95.00-\$130.00	
Parks & Recreation	Amphitheater - Church/Non-Profits	\$50.00-\$85.00	Non-resident - \$70.00-\$105.00	
Parks & Recreation	Softball Field Practice	\$10.00/75 minutes		
Parks & Recreation	Adult Softball Field	\$75.00/day		
Parks & Recreation	Youth Softball Field	\$60.00/day		
Parks & Recreation	Dog Park Pass	\$25.00/year		
Parks & Recreation	Recreation Equipment	\$0.50-\$10.00/day		
Parks & Recreation	Cross Country Course	\$100.00/day		
Sewer	Wastewater Sample	\$25.00/day		
Sewer	Normal Cleaning of Sewer Lines	\$1.25/foot		
Sewer	Televise Lines with DVD Report	\$1.25/foot		
Sewer	Jet/Vac Lines with 2 Laborers	\$225.00/hour	Minimum 1 hour per call	

### City of Indianola Fee Schedule

Department	Fee Description	Cost	Cost Description	Additional Fees Description
Sewer	Jet/Vac Lines with 2 Laborers Overtime	\$260.00/hour	Minimum 1 hour per call	
Sewer	Camera Van	\$195.00/hour	Minimum 1 hour per call	
Sewer	Camera Van Overtime	\$230.00/hour	Minimum 1 hour per call	
Sewer	Service Truck	\$175.00/hour	Minimum 1 hour per call	
Sewer	Labor	\$40.00/hour	Minimum 1 hour per call	
Sewer	Labor Overtime	\$60.00/hour	Minimum 1 hour per call	

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**FY 2016/17 General Fund  
Department Expenditure Budgets**



## City of Indianola Employee Salaries

Position	Base Salary		
	Minimum	Maximum	
Full-Time			
Accountant	46,362	60,900	
Accounts Payable	36,638	44,534	per CBA
Accounts Receivable	36,638	44,534	per CBA
Childrens Services Librarian	37,759	48,746	
City Clerk	60,557	81,277	
City Manager	110,000	150,000	per contract
Community Dev. Office Manager	37,759	48,746	
Deputy Chief of Training	61,687	71,157	
Director of Community Development	72,766	93,635	
Director of Finance & Admin.	92,848	107,637	
Director of Information Technology	66,530	85,674	
EMS Billing Clerk	28,517	37,013	
Fire Chief	92,848	107,637	
Firefighter/Paramedic (6)	46,547	59,146	per CBA
Heavy Equipment Operator	49,607	54,691	per CBA
Horticulturist	44,665	49,243	per CBA
Inspector	51,484	66,302	
IT Technical Services Assistant	37,759	48,746	
Library Director	66,530	85,674	
Library Technical Services Asst.	31,098	40,328	
Library Teen/Adult Services	37,759	48,746	
Light Equipment Operator (3)	40,464	44,613	per CBA
Medium Equipment Operator (2)	44,665	49,243	per CBA
Park Technician I	40,464	44,613	per CBA
Park Technician III	44,665	49,243	per CBA
Parks & Recreation Director	71,951	81,277	
Parks Superintendent	46,362	60,900	
Police Captain	76,236	88,628	
Police Chief	79,706	103,280	
Police Clerical (full-time)	30,128	34,877	per CBA
Police Detective (2)	46,547	59,146	per CBA
Police Lieutenant	71,951	81,277	
Police Office Manager	37,759	48,746	
Police Officer (12)	46,547	59,146	per CBA
Police Sergeant (3)	61,687	71,157	
Recreation Office Manager	31,098	40,328	
Recreation Public Marketing Coord.	34,846	45,177	
Recreation Superintendent	46,362	60,900	
Street Superintendent	66,530	85,674	
Wastewater Operator - Grade I	41,504	45,653	per CBA
Wastewater Operator - Grade II	46,645	53,834	per CBA
Wastewater Operator - Grade III	51,306	59,229	per CBA
Wastewater Superintendent	72,766	93,635	
Part-Time			
Library Assistants (part-time) (4)	11.781/hr.	15.246/hr.	
Part-time Clerk I	14.951/hr.	19.388/hr.	
Police Clerical (part-time) (2)	13.707/hr.	16.556/hr.	per CBA
Recreation Activity Coord. (part-time)	14.955/hr.	18.166/hr.	per CBA
Recreation Clerical Asst. (part-time)	11.777/hr.	14.304/hr.	per CBA
Recreation Coordinator (part-time)	14.955/hr.	18.166/hr.	per CBA



# Section 1

## General Government Funds

## General Government

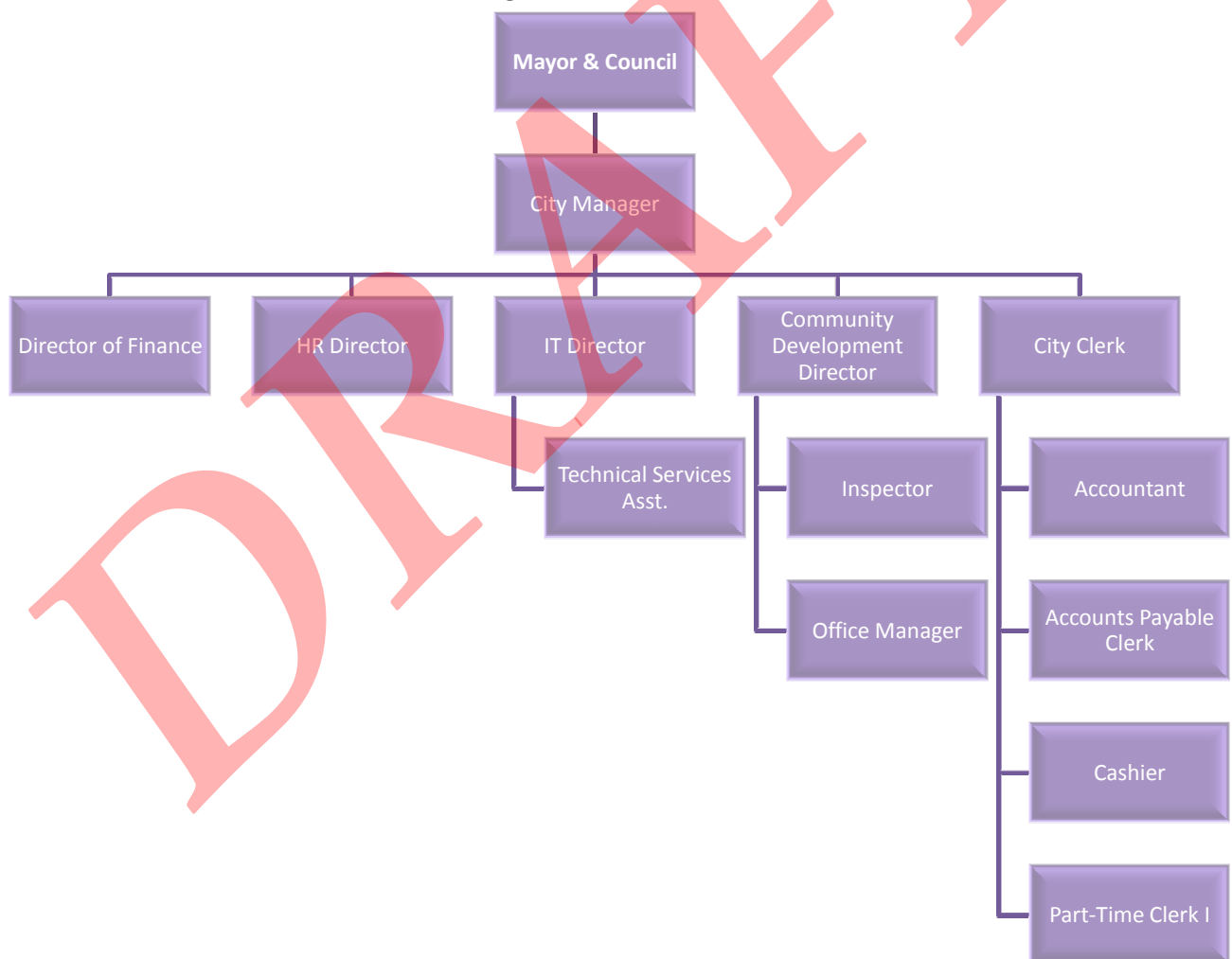
This fund consists of several departments including: Community Development, Mayor & Council, City Manager, City Clerk/Finance, Public Information & Technology, Human Resources and General Government/City Hall. This budget also funds the activities of Economic Development, Brush Facility, Community Betterment and Street Lighting.

### General Government consists of the following positions:

	Filled	Authorized	Vacant
Full-Time	12	12	0
Part-Time	1	1	0

### General Government

#### Organizational Chart



General Government

Fund 001 - General Government		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Community Development - Dept. 1700</b>						
<b>Expenses</b>						
	Salaries	180,716	185,472	191,600	206,800	205,300
	Benefits	74,724	76,238	84,000	86,500	91,700
	Education/Dues/Memberships	3,996	560	5,100	1,100	4,800
	Repair/Maintenance/Utilities	1,183	1,116	2,600	1,000	1,600
	Contractual Services	11,992	14,587	13,300	16,000	14,200
	Materials/Supplies/Miscellaneous	4,216	3,047	6,300	2,900	4,900
	Capital Outlay	1,202	1,079	1,700	300	1,700
<b>Total Expenses</b>		<b>278,029</b>	<b>282,099</b>	<b>304,600</b>	<b>314,600</b>	<b>324,200</b>
<b>Community Development - Dept. 1700</b>						
<b>Revenues</b>						
	Permits	142,320	110,633	108,800	172,600	132,000
	Fees/Fines/Reimbursements	9,024	11,555	6,000	6,500	8,800
	Miscellaneous	15	1	100	0	100
	Transfer In					
	Road Use Tax Fund	56,500	58,200	61,000	61,000	64,800
	Sewer Fund	56,500	58,200	61,000	61,000	64,800
<b>Total Revenues</b>		<b>264,359</b>	<b>238,589</b>	<b>236,900</b>	<b>301,100</b>	<b>270,500</b>

Community Development conducts all building related inspections; reviews site plans; administers the zoning code; assists with plans/specs for city projects; negotiates/obtains easements; negotiates D&D (Dangerous & Dilapidated) property purchases, and nuisance abatements.

General Government

Fund 001 - General Government		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Street Lighting - Dept. 2300</b>						
<b>Expenses</b>						
	Utilities	144,120	156,783	145,000	163,000	168,000
<b>Total Expenses</b>		<b>144,120</b>	<b>156,783</b>	<b>145,000</b>	<b>163,000</b>	<b>168,000</b>

Fund 001 - General Government		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended
<b>Brush Facility - Dept. 2900</b>						
<b>Expenses</b>						
	Salaries	12,223	12,144	13,100	10,700	13,700
	Benefits	1,980	2,226	3,100	2,500	3,300
	Education/Dues/Memberships	0	245	200	0	200
	Repair/Maintenance/Utilities	20,259	17,358	15,000	15,000	15,000
	Materials/Supplies/Miscellaneous	10	1,417	700	700	700
<b>Total Expenses</b>		<b>34,472</b>	<b>33,390</b>	<b>32,100</b>	<b>28,900</b>	<b>32,900</b>
<b>Brush Facility - Dept. 2900</b>						
<b>Revenues</b>						
	Brush Facility Fees	22,844	20,740	20,000	19,400	21,000
<b>Total Revenues</b>		<b>22,844</b>	<b>20,740</b>	<b>20,000</b>	<b>19,400</b>	<b>21,000</b>

The brush facility is where residents can take their yard waste for a minimal fee. Revenues are generated by gate fees.

Fund 001 - General Government		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Community Betterment - Dept. 5100</b>						
<b>Expenses</b>						
	Payments to other agencies	27,859	43,247	45,000	45,000	45,000
	City Clean Up	0	750	0	0	0
	Keep Indianola Beautiful *	6,000	12,000	6,000	0	6,000
	Fine Arts Commission	0	0	3,000	0	3,000
<b>Total Expenses</b>		<b>33,859</b>	<b>55,997</b>	<b>54,000</b>	<b>45,000</b>	<b>54,000</b>
<b>Community Betterment - Dept. 5100</b>						
<b>Revenues</b>						
	Property Taxes	0	0	226,000	0	0
	Hotel/Motel Tax	17,238	18,751	22,000	25,400	22,000
	Bike Night Revenues	4,500	3,750	3,000	3,000	3,000
<b>Total Revenues</b>		<b>21,738</b>	<b>22,501</b>	<b>251,000</b>	<b>28,400</b>	<b>25,000</b>



**General Government**

Fund 001 - General Government		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	Recommended Budget
<b>Economic Development - Dept. 5200</b>						
<b>Expenses</b>						
	Economic Development	30	29,456	250,000	250,000	600,000
	WCEDC	50,000	50,000	50,000	12,000	25,000
<b>Total Expenses</b>		<b>50,030</b>	<b>79,456</b>	<b>300,000</b>	<b>262,000</b>	<b>625,000</b>
<b>Economic Development - Dept. 5200</b>						
<b>Revenues</b>						
	Property Taxes	0	0	0	226,000	226,000
	Hotel/Motel Tax	34,475	37,502	44,000	50,900	55,000
	TIF Transfer & Loan Reimbursement	0	0	25,000	0	425,000
<b>Total Revenues</b>		<b>34,475</b>	<b>37,502</b>	<b>69,000</b>	<b>276,900</b>	<b>706,000</b>

Economic Development funds the City's economic development efforts.

Fund 001 - General Government		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Mayor &amp; Council - Dept. 6100</b>						
<b>Expenses</b>						
	Salaries	16,800	16,800	16,800	17,300	16,800
	Benefits	1,665	1,592	2,900	1,800	2,700
	Education/Dues/Memberships	1,072	2,773	6,800	800	2,800
	Contractual Services	346	154	600	700	600
	Materials/Supplies/Miscellaneous	1,197	273	700	300	700
	Capital Outlay	818	0	200	2,700	700
<b>Total Expenses</b>		<b>21,898</b>	<b>21,592</b>	<b>28,000</b>	<b>23,600</b>	<b>24,300</b>
<b>Mayor &amp; Council - Dept. 6100</b>						
<b>Revenues</b>						
<b>Total Revenues</b>		<b>50</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fund 001 - General Government		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>City Manager - Dept. 6150</b>						
<b>Expenses</b>						
	Salaries	152,757	143,560	143,600	115,000	153,900
	Benefits	46,972	46,369	49,800	35,300	53,000
	Education/Dues/Memberships	5,615	5,456	4,300	2,300	2,500
	Repair/Maintenance/Utilities	283	18	200	0	200
	Contractual Services	84	84	300	0	300
	Materials/Supplies/Miscellaneous	169	450	600	900	600
<b>Total Expenses</b>		<b>205,880</b>	<b>195,937</b>	<b>198,800</b>	<b>153,500</b>	<b>210,500</b>
<b>City Manager - Dept. 6150</b>						
<b>Revenues</b>						
	Transfer In	125,400	129,000	136,000	136,000	140,400
<b>Total Revenues</b>		<b>125,400</b>	<b>129,000</b>	<b>136,000</b>	<b>136,000</b>	<b>140,400</b>

General Government

Fund 001 - General Government		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>City Clerk/Finance Department - Dept. 6200</b>						
<b>Expenses</b>						
	Salaries	301,320	324,236	340,100	364,200	359,800
	Benefits	141,970	148,668	161,500	173,700	164,900
	Education/Dues/Memberships	4,202	2,749	3,300	3,100	4,300
	Repair/Maintenance/Utilities	22,481	18,453	17,000	9,200	12,000
	Contractual Services	11,676	37,609	16,000	25,900	18,500
	Materials/Supplies/Miscellaneous	38,045	29,440	40,500	38,600	42,100
	Capital Outlay	3,665	0	17,000	7,100	15,000
<b>Total Expenses</b>		<b>523,359</b>	<b>561,155</b>	<b>595,400</b>	<b>621,800</b>	<b>616,600</b>
<b>City Clerk/Finance Department - Dept. 6200</b>						
<b>Revenues</b>						
	Transfer In	410,600	439,100	458,000	458,000	468,600
<b>Total Revenues</b>		<b>410,600</b>	<b>439,100</b>	<b>458,000</b>	<b>458,000</b>	<b>468,600</b>

This department's duties include budgeting/finance, record keeping, payroll, utility billing, accounts payable and other general administrative functions (i.e. recycling, issuing licenses and permits).

Fund 001 - General Government		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Public Information &amp; Technology - Dept. 6210</b>						
<b>Expenses</b>						
	Salaries	61,398	63,943	66,200	71,200	117,100
	Benefits	19,778	20,435	22,200	24,000	51,500
	Education/Dues/Memberships	1,518	1,829	5,800	1,600	3,450
	Repair/Maintenance/Utilities	459	494	1,500	100	1,400
	Contractual Services	7,657	7,052	8,000	12,000	5,600
	Newsletter	20,880	19,218	24,000	24,100	26,000
	Materials/Supplies/Miscellaneous	13,062	6,628	7,800	10,200	4,450
	Capital Outlay	8,582	16,722	17,000	17,000	20,000
<b>Total Expenses</b>		<b>133,334</b>	<b>136,321</b>	<b>152,500</b>	<b>160,200</b>	<b>229,500</b>
<b>Public Information &amp; Technology - Dept. 6210</b>						
<b>Revenues</b>						
	Cable Franchise Fees	72,631	75,872	82,000	74,700	75,000
	Transfer In	53,500	58,300	59,200	59,100	96,500
<b>Total Revenues</b>		<b>126,131</b>	<b>134,172</b>	<b>141,200</b>	<b>133,800</b>	<b>171,500</b>

General Government

Fund 001 - General Government		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Human Resources/Risk Management - Dept. 6250</b>						
<b>Expenses</b>						
	Salaries	74,204	75,794	77,700	84,200	84,900
	Benefits	30,382	30,731	32,900	35,100	36,300
	Education/Dues/Memberships	1,313	3,196	2,600	700	2,600
	Materials/Supplies/Miscellaneous	193	197	700	0	700
<b>Total Expenses</b>		<b>106,092</b>	<b>109,918</b>	<b>113,900</b>	<b>120,000</b>	<b>124,500</b>
<b>Human Resources/Risk Management - Dept. 6250</b>						
<b>Revenues</b>						
	Transfer In	81,300	81,900	85,800	85,800	93,300
<b>Total Revenues</b>		<b>81,300</b>	<b>81,900</b>	<b>85,800</b>	<b>85,800</b>	<b>93,300</b>

All HR issues (including labor negotiations, discipline, health insurance, employee surveys, etc.) are conducted by this department. Risk Management includes all auto, property, and liability claims, renewals and inventory.

Fund 001 - General Government		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>General Government/Municipal Building - Dept. 6500 &amp; 9100</b>						
<b>Expenses</b>						
	Repair/Maintenance/Utilities	98,281	48,251	65,000	72,200	70,000
	Includes:					
	CH Repair/Maintenance	48,762	8,190	22,000	35,600	27,000
	CH Utilities	49,519	40,061	43,000	36,600	43,000
	<b>Contractual Services</b>	<b>283,413</b>	<b>254,208</b>	<b>251,300</b>	<b>217,300</b>	<b>232,200</b>
	Includes by not limited to:					
	Audit Fees	8,925	9,325	15,000	4,000	15,000
	Publishing Costs	11,863	10,076	15,000	10,200	15,000
	Liability Insurance	32,546	9,384	30,200	47,600	30,200
	Janitorial Services	53,126	52,878	53,000	52,900	53,000
	Legal Fees (Bonds/City Attorney)	101,694	90,839	76,100	57,600	58,000
	Membership Dues/Fees	4,378	9,667	5,000	0	5,000
	Misc. Contractual	70,881	53,271	57,000	45,000	56,000
	Materials/Supplies/Miscellaneous	24,698	37,569	36,800	10,800	12,800
	Capital Outlay	20,625	20,798	30,000	40,000	30,000
	Transfer Out	26,000	26,000	36,000	31,000	36,000
<b>Total Expenses</b>		<b>453,017</b>	<b>386,826</b>	<b>419,100</b>	<b>371,300</b>	<b>381,000</b>
<b>General Government/Municipal Building - Dept. 6500 &amp; 9100</b>						
<b>Revenues</b>						
	Franchise Fees - MEC	67,200	0	0	0	0
	Miscellaneous	38,741	24,698	25,000	55,300	7,000
	Transfer In - PILOT water/electric	349,500	370,900	440,800	392,200	477,300
	Transfer In - Sewer	128,900	138,800	90,200	138,800	90,200
	Transfer In - IMU Franchise Fees	3,222	6,228	0	8,200	10,000
<b>Total Revenues</b>		<b>587,563</b>	<b>540,626</b>	<b>556,000</b>	<b>594,500</b>	<b>584,500</b>

General Government

Fund 001 - General Government		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Government Property - Dept. 9500</b>						
<b>Expenses</b>						
	Transfer Out	210,333	73,333	100,000	0	196,000
<b>Total Expenses</b>		<b>210,333</b>	<b>73,333</b>	<b>100,000</b>	<b>0</b>	<b>196,000</b>
<b>Government Property - Dept. 9500</b>						
<b>Revenues</b>						
	Licenses/Permits	21,769	21,691	18,400	21,300	18,400
	Interest	135,554	141,351	150,000	146,800	150,000
	YMCA Rent	133,333	193,403	200,000	230,400	245,600
	Court Fines/Miscellaneous	138,377	64,541	65,000	38,700	60,000
<b>Total Revenues</b>		<b>429,033</b>	<b>420,986</b>	<b>433,400</b>	<b>437,200</b>	<b>474,000</b>

Fund #001 Summary				FY 2016		FY 2017
	<b>Beginning Fund Balance</b>			<b>1,178,500</b>		<b>1,387,300</b>
	<b>Total Departmental Revenues</b>			<b>2,472,700</b>		<b>2,954,800</b>
	<b>Total Departmental Expenses</b>			<b>(2,263,900)</b>		<b>(2,986,500)</b>
	<b>Ending Fund Balance</b>			<b>1,387,300</b>		<b>1,355,600</b>

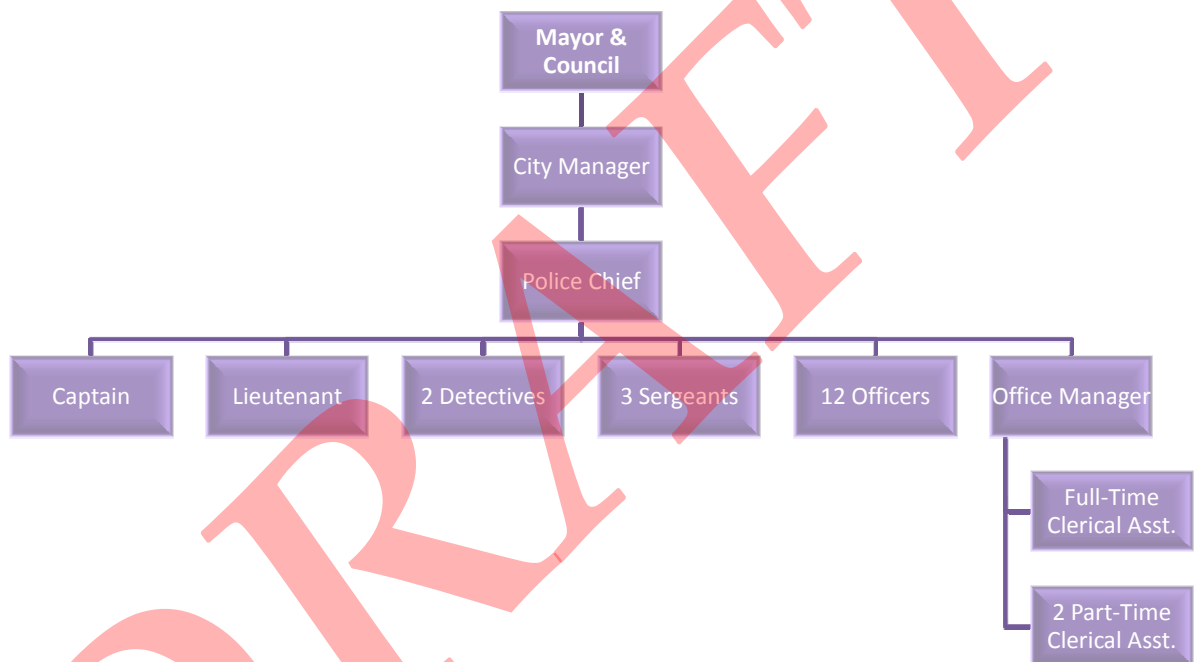
## Police Department

The Police Department consists of the following positions:

	Filled	Authorized	Vacant
Full-Time	21	22	1
Part-Time	2	2	0

## Police Department

### Organizational Chart



**Police Department**

Fund 011 - Police Department		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Police - Dept. 1100</b>						
<b>Expenses</b>						
	Salaries	1,373,852	1,350,980	1,435,600	1,490,700	1,547,100
	Benefits	750,278	752,205	780,400	801,800	809,500
	Education/Dues/Memberships	12,689	18,570	16,600	7,700	16,600
	Repair/Maintenance/Utilities	13,512	17,588	34,100	25,700	34,100
	Contractual Services	79,547	100,601	104,200	97,500	103,600
	Included but not limited to:					
	Liability Insurance	17,198	19,178	20,500	33,700	20,500
	Animal Control/Humane Society	28,953	28,953	36,000	29,000	36,000
	Materials/Supplies/Miscellaneous	50,016	41,952	74,000	31,300	74,000
	Includes Vehicle Operating Supplies	37,943	27,711	50,000	24,400	50,000
	Capital Outlay	61,128	15,998	25,000	27,500	55,000
<b>Total Expenses</b>		<b>2,341,022</b>	<b>2,297,894</b>	<b>2,469,900</b>	<b>2,482,200</b>	<b>2,639,900</b>
<b>Police - Dept. 1100</b>						
<b>Revenues</b>						
	Property Taxes	2,143,881	2,299,719	2,279,100	2,279,100	2,357,200
	PILOT	260,000	274,500	286,000	286,000	305,600
	Grants/Reimbursements	8,819	9,785	4,500	4,500	64,500
	Charges for Service	1,455	1,909	1,000	1,000	1,000
	Fees/Fines/Reimbursements/Misc.	17,788	11,549	5,000	2,000	5,000
	Transfer In	12,500	12,500	12,500	12,500	12,500
<b>Total Revenues</b>		<b>2,444,443</b>	<b>2,609,962</b>	<b>2,588,100</b>	<b>2,585,100</b>	<b>2,745,800</b>

Fund 011 - Police Department		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Police - Dispatch/Radio - Dept. 1111</b>						
<b>Expenses</b>						
	Repair/Maintenance/Utilities	3,246	3,715	8,000	4,200	8,000
	Contractual Services (County)	59,700	79,600	81,400	79,600	81,400
	Materials/Supplies/Miscellaneous	0	1,230	1,700	0	1,700
	Capital Outlay	1,040	10,850	13,000	0	13,000
<b>Total Expenses</b>		<b>63,986</b>	<b>95,395</b>	<b>104,100</b>	<b>83,800</b>	<b>104,100</b>

Fund #011 Summary				FY 2016		FY 2017
	Beginning Fund Balance			502,500		521,600
	Total Departmental Revenues			2,585,100		2,745,800
	Total Departmental Expenses			(2,566,000)		(2,744,000)
	Ending Fund Balance			521,600		523,400

Included in the FY 16/17 expenditures is \$100,000 for the hire of 1 additional officer.

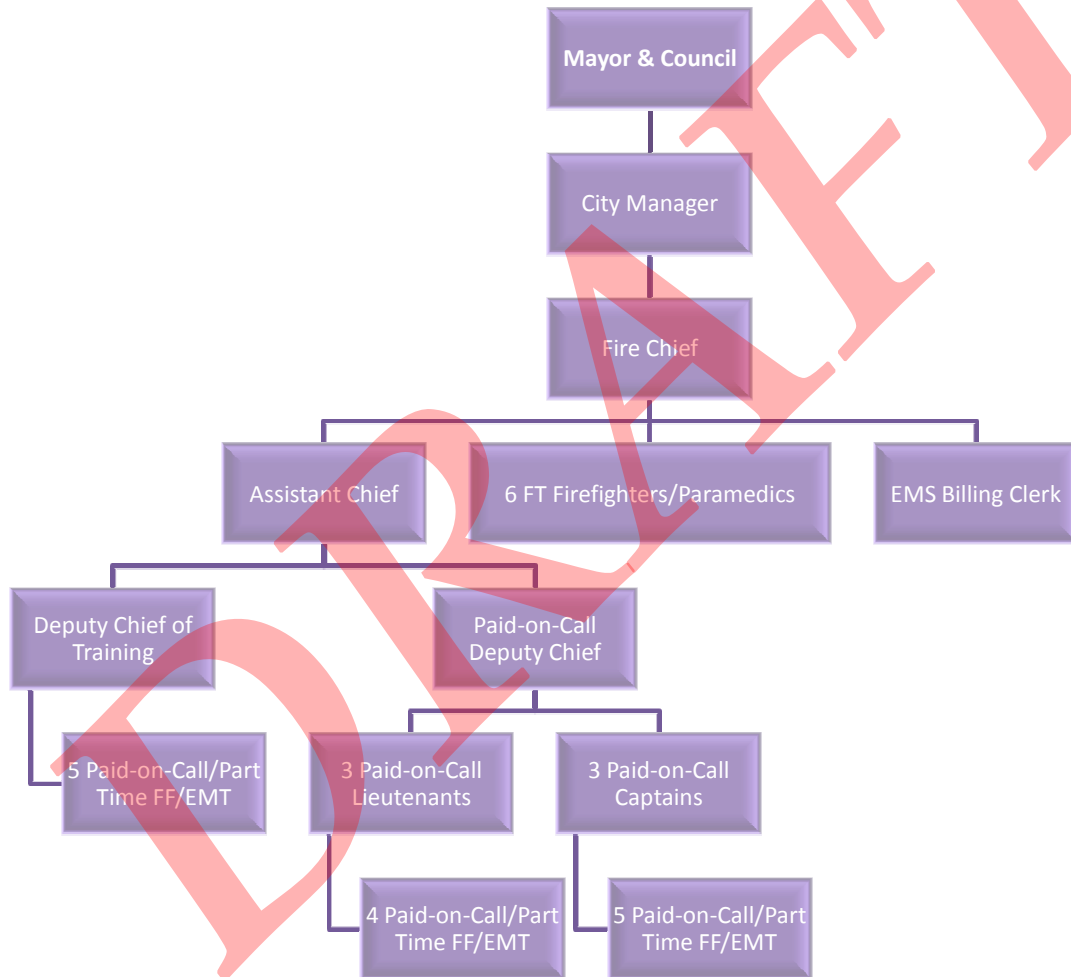
## Fire Department

The Fire & Ambulance Departments consists of the following positions:

	Filled	Authorized	Vacant
Full-Time	9	9	0
Part-Time	17	17	0
Paid-on-Call	18	21	3

### Fire & Ambulance Departments

#### Organizational Chart



**Fire Department**

Fund 015 - Fire Department		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Fire Department</b>						
<b>Expenses</b>						
	Salaries	269,797	194,230	210,600	222,500	252,600
	Benefits	133,822	106,296	141,200	118,500	121,000
	Education/Dues/Memberships	6,937	5,707	13,600	6,900	13,600
	Repair/Maintenance/Utilities	19,864	32,491	26,700	36,900	45,000
	Contractual Services	31,751	24,135	25,200	44,900	25,200
	Included but not limited to:					
	Liability Insurance	19,865	16,434	16,900	30,100	16,900
	Materials/Supplies/Miscellaneous	82,659	69,086	85,800	76,100	99,800
	Includes Vehicle Operating Supplies	11,894	18,231	16,000	9,400	16,000
	Personal Protective Equipment	31,834	19,365	35,000	17,500	35,000
	Capital Outlay	6,618	17,085	21,000	17,500	21,000
	Storm Sirens	4,003	187	5,000	0	5,000
<b>Total Expenses</b>		<b>555,451</b>	<b>449,217</b>	<b>529,100</b>	<b>523,300</b>	<b>583,200</b>
<b>Fire Department</b>						
<b>Revenues</b>						
	Property Taxes	364,520	524,307	520,300	591,600	496,600
	Permits/License Fees	275	200	0	500	0
	Charges for Service	9,251	8,938	7,600	17,100	7,600
	Township Fire Service Fees	80,755	82,841	80,300	94,400	80,300
	Fees/Fine/Reimbursements/Misc.	1,148	142	900	9,200	900
	Sale of Vehicles	150,500	1,320	0	0	0
<b>Total Revenues</b>		<b>606,449</b>	<b>617,748</b>	<b>609,100</b>	<b>712,800</b>	<b>585,400</b>
<b>Fund #015 Summary</b>						
	<b>Beginning Fund Balance</b>			<b>323,400</b>		<b>409,200</b>
	<b>Total Departmental Revenues</b>			<b>609,100</b>		<b>585,400</b>
	<b>Total Departmental Expenses</b>			<b>(523,300)</b>		<b>(583,200)</b>
	<b>Ending Fund Balance</b>			<b>409,200</b>		<b>411,400</b>

85% of firefighters salaries are paid with ambulance revenues due to calls for service.

<u>Calls for Service</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Fire	295	234	271	260
Ambulance	1460	1733	1782	1839
Total	1755	1965	2053	2099



## Ambulance Department

Fund 016 - Ambulance		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Ambulance</b>						
<b>Expenses</b>						
	Salaries	536,257	561,381	547,300	663,600	686,600
	Benefits	217,962	221,915	247,400	264,400	268,500
	Education/Dues/Memberships	8,708	3,644	11,200	2,700	11,200
	Repair/Maintenance/Utilities	4,952	4,941	9,500	8,000	8,300
	Contractual Services	8,152	12,573	16,800	15,700	17,300
	Included but not limited to:					
	Liability Insurance	4,575	3,304	5,900	7,700	5,900
	Medical/Physicals	1,250	2,600	4,800	5,300	4,800
	Materials/Supplies/Miscellaneous	73,004	73,356	78,100	57,700	78,100
	Includes					
	Vehicle Operating Supplies	23,499	24,639	21,000	17,300	21,000
	Capital Outlay	184,983	16,185	14,000	14,000	14,000
	Transfer Out	34,300	65,500	34,300	34,300	34,300
<b>Total Expenses</b>		<b>1,068,318</b>	<b>959,495</b>	<b>958,600</b>	<b>1,060,400</b>	<b>1,118,300</b>
<b>Ambulance</b>						
<b>Revenues</b>						
	Property Taxes	108,509	275,618	273,200	310,200	447,500
	Charges for Service	3,225	578	3,000	12,600	12,000
	Township Fire Service Fees	40,348	41,453	39,200	50,700	44,600
	Ambulance Fees	727,834	758,021	672,000	715,900	715,000
	Refunds/Reimbursements/Misc.	3,940	4,000	0	0	0
<b>Total Revenues</b>		<b>883,856</b>	<b>1,079,670</b>	<b>987,400</b>	<b>1,089,400</b>	<b>1,219,100</b>
<b>Fund #016 Summary</b>						
	<b>Beginning Fund Balance</b>			<b>351,800</b>		<b>326,700</b>
	<b>Total Departmental Revenues</b>			<b>947,400</b>		<b>1,219,100</b>
	<b>Total Departmental Expenses</b>			<b>(972,500)</b>		<b>(1,118,300)</b>
	<b>Ending Fund Balance</b>			<b>326,700</b>		<b>427,500</b>

The Ambulance Department pays 85% of the Paramedic/Firefighter salaries & benefits due to call volume. Also, the department handles the ambulance billing for Carlisle, Norwalk, Martensdale and Melcher Dallas. The annual revenue from these communities offsets some of the staff costs. Ambulance fees provide most of this budget's revenue. Included in the FY 16/17 expenditures is \$100,000 yearly savings for the purchase of a new ambulance in FY 2018.

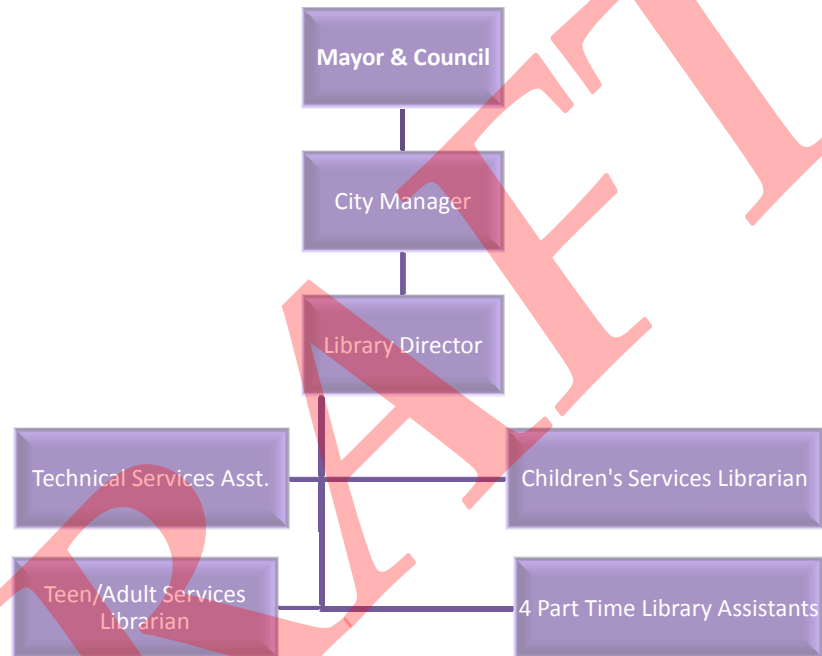
## Library Department

The Library department consists of the following positions:

	Filled	Authorized	Vacant
Full-Time	4	4	0
Part-Time	4	4	0

### Library Department

#### Organizational Chart



Library Department

Fund 041 - Library		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Library</b>						
<b>Expenses</b>						
	Salaries	304,417	252,257	258,900	258,900	270,200
	Benefits	125,698	103,211	108,100	106,400	116,100
	Education/Dues/Memberships	2,750	670	200	600	900
	Repair/Maintenance/Utilities	29,656	29,926	33,400	30,700	33,400
	Contractual Services	58,757	47,618	53,500	52,500	46,800
	Included but not limited to:					
	Liability Insurance	8,078	4,093	6,100	5,700	5,400
	Janitorial Services	15,938	13,848	15,200	15,200	15,200
	Materials/Supplies/Miscellaneous	91,140	68,105	74,600	73,100	70,300
	Includes					
	Library Books/Periodicals	62,740	42,555	50,000	50,000	50,000
	Audio/Visual Materials	7,382	5,151	7,000	6,400	11,000
	Capital Outlay					0
<b>Total Expenses</b>		<b>612,418</b>	<b>501,787</b>	<b>528,700</b>	<b>522,200</b>	<b>537,700</b>
<b>Library</b>						
<b>Revenues</b>						
	Property Taxes	493,166	397,526	417,200	471,000	445,400
	Use of Money & Property - Rent	9,245	5,845	9,200	2,405	200
	County Payments	79,533	78,814	80,000	80,000	80,000
	Fees/Fines/Reimbursements/Misc.	22,690	19,100	22,300	15,700	17,000
<b>Total Revenues</b>		<b>604,634</b>	<b>501,285</b>	<b>528,700</b>	<b>569,105</b>	<b>542,600</b>
<b>Fund #041 Summary</b>						
	<b>Beginning Fund Balance</b>			<b>17,600</b>		<b>2,800</b>
	<b>Total Departmental Revenues</b>			<b>507,500</b>		<b>542,600</b>
	<b>Total Departmental Expenses</b>			<b>(522,300)</b>		<b>(537,700)</b>
	<b>Ending Fund Balance</b>			<b>2,800</b>		<b>7,700</b>

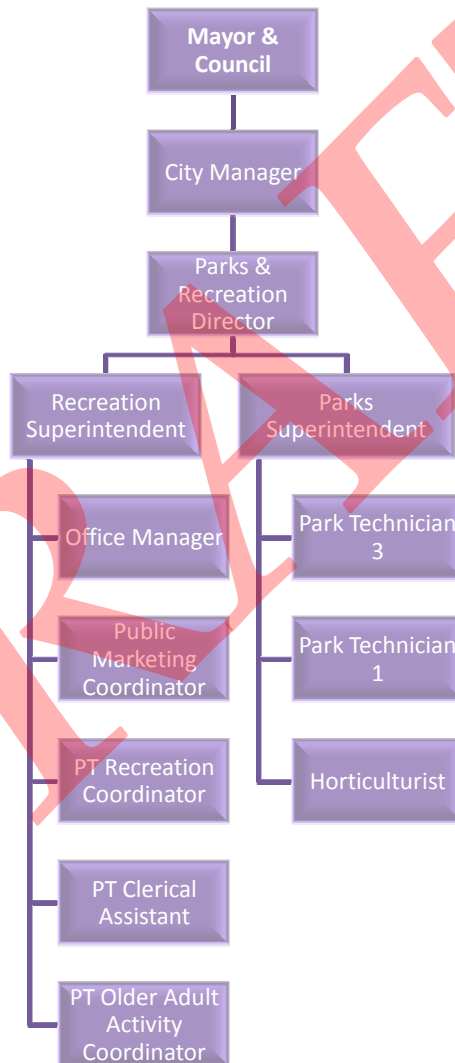
## Parks & Recreation

The Parks & Recreation Departments consists of the following positions:

	Filled	Authorized	Vacant
Full-Time	8	8	0
Part-Time	3	3	0

### Parks & Recreation Departments

#### Organizational Chart



Parks & Recreation

Fund 042 - Parks & Recreation		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Parks &amp; Recreation - Dept. 4200</b>						
<b>Expenses</b>						
	Salaries	190,932	197,503	208,400	512,000	345,100
	Benefits	129,782	120,522	122,200	180,500	141,900
	Education/Dues/Memberships	3,506	6,459	2,000	8,400	3,100
	Repair/Maintenance/Utilities	9,689	41,244	32,500	39,300	32,500
	Contractual Services	73,112	107,270	107,600	138,800	110,700
	Materials/Supplies/Miscellaneous	49,329	127,536	99,800	140,400	96,300
	Capital Outlay	153	18,466	13,900	28,400	13,900
<b>Total Expenses</b>		<b>456,503</b>	<b>619,000</b>	<b>586,400</b>	<b>1,047,800</b>	<b>743,500</b>
<b>Parks &amp; Recreation - Dept. 4200</b>						
<b>Revenues</b>						
	Property Taxes	1,040,184	864,902	859,300	979,700	940,800
	Hotel/Motel Tax	17,238	18,751	18,000	25,400	18,000
	Use of Money & Property - Rent	17,670	42,524	43,000	40,000	46,300
	Charges for Services	67,481	136,848	159,100	142,300	148,600
	Miscellaneous	13,283	12,574	22,900	20,100	20,300
	Sale of Merchandise	61,158	101,478	105,400	100,200	100,400
	Non-Revenue Sources (sales tax)	2,979	1,914	3,900	3,900	3,900
	Transfer in from Pool	10,000	0	0	0	0
<b>Total Revenues</b>		<b>1,229,993</b>	<b>1,178,991</b>	<b>1,211,600</b>	<b>1,311,600</b>	<b>1,278,300</b>

Fund 042 - Parks & Recreation		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Parks - Dept. 4300</b>						
<b>Expenses</b>						
	Salaries	230,183	222,348	223,360	223,360	240,200
	Benefits	107,901	100,495	112,215	110,315	121,600
	Education/Dues/Memberships	3,200	3,366	6,300	3,500	4,500
	Repair/Maintenance/Utilities	485	20,200	36,800	22,100	34,800
	Contractual Services	9,026	49,920	75,500	75,900	72,400
	Materials/Supplies/Miscellaneous	31,875	66,751	75,000	31,800	47,800
	Capital Outlay	0	1,500	5,500	78,100	5,500
	Transfer Out CAF	20,000	0	0	0	0
<b>Total Expenses</b>		<b>402,670</b>	<b>464,580</b>	<b>534,675</b>	<b>545,075</b>	<b>526,800</b>

Parks & Recreation

Fund 042 - Parks & Recreation		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Horticulture - Dept. 4320</b>						
<b>Expenses</b>						
	Salaries	8,379	0	24,640	24,640	21,500
	Benefits	1,665	0	6,485	6,485	4,300
	Education/Dues/Memberships	0	0	0	0	0
	Repair/Maintenance/Utilities	0	0	0	0	0
	Contractual Services	0	0	0	0	0
	Materials/Supplies/Miscellaneous	5,169	0	20,000	20,000	20,900
	Capital Outlay	5,615	0	0	0	0
<b>Total Expenses</b>		<b>20,828</b>	<b>0</b>	<b>51,125</b>	<b>51,125</b>	<b>46,700</b>
<b>Parks - Dept. 4300</b>						
<b>Revenues</b>						
	Use of Money & Property - Rent	237	10,819	8,800	14,900	19,200
	Charges for Services	3,702	3,131	0	0	3,000
	Miscellaneous	6,839	14,908	500	7,900	8,000
<b>Total Revenues</b>		<b>10,778</b>	<b>28,858</b>	<b>9,300</b>	<b>22,800</b>	<b>30,200</b>

Fund #042 Summary			FY 2016	FY 2017
	<b>Beginning Fund Balance</b>		<b>481,100</b>	<b>345,100</b>
	<b>Total Departmental Revenues</b>		<b>1,208,000</b>	<b>1,308,500</b>
	<b>Total Departmental Expenses</b>		<b>(1,344,000)</b>	<b>(1,317,000)</b>
	<b>Ending Fund Balance</b>		<b>345,100</b>	<b>336,600</b>

The Recreation budget consists of athletic/recreation activities for the community including: youth football, basketball and softball; holiday and senior center programs. Instructors, referees, materials, supplies, uniforms and equipment are part of the budget as well.

The Parks Department maintains all park and trail areas in the City. The Parks budget includes improvements to parks and staff also provide maintenance for the Activity Center, City Hall grounds, Library, D&D properties & the Heliport.

Memorial Pool

Fund 045 - Pool		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Pool</b>						
<b>Expenses</b>						
	Salaries	61,446	58,200	70,000	91,700	87,000
	Benefits	8,329	6,778	9,100	11,000	10,500
	Education/Dues/Memberships	653	542	900	900	2,600
	Repair/Maintenance/Utilities	58,061	102,815	77,200	57,200	57,200
	Contractual Services	13,650	13,277	17,000	20,100	14,200
	Materials/Supplies/Miscellaneous	40,079	42,097	41,400	47,300	38,900
	Capital Outlay	575	170	1,300	1,200	1,300
<b>Total Expenses</b>		<b>182,793</b>	<b>223,879</b>	<b>216,900</b>	<b>229,400</b>	<b>211,700</b>
<b>Pool</b>						
<b>Revenues</b>						
	Property Taxes	78,649	90,124	90,000	104,100	90,000
	Pool/Locker Rental	5,176	2,757	4,800	4,100	3,700
	Pool Passes/Admissions/Program	117,336	120,425	109,600	78,100	116,500
	Concessions	8,805	17,631	16,500	25,700	21,000
<b>Total Revenues</b>		<b>209,966</b>	<b>230,937</b>	<b>220,900</b>	<b>212,000</b>	<b>231,200</b>
<b>Fund #045 Summary</b>				<b>FY 2016</b>		<b>FY 2017</b>
	<b>Beginning Fund Balance</b>			<b>(30,400)</b>		<b>12,000</b>
	<b>Total Departmental Revenues</b>			<b>271,800</b>		<b>231,200</b>
	<b>Total Departmental Expenses</b>			<b>(229,400)</b>		<b>(211,700)</b>
	<b>Ending Fund Balance</b>			<b>12,000</b>		<b>31,500</b>

Included in the FY 16/17 expenditures for the Memorial Pool is \$15,000 to replace the circulation pump, \$12,000 to replace the diving board, \$7,000 to replace the padding near the lily pads, and \$5,000 to replace the tumble buckets.

General Fund Debt Service

Fund 071 - General Fund Debt Service		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>General Fund Debt Service</b>						
<b>Expenses</b>						
	Principal/Interest Payments	159,547	78,795	78,800	76,800	79,900
<b>Total Expenses</b>		<b>159,547</b>	<b>78,795</b>	<b>78,800</b>	<b>76,800</b>	<b>79,900</b>
<b>General Fund Debt Service</b>						
<b>Revenues</b>						
	Property Taxes	118,543	96,209	72,500	83,600	80,000
<b>Total Revenues</b>		<b>118,543</b>	<b>96,209</b>	<b>72,500</b>	<b>83,600</b>	<b>80,000</b>
<b>Fund #071 Summary</b>				<b>FY 2016</b>		<b>FY 2017</b>
	<b>Beginning Fund Balance</b>			<b>55,600</b>		<b>74,900</b>
	<b>Total Departmental Revenues</b>			<b>96,100</b>		<b>80,000</b>
	<b>Total Departmental Expenses</b>			<b>(76,800)</b>		<b>(79,900)</b>
	<b>Ending Fund Balance</b>			<b>74,900</b>		<b>75,000</b>





# Section 2

## Special Revenues & Restricted Funds

Gas Franchise Fees

Fund #099 - Franchise Fees - MEC Summary				FY 2016		FY 2017
	Beginning Fund Balance			368,200		458,200
	Total Departmental Revenues			90,000		90,000
	Total Departmental Expenses			0		0
	Ending Fund Balance			458,200		548,200

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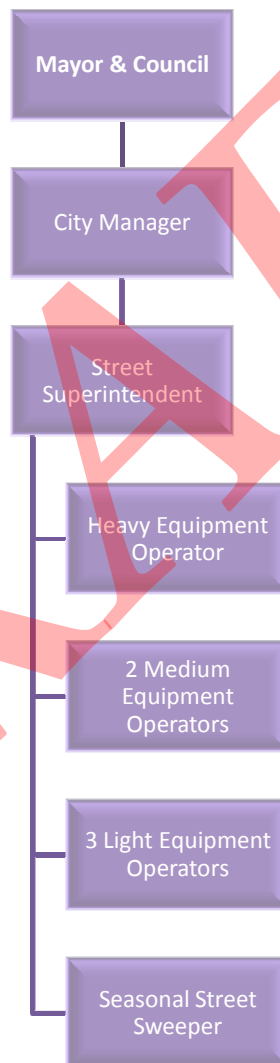
## Street Department

The Street Department consists of the following positions:

	Filled	Authorized	Vacant
Full-Time	7	7	0
Part-Time	1	1	0

### Street Department

#### Organizational Chart



**Street Department**

Fund 110 - Street		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Street - Dept. 2100</b>						
<b>Expenses</b>						
	Salaries	386,674	372,864	407,900	417,700	433,700
	Benefits	204,209	211,869	224,900	219,850	237,400
	Education/Dues/Memberships	3,735	4,264	3,900	900	3,900
	Repair/Maintenance/Utilities	91,753	68,849	90,200	47,100	90,200
	Contractual Services	27,731	29,681	33,600	35,000	34,600
	Materials/Supplies/Miscellaneous	348,607	318,385	354,800	362,100	364,900
	Capital Outlay	519	3,000	325,000	325,000	221,000
	Department Contributions To:					
	Community Development	56,500	58,200	61,000	61,000	64,800
	Street Capital Fund	0	0	0	160,000	0
	City Manager	62,700	64,500	68,000	68,000	70,200
	City Clerk's Office	16,500	17,300	18,100	18,100	18,500
	Info & Technology	6,700	7,300	7,400	7,400	11,500
	Human Resources	27,100	27,300	28,600	28,600	31,100
	Safety Program	6,000	6,000	6,000	6,000	6,000
<b>Total Expenses</b>		<b>1,238,728</b>	<b>1,189,512</b>	<b>1,629,400</b>	<b>1,756,750</b>	<b>1,587,800</b>
<b>Street - Dept. 2100</b>						
<b>Revenues</b>						
	Road Use Taxes	1,476,038	1,537,069	1,456,000	1,781,231	1,781,200
	Miscellaneous	5,563	12,720	1,000	36,100	1,000
<b>Total Revenues</b>		<b>1,481,601</b>	<b>1,549,789</b>	<b>1,457,000</b>	<b>1,817,331</b>	<b>1,782,200</b>

Fund 110 - Street		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Snow Removal/Ice Control - Dept. 2500</b>						
<b>Expenses</b>						
	Salaries	24,385	14,958	28,700	28,700	30,100
	Repair/Maintenance/Utilities	1,751	13,094	9,000	9,000	9,000
	Materials/Supplies/Miscellaneous	28,969	27,769	30,000	30,000	30,000
<b>Total Expenses</b>		<b>55,105</b>	<b>55,821</b>	<b>67,700</b>	<b>67,700</b>	<b>69,100</b>

Street Department

Fund 110 - Street		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Street Cleaning/Sweeping - Dept. 2700 &amp; 2900</b>						
<b>Expenses</b>						
	Salaries	29,520	29,220	28,800	37,900	30,800
	Benefits	4,452	4,228	4,800	6,300	5,200
	Materials/Supplies/Miscellaneous	5,553	5,011	15,000	0	15,000
<b>Total Expenses</b>		<b>39,525</b>	<b>38,459</b>	<b>48,600</b>	<b>44,200</b>	<b>51,000</b>
<b>Street Cleaning/Sweeping - Dept. 2700 &amp; 2900</b>						
<b>Revenues</b>						
	Refunds/Reimbursements	400	1,765	500	300	500
<b>Total Revenues</b>		<b>400</b>	<b>1,765</b>	<b>500</b>	<b>300</b>	<b>500</b>
<b>Fund #110 Summary</b>				<b>FY 2016</b>		<b>FY 2017</b>
	<b>Beginning Fund Balance</b>			<b>1,099,500</b>		<b>1,067,500</b>
	<b>Total Departmental Revenues</b>			<b>1,817,300</b>		<b>1,782,700</b>
	<b>Total Departmental Expenses</b>			<b>(1,849,300)</b>		<b>(1,707,900)</b>
	<b>Ending Fund Balance</b>			<b>1,067,500</b>		<b>1,142,300</b>

Fund 110 consists of street operations and maintenance expenses and is funded from Road Use Tax (RUT). Property taxes are not used. Included in the FY 16/17 expenditures is \$35,000 to purchase a new 2016 truck, \$90,000 to purchase a new 2016 backhoe, \$25,000 to purchase a new air compressor and \$28,000 to purchase a new melter.

\* Total amount for infrastructure is \$375,000.00

YMCA Maintenance Fund

Fund 115 - YMCA Maintenance Obligations		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>YMCA Maintenance Obligations</b>						
<b>Expenses</b>						
	YMCA Maintenance	25,275	8,310	40,000	1,500	40,000
<b>Total Expenses</b>		<b>25,275</b>	<b>8,310</b>	<b>40,000</b>	<b>1,500</b>	<b>40,000</b>
<b>YMCA Maintenance Obligations</b>						
<b>Revenues</b>						
	Transfers In - YMCA Maintenance	53,333	73,333	100,000	100,000	100,000
<b>Total Revenues</b>		<b>53,333</b>	<b>73,333</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Fund #115 Summary</b>				<b>FY 2016</b>		<b>FY 2017</b>
	<b>Beginning Fund Balance</b>			<b>93,100</b>		<b>153,100</b>
	<b>Total Departmental Revenues</b>			<b>100,000</b>		<b>100,000</b>
	<b>Total Departmental Expenses</b>			<b>(40,000)</b>		<b>(40,000)</b>
	<b>Ending Fund Balance</b>			<b>153,100</b>		<b>213,100</b>

**Tax Increment Financing (TIF)**

Fund 125 & 127 - Downtown/Hillcrest TIF		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Downtown/Hillcrest TIF</b>						
<b>Expenses</b>						
	TIF Expenses	33,142	0	150,000	171,200	20,000
	TIF Obligations	0	0	0	0	425,000
	Transfer Out - WCEDC	0	0	0	0	25,000
	Transfer Out - TIF Projects	31,026	290,468	42,300	232,600	1,165,400
<b>Total Expenses</b>		<b>64,168</b>	<b>290,468</b>	<b>192,300</b>	<b>403,800</b>	<b>1,635,400</b>
<b>Downtown/Hillcrest TIF</b>						
<b>Revenues</b>						
	Property Taxes - TIF	432,526	309,518	377,200	377,200	1,845,000
<b>Total Revenues</b>		<b>432,526</b>	<b>309,518</b>	<b>377,200</b>	<b>377,200</b>	<b>1,845,000</b>
<b>Fund #125 &amp; #127 Summary</b>				<b>FY 2016</b>		<b>FY 2017</b>
	<b>Beginning Fund Balance</b>			<b>476,600</b>		<b>555,200</b>
	<b>Total Departmental Revenues</b>			<b>1,627,400</b>		<b>1,845,000</b>
	<b>Total Departmental Expenses</b>			<b>(1,548,800)</b>		<b>(1,635,400)</b>
	<b>Ending Fund Balance</b>			<b>555,200</b>		<b>764,800</b>

In December 2015, City Council unified the downtown and Hillcrest Tax Increment Financing (TIF) districts. The revenue generated in the new combined TIF area is used to fund future developments.

Fund #126 - East 92 TIF Summary			FY 2016		FY 2017
	<b>Beginning Fund Balance</b>		<b>15,800</b>		<b>15,800</b>
	<b>Total Departmental Revenues</b>		<b>0</b>		<b>0</b>
	<b>Total Departmental Expenses</b>		<b>0</b>		<b>0</b>
	<b>Ending Fund Balance</b>		<b>15,800</b>		<b>15,800</b>

**Library Department**

Fund 141 - Library Special Revenue		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Library Special Revenue</b>						
<b>Expenses</b>						
	Library Books & Periodicals	8,847	9,140	5,000	5,000	5,000
	Summer Reading Program	6,653	5,034	5,000	5,000	5,000
	Friends of the Library Expense	7,666	2,375	6,000	6,000	5,000
	Enrich Iowa	1,963	7,662	3,800	3,800	7,000
<b>Total Expenses</b>		<b>25,129</b>	<b>24,211</b>	<b>19,800</b>	<b>19,800</b>	<b>22,000</b>
<b>Library Special Revenue</b>						
<b>Revenues</b>						
	Interest	464	592	0	600	0
	Enrich Iowa	1,963	7,662	500	7,000	7,000
	Program Fees - Summer Reading	2,050	3,149	1,700	1,700	700
	Donations/Contributions	18,233	15,384	9,000	9,000	9,000
<b>Total Revenues</b>		<b>22,710</b>	<b>26,787</b>	<b>11,200</b>	<b>18,300</b>	<b>16,700</b>
<b>Fund #141 Summary</b>						
	<b>Beginning Fund Balance</b>			<b>36,100</b>		<b>27,500</b>
	<b>Total Departmental Revenues</b>			<b>11,200</b>		<b>16,700</b>
	<b>Total Departmental Expenses</b>			<b>(19,800)</b>		<b>(22,000)</b>
	<b>Ending Fund Balance</b>			<b>27,500</b>		<b>22,200</b>

All revenue for the Library Special Revenue fund is from private donations and contributions. Tax dollars are not used to support this budget. Typical expenses include library books and summer reading programs.



Parks & Recreation

Fund 142 - Park & Recreation Special Revenue		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Park &amp; Rec Special Revenue</b>						
<b>Expenses</b>						
	Consignment Tickets	2,908	3,098	25,000	6,000	25,000
	Specialized Equipment	2,100	0	50,000	0	50,000
	Materials/Supplies/Miscellaneous	51,593	20,890	0	17,800	0
<b>Total Expenses</b>		<b>56,601</b>	<b>23,988</b>	<b>75,000</b>	<b>23,800</b>	<b>75,000</b>
<b>Park &amp; Rec Special Revenue</b>						
<b>Revenues</b>						
	Misc Sales (Copies/Scrap/Etc.)	2,518	2,032	25,000	3,500	25,000
	Miscellaneous	29,337	40,653	0	24,600	0
<b>Total Revenues</b>		<b>31,855</b>	<b>42,685</b>	<b>25,000</b>	<b>28,100</b>	<b>25,000</b>
<b>Fund #142 Summary</b>						
	<b>Beginning Fund Balance</b>			<b>134,400</b>		<b>84,400</b>
	<b>Total Departmental Revenues</b>			<b>25,000</b>		<b>25,000</b>
	<b>Total Departmental Expenses</b>			<b>(75,000)</b>		<b>(75,000)</b>
	<b>Ending Fund Balance</b>			<b>84,400</b>		<b>34,400</b>

All revenue for Fund 142 is from fundraising and private donations, grants and other contributions. Tax dollars are not used to support this budget. Typical expenses include consignment tickets, key card program and specialized equipment.

### Downtown Loan Fund Summary

Fund #160 - Downtown Loan Fund Summary				FY 2016		FY 2017
	Beginning Fund Balance			64,100		65,600
	Total Departmental Revenues			1,500		1,500
	Total Departmental Expenses			0		0
	Ending Fund Balance			65,600		67,100

### Downtown Business Incentive Program

Fund 161 - Downtown Business Incentive Program		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Downtown BIZ Plan</b>						
<b>Expenses</b>						
	Loan	0	86,770	25,000	50,000	25,000
	Grant	45,552	74,160	25,000	50,000	25,000
	Interest	9,429	8,445	10,000	8,400	10,000
<b>Total Expenses</b>		<b>54,981</b>	<b>169,375</b>	<b>60,000</b>	<b>108,400</b>	<b>60,000</b>
<b>Downtown BIZ Plan</b>						
<b>Revenues</b>						
	Loan Payment	22,140	63,809	60,000	4,200	60,000
	Transfer In - TIF	0	200,000	0	0	0
<b>Total Revenues</b>		<b>22,140</b>	<b>263,809</b>	<b>60,000</b>	<b>4,200</b>	<b>60,000</b>
<b>Fund #161 Summary</b>				<b>FY 2016</b>		<b>FY 2017</b>
	Beginning Fund Balance			64,400		156,000
	Total Departmental Revenues			200,000		60,000
	Total Departmental Expenses			(108,400)		(60,000)
	Ending Fund Balance			156,000		156,000

**Police Department**

Fund 177 Police Forfeiture Fund		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Police Forfeiture Fund</b>						
<b>Expenses</b>						
	Specialized Equipment	0	0	10,000	10,000	20,000
<b>Total Expenses</b>		<b>0</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>20,000</b>
<b>Police Forfeiture Fund</b>						
<b>Revenues</b>						
	Refunds/Reimbursements	15,000	1,432	10,000	10,000	20,000
<b>Total Revenues</b>		<b>15,000</b>	<b>1,432</b>	<b>10,000</b>	<b>10,000</b>	<b>20,000</b>

Fund #177 Summary				FY 2016		FY 2017
	Beginning Fund Balance			19,900		19,900
	Total Departmental Revenues			10,000		20,000
	Total Departmental Expenses			(10,000)		(20,000)
	Ending Fund Balance			19,900		19,900

This fund contains forfeiture proceeds from seizures, etc. Under state law, funds cannot be used for general operating expenses.

**Vehicle Reserve Fund**

Fund #190 - Vehicle Reserve Fund Summary				FY 2016		FY 2017
	Beginning Fund Balance			66,200		63,200
	Total Departmental Revenues			25,000		30,000
	Total Departmental Expenses			(28,000)		(30,000)
	Ending Fund Balance			63,200		63,200

Included in the FY 16/17 expenditures is \$30,000 to replace 1 patrol vehicle.

Fund 199 Police Retirement Fund		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Police Retirement Fund</b>						
<b>Expenses</b>						
	Transfer Out	12,500	12,500	12,500	12,500	12,500
<b>Total Expenses</b>		<b>12,500</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>
<b>Police Retirement Fund</b>						
<b>Revenues</b>						
	Interest	1,593	1,634	1,000	1,700	1,500
<b>Total Revenues</b>		<b>1,593</b>	<b>1,634</b>	<b>1,000</b>	<b>1,700</b>	<b>1,500</b>

Fund #199 Summary				FY 2016		FY 2017
	Beginning Fund Balance			100,900		90,100
	Total Departmental Revenues			1,700		1,500
	Total Departmental Expenses			(12,500)		(12,500)
	Ending Fund Balance			90,100		79,100

Debt Service

Fund 200 - Debt Service		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Debt Service</b>						
<b>Expenses</b>						
	Principal Payments	2,255,000	1,710,000	2,405,000	2,405,000	2,250,000
	Interest Payments	639,972	439,312	355,800	355,800	321,800
	Fees	24,825	350	10,000	10,000	20,000
<b>Total Expenses</b>		<b>2,919,797</b>	<b>2,149,662</b>	<b>2,770,800</b>	<b>2,770,800</b>	<b>2,591,800</b>
<b>Debt Service</b>						
<b>Revenues</b>						
	Street Assessments	104,170	105,446	37,000	211,100	37,000
	Property Taxes	998,084	998,030	923,600	923,600	893,400
	Transfer In	79,177	0	65,000	0	94,900
	Transfer In - TIF	675,694	838,878	1,068,500	1,068,500	1,165,400
	Transfer In - Debt Service	841,000	729,300	492,300	492,300	295,900
	Miscellaneous	22,402	15,399	0	0	0
<b>Total Revenues</b>		<b>2,720,527</b>	<b>2,687,053</b>	<b>2,586,400</b>	<b>2,695,500</b>	<b>2,486,600</b>
<b>Fund #200 Summary</b>				<b>FY 2016</b>		<b>FY 2017</b>
	Beginning Fund Balance			1,275,300		1,200,000
	Total Departmental Revenues			2,695,500		2,486,600
	Total Departmental Expenses			(2,770,800)		(2,591,800)
	Ending Fund Balance			1,200,000		1,094,800

**General Fund Capital Projects**

Fund 301 General Fund Capital Projects		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>General Fund Capital Projects</b>						
<b>Expenses</b>						
	Vehicles	0	163,000	0	195,000	0
	Capital Equipment	0	0	0	82,000	0
	Transfer Out GF Capital Projects	0	900,000	0	0	0
	Misc Contractual	37,668	255	500,000	0	500,000
	Wellness Center Project	1,992,608	14,452	0	0	0
	Other	2,928	1,987	0	0	0
<b>Total Expenses</b>		<b>2,033,204</b>	<b>1,079,694</b>	<b>500,000</b>	<b>277,000</b>	<b>500,000</b>
<b>General Fund Capital Projects</b>						
<b>Revenues</b>						
	Property Taxes	126,659	608,784	693,600	539,700	470,000
	Donations/Contributions	1,551,750	10,000	0	20,000	0
	Transfer In	7,033	0	0	0	96,000
<b>Total Revenues</b>		<b>1,685,442</b>	<b>618,784</b>	<b>693,600</b>	<b>559,700</b>	<b>566,000</b>
<b>Fund #301 Summary</b>				<b>FY 2016</b>		<b>FY 2017</b>
	<b>Beginning Fund Balance</b>			<b>120,900</b>		<b>348,700</b>
	<b>Total Departmental Revenues</b>			<b>504,800</b>		<b>566,000</b>
	<b>Total Departmental Expenses</b>			<b>(277,000)</b>		<b>(500,000)</b>
	<b>Ending Fund Balance</b>			<b>348,700</b>		<b>414,700</b>

Capital funds are used to fund large projects such buildings, roads, sidewalks and other infrastructure needs. Additionally, long-lived vehicles and equipment used in the performance of City services may be purchased with these funds.

**Street Fund Capital Projects**

Fund 321 - Street Capital Projects		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Street Capital Projects</b>						
<b>Expenses</b>						
	Nuisance & Abatement Expense	3,650	6,184	10,000	6,700	10,000
	Sidewalk Construction/Repairs	8,345	0	15,000	33,000	15,000
	Hwy 65/69 Expenses	199,682	4,885,454	0	6,900	35,000
	2011-12 Street Paving	388,069	79,623	0	0	0
<b>Total Expenses</b>		<b>599,746</b>	<b>4,971,261</b>	<b>25,000</b>	<b>46,600</b>	<b>60,000</b>
<b>Street Capital Projects</b>						
<b>Revenues</b>						
	State Grants	0	2,828,145	0	0	0
	Assessments	5,352	11,218	19,000	9,100	19,000
	Transfers In	0	900,000	0	160,000	0
	Refunds/Reimbursements/Misc.	10,111	3,175	6,000	36,200	31,000
<b>Total Revenues</b>		<b>15,463</b>	<b>3,742,538</b>	<b>25,000</b>	<b>205,300</b>	<b>50,000</b>
<b>Fund #321 Summary</b>				<b>FY 2016</b>		<b>FY 2017</b>
	<b>Beginning Fund Balance</b>			<b>(163,900)</b>		<b>1,500</b>
	<b>Total Departmental Revenues</b>			<b>205,300</b>		<b>50,000</b>
	<b>Total Departmental Expenses</b>			<b>(39,900)</b>		<b>(60,000)</b>
	<b>Ending Fund Balance</b>			<b>1,500</b>		<b>(8,500)</b>

**Community Athletic Facility**

Fund #344 - Community Athletic Facility Summary				FY 2016		FY 2017
	Beginning Fund Balance			6,000		6,000
	Total Departmental Revenues			5,000		5,000
	Total Departmental Expenses			(5,000)		(5,000)
	Ending Fund Balance			6,000		6,000

**Community Re-Development**

Fund 353 Community Re-Development		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Community Re-Development</b>						
<b>Expenses</b>						
	Property Purchase	220,413	64,520	75,000	75,000	75,000
	<b>Total Expenses</b>	<b>220,413</b>	<b>64,520</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
<b>Community Re-Development</b>						
<b>Revenues</b>						
	Sale of Property	24,650	75,000	75,000	75,000	75,000
	<b>Total Revenues</b>	<b>24,650</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
<b>Fund #353 Summary</b>				<b>FY 2016</b>		<b>FY 2017</b>
	Beginning Fund Balance			(43,600)		(43,600)
	Total Departmental Revenues			75,000		75,000
	Total Departmental Expenses			(75,000)		(75,000)
	Ending Fund Balance			(43,600)		(43,600)

### Stormwater Utility

Fund 650 - Stormwater Utility		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Stormwater Utility</b>						
<b>Expenses</b>						
	Repair/Maintenance	0	0	120,000	120,000	120,000
	Materials/Supplies	0	0	3,000	3,000	3,000
	Transfer Out - Debt Service	62,500	61,900	61,900	61,400	60,600
<b>Total Expenses</b>		<b>62,500</b>	<b>61,900</b>	<b>184,900</b>	<b>184,400</b>	<b>183,600</b>
<b>Stormwater Utility</b>						
<b>Revenues</b>						
	SWU Service Fees	200,715	202,715	195,000	200,300	200,000
<b>Total Revenues</b>		<b>200,715</b>	<b>202,715</b>	<b>195,000</b>	<b>200,300</b>	<b>200,000</b>
<b>Fund #650 Summary</b>				<b>FY 2016</b>		<b>FY 2017</b>
	<b>Beginning Fund Balance</b>			<b>427,400</b>		<b>443,300</b>
	<b>Total Departmental Revenues</b>			<b>200,300</b>		<b>200,000</b>
	<b>Total Departmental Expenses</b>			<b>(184,400)</b>		<b>(183,600)</b>
	<b>Ending Fund Balance</b>			<b>443,300</b>		<b>459,700</b>

### Recycling Fund

Fund 670 - Recycling		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Recycling</b>						
<b>Expenses</b>						
	Recycling	180,978	184,323	191,500	187,400	197,000
	Transfer Out - City Clerk's Office	16,500	17,300	18,100	18,100	18,500
<b>Total Expenses</b>		<b>197,478</b>	<b>201,623</b>	<b>209,600</b>	<b>205,500</b>	<b>215,500</b>
<b>Recycling</b>						
<b>Revenues</b>						
	Recycling Service Fees	213,046	215,938	217,200	216,800	217,200
<b>Total Revenues</b>		<b>213,046</b>	<b>215,938</b>	<b>217,200</b>	<b>216,800</b>	<b>217,200</b>
<b>Fund #670 Summary</b>				<b>FY 2016</b>		<b>FY 2017</b>
	<b>Beginning Fund Balance</b>			<b>77,500</b>		<b>88,800</b>
	<b>Total Departmental Revenues</b>			<b>216,800</b>		<b>217,200</b>
	<b>Total Departmental Expenses</b>			<b>(205,500)</b>		<b>(215,500)</b>
	<b>Ending Fund Balance</b>			<b>88,800</b>		<b>90,500</b>



## Insurance Funds

Fund 820 - Health Insurance (Self-funded)		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Health Insurance</b>						
<b>Expenses</b>						
	Health Insurance	1,472,769	1,400,047	1,450,000	1,480,000	1,517,000
	Misc. Contractual	10,588	32,415	7,000	25,000	27,000
	Dental Insurance	0	0	0	22,700	45,400
	Vision Insurance	0	0	0	2,800	5,600
<b>Total Expenses</b>		<b>1,483,357</b>	<b>1,432,462</b>	<b>1,457,000</b>	<b>1,530,500</b>	<b>1,595,000</b>
<b>Health Insurance</b>						
<b>Revenues</b>						
	Employee Co-Pays	70,593	76,164	61,300	108,200	72,900
	COBRA Health Insurance	0	0	6,000	30,000	50,300
	Health Insurance Premiums	1,201,213	1,161,844	1,284,100	1,208,200	1,418,000
	Refunds/Reimbursements	157,085	70,714	0	24,100	0
	Dental Insurance Premiums	0	0	0	1,600	75,100
	Vision Insurance Premiums	0	0	0	0	7,400
<b>Total Revenues</b>		<b>1,428,891</b>	<b>1,308,722</b>	<b>1,351,400</b>	<b>1,372,100</b>	<b>1,623,700</b>
<b>Fund #820 Summary</b>				<b>FY 2016</b>		<b>FY 2017</b>
	<b>Beginning Fund Balance</b>			<b>948,700</b>		<b>814,100</b>
	<b>Total Departmental Revenues</b>			<b>1,370,500</b>		<b>1,623,700</b>
	<b>Total Departmental Expenses</b>			<b>(1,505,100)</b>		<b>(1,595,000)</b>
	<b>Ending Fund Balance</b>			<b>814,100</b>		<b>842,800</b>

This is a self-funded pool where premiums are paid in and claims/administrative fees are paid out. Maintaining a fund balance is

Fund 830 - Health Reimbursement Account		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>HRA</b>						
<b>Expenses</b>						
	HRA - Department Contributions	13,154	7,489	100,000	100,000	100,000
	HRA - Claims	70,705	99,200	0	83,500	0
<b>Total Expenses</b>		<b>83,859</b>	<b>106,689</b>	<b>100,000</b>	<b>183,500</b>	<b>100,000</b>
<b>HRA</b>						
<b>Revenues</b>						
	Transfer In - HRA	107,625	106,450	106,900	107,000	107,600
<b>Total Revenues</b>		<b>107,625</b>	<b>106,450</b>	<b>106,900</b>	<b>107,000</b>	<b>107,600</b>
<b>Fund #830 Summary</b>				<b>FY 2016</b>		<b>FY 2017</b>
	<b>Beginning Fund Balance</b>			<b>229,900</b>		<b>236,900</b>
	<b>Total Departmental Revenues</b>			<b>107,000</b>		<b>107,600</b>
	<b>Total Departmental Expenses</b>			<b>(100,000)</b>		<b>(100,000)</b>
	<b>Ending Fund Balance</b>			<b>236,900</b>		<b>244,500</b>

These funds represent a City liability of unspent HRA funds for employees.

**Insurance Funds**

Fund 840 - Flex/Short Term Disability		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Flex/Short Term</b>						
<b>Expenses</b>						
	Flex - Medical	34,044	32,681	40,000	40,000	40,000
	Flex - Short Term	19,046	21,563	5,500	5,500	15,500
<b>Total Expenses</b>		<b>53,090</b>	<b>54,244</b>	<b>45,500</b>	<b>45,500</b>	<b>55,500</b>
<b>Flex/Short Term</b>						
<b>Revenues</b>						
	Transfer In	17,398	16,732	18,100	16,300	18,200
	Refunds/Reimbursements	31,558	28,215	35,000	25,800	35,000
<b>Total Revenues</b>		<b>48,956</b>	<b>44,947</b>	<b>53,100</b>	<b>42,100</b>	<b>53,200</b>
<b>Fund #840 Summary</b>				<b>FY 2016</b>		<b>FY 2017</b>
	<b>Beginning Fund Balance</b>			<b>214,700</b>		<b>211,300</b>
	<b>Total Departmental Revenues</b>			<b>42,100</b>		<b>53,200</b>
	<b>Total Departmental Expenses</b>			<b>(45,500)</b>		<b>(55,500)</b>
	<b>Ending Fund Balance</b>			<b>211,300</b>		<b>209,000</b>

Fund 840 is the City's self-funded short-term disability fund.

Fund 850 - Liability Insurance Reserves		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Liability Insurance Reserves</b>						
<b>Expenses</b>						
	Insurance Claims/Deductibles	6,414	108,440	1,750	14,700	20,000
<b>Total Expenses</b>		<b>6,414</b>	<b>108,440</b>	<b>1,750</b>	<b>14,700</b>	<b>20,000</b>
<b>Liability Insurance Reserves</b>						
<b>Revenues</b>						
	Refunds/Reimbursements	2,500	0	0	0	18,800
	Claims/Settlements/Misc.	2,302	171,543	1,800	600	1,200
<b>Total Revenues</b>		<b>4,802</b>	<b>171,543</b>	<b>1,800</b>	<b>600</b>	<b>20,000</b>
<b>Fund #850 Summary</b>				<b>FY 2016</b>		<b>FY 2017</b>
	<b>Beginning Fund Balance</b>			<b>36,600</b>		<b>58,300</b>
	<b>Total Departmental Revenues</b>			<b>23,200</b>		<b>20,000</b>
	<b>Total Departmental Expenses</b>			<b>(1,500)</b>		<b>(20,000)</b>
	<b>Ending Fund Balance</b>			<b>58,300</b>		<b>58,300</b>



# Section 3

## Enterprise Funds

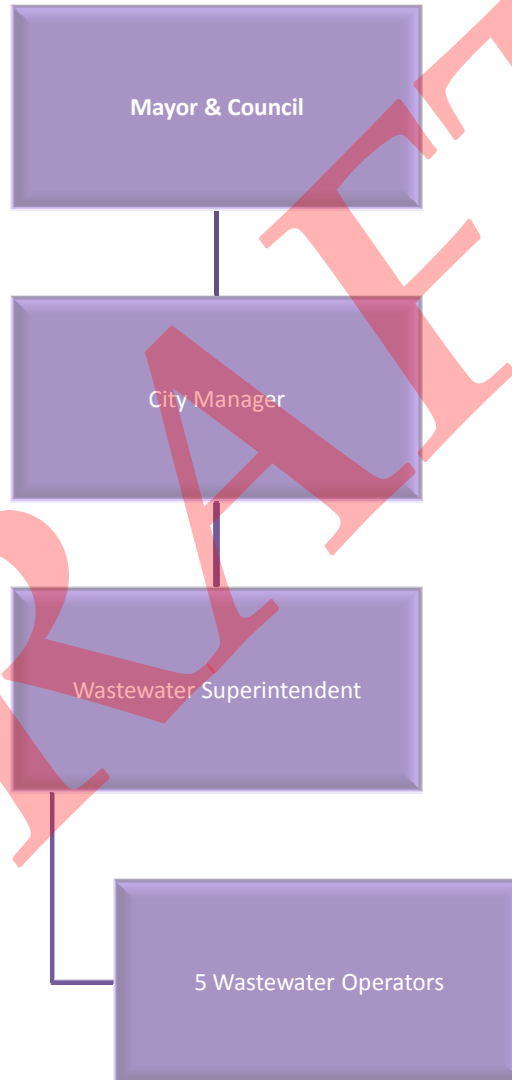
## Sewer Department

The Sewer Department consists of the following positions:

	Filled	Authorized	Vacant
Full-Time	6	6	0

## Sewer Department

### Organizational Chart



Sewer Department

Fund 610 - Sewer		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Sewer - Dept. 8300</b>						
<b>Expenses</b>						
	Salaries	409,740	396,193	394,400	357,400	381,300
	Benefits	195,243	197,998	201,600	139,600	195,300
	Education/Dues/Memberships	7,506	4,581	7,300	3,900	7,300
	Repair/Maintenance/Utilities	11,716	9,162	10,500	7,900	8,200
	Contractual Services	49,337	60,545	53,000	76,000	52,000
	Materials/Supplies/Miscellaneous	18,390	11,585	21,000	13,800	19,900
	I&I Reimbursement	31,697	9,637	40,000	4,600	30,000
	Sales & Use Tax	32,887	32,620	38,900	33,200	38,900
	Department Contributions To:					
	PILOT	128,900	138,800	138,800	138,800	138,800
	Community Development	56,500	58,200	61,000	61,000	64,800
	City Manager	62,700	64,500	68,000	68,000	70,200
	City Clerk's Office	110,200	115,600	120,500	120,500	123,300
	Info & Technology	6,700	7,300	7,400	7,400	16,100
	Human Resources	27,100	27,300	28,600	28,600	31,100
	Safety Program	6,000	6,000	6,000	6,000	6,000
<b>Total Expenses</b>		<b>1,154,616</b>	<b>1,140,021</b>	<b>1,197,000</b>	<b>1,066,700</b>	<b>1,183,200</b>

Fund 610 - Sewer		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Sewer Collections/Distribution - Dept. 8325</b>						
<b>Expenses</b>						
	Repair/Maintenance/Utilities	72,015	74,478	122,000	99,400	141,000
	Contractual Services	9,759	5,984	10,000	7,400	10,000
	Materials/Supplies/Miscellaneous	17,105	6,704	23,800	6,800	12,000
<b>Total Expenses</b>		<b>98,879</b>	<b>87,166</b>	<b>155,800</b>	<b>113,600</b>	<b>163,000</b>

**Sewer Department**

Fund 610 - Sewer		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Sewer Plant - Dept. 8350</b>						
<b>Expenses</b>						
	Membership Dues/Subscriptions	1,952	1,809	1,700	2,600	1,700
	Repair/Maintenance/Utilities	187,994	200,756	269,500	180,700	230,000
	Contractual Services	65,172	86,063	62,600	19,300	37,600
	Materials/Supplies/Miscellaneous	35,332	36,454	35,600	10,800	35,600
	Capital Outlay	3,823	949	2,500	0	2,500
<b>Total Expenses</b>		<b>294,273</b>	<b>326,031</b>	<b>371,900</b>	<b>213,400</b>	<b>307,400</b>
<b>Sewer - Dept. 8300</b>						
<b>Revenues</b>						
	Transfer In - Sewer	1,691,000	1,687,200	1,724,700	1,724,700	1,653,600
<b>Total Revenues</b>		<b>1,691,000</b>	<b>1,687,200</b>	<b>1,724,700</b>	<b>1,724,700</b>	<b>1,653,600</b>

Fund #610 Summary				FY 2016		FY 2017
	<b>Beginning Fund Balance</b>			<b>290,500</b>		<b>584,000</b>
	<b>Total Departmental Revenues</b>			<b>1,687,200</b>		<b>1,653,600</b>
	<b>Total Departmental Expenses</b>			<b>(1,393,700)</b>		<b>(1,653,600)</b>
	<b>Ending Fund Balance</b>			<b>584,000</b>		<b>584,000</b>

Fund 610 is an enterprise fund and therefore is not funded by property taxes. This fund covers the general operation and

Sewer Department

Fund 710 - Sewer Capital Projects		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Sewer Capital</b>						
<b>Expenses</b>						
	I&I Phase I-IV	1,524,774	154,866	0	0	0
	Wastewater Treatment Plant	26,804	507,479	100,000	275,000	175,000
	Sewer Mains/Lift Stations	72,510	0	30,000	59,800	230,000
	North Plant Projects	8,659	1,778	0	0	0
	Vehicles	0	25,325	0	1,200	0
	Miscellaneous	21,735	5,638	0	7,100	0
	Transfer Out to Sewer O&M	1,691,000	1,687,200	1,724,700	1,724,700	1,653,600
	Transfer Out to Sewer Equipment	25,000	25,000	25,000	25,000	25,000
	Transfer Out to Debt Service/Bonds	1,380,700	1,161,600	1,027,900	1,027,900	836,800
<b>Total Expenses</b>		<b>4,751,182</b>	<b>3,568,886</b>	<b>2,907,600</b>	<b>3,120,700</b>	<b>2,920,400</b>
<b>Sewer Capital</b>						
<b>Revenues</b>						
	Use of \$ & Prop. (Interest & Land Rent)	52,548	77,575	62,000	55,300	52,000
	Charges for Service	3,017,182	2,912,146	2,963,000	2,907,300	2,963,000
	Special Assessments	35,165	156,060	135,000	38,000	37,900
	Miscellaneous/Sales Tax/Etc.	1,456,507	250,260	68,000	387,900	68,000
	Administrative Fees/Misc.	47,943	32,107	3,200	29,500	3,200
<b>Total Revenues</b>		<b>4,609,345</b>	<b>3,428,148</b>	<b>3,231,200</b>	<b>3,418,000</b>	<b>3,124,100</b>
<b>Fund #710 Summary</b>				<b>FY 2016</b>		<b>FY 2017</b>
	<b>Beginning Fund Balance</b>			<b>315,100</b>		<b>612,400</b>
	<b>Total Departmental Revenues</b>			<b>3,418,000</b>		<b>3,124,100</b>
	<b>Total Departmental Expenses</b>			<b>(3,120,700)</b>		<b>(2,920,400)</b>
	<b>Ending Fund Balance</b>			<b>612,400</b>		<b>816,100</b>

Fund 710 is an enterprise fund and therefore is not funded by property taxes. Revenues to this fund are provided by user fees.

Sewer Department

Fund 771 - Sewer Reserve		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Sewer Reserve</b>						
Fund #771 Summary				FY 2016		FY 2017
	Beginning Fund Balance			114,300		114,300
	Total Departmental Revenues			0		0
	Total Departmental Expenses			0		0
	Ending Fund Balance			114,300		114,300

Fund 781 - Sewer Equipment Reserve Fund		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Sewer Equipment</b>						
Expenses						
	Equipment	49,736	0	25,000	0	25,000
Total Expenses		49,736	0	25,000	0	25,000
<b>Sewer Equipment</b>						
Revenues						
	Transfer In - Sewer Equipment Reserve	25,000	25,000	25,000	25,000	25,000
Total Revenues		25,000	25,000	25,000	25,000	25,000
Fund #781 Summary				FY 2016		FY 2017
	Beginning Fund Balance			342,600		242,600
	Total Departmental Revenues			25,000		25,000
	Total Departmental Expenses			(125,000)		(25,000)
	Ending Fund Balance			242,600		242,600

Fund 791 - Sewer Revenue Bonds		FY 2014 Actual	FY 2015 Actual	FY 2016 Budget	FY 2016 Re- Estimated	FY 2017 Recommended Budget
<b>Sewer Bonds</b>						
Expenses						
	Bonds Payments	677,863	694,596	705,500	494,645	699,000
Total Expenses		677,863	694,596	705,500	494,645	699,000
<b>Sewer Bonds</b>						
Revenues						
	Transfer In - Sewer Rev. Bonds	810,000	732,200	705,500	705,500	699,000
Total Revenues		810,000	732,200	705,500	705,500	699,000
Fund #791 Summary				FY 2016		FY 2017
	Beginning Fund Balance			265,300		265,300
	Total Departmental Revenues			732,200		699,000
	Total Departmental Expenses			(732,200)		(699,000)
	Ending Fund Balance			265,300		265,300



## FISCAL YEAR 16/17 GRAND TOTALS

GRAND TOTAL			FY 2016		FY 2017
	Beginning Fund Balance		9,876,600		11,020,000
	Total Departmental Revenues		23,914,700		24,545,800
	Total Departmental Expenses		(22,771,300)		(23,880,500)
	Ending Fund Balance		11,020,000		11,685,300

DRAFT

## Adoption of Budget and Certification of City Taxes

91-873

FISCAL YEAR BEGINNING JULY 1, 2016 - ENDING JUNE 30, 2017

Resolution No.: \_\_\_\_\_

The City of: INDIANOLACounty Name: WARREN

Date Budget Adopted: \_\_\_\_\_

(Date) xx/xx/xx

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

County Auditor Date Stamp		Telephone Number		Signature		
		January 1, 2015 Property Valuations				
		With Gas & Electric		Without Gas & Electric		
		Regular	2a	481,746,187	2b	479,823,079
		DEBT SERVICE	3a	541,473,865	3b	539,550,757
		Ag Land	4a	1,407,597		
		Last Official Census				
		14,782				

		(A)		(B)		(C)	
Code	Dollar	Request with	Property Taxes				
Sec.	Limit	Utility Replacement	Levied			Rate	
384.1	8.10000	Regular General levy	5	3,902,144	3,886,567	43	8.10000
(384)		Non-Voted Other Permissible Levies					
12(8)	0.67500	Contract for use of Bridge	6		0	44	0
12(10)	0.95000	Opr & Maint publicly owned Transit	7		0	45	0
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8		0	46	0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9		0	47	0
12(13)	0.06750	Planning a Sanitary Disposal Project	10		0	48	0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11		0	49	0
12(15)	0.06750	Levee Impr. fund in special charter city	13		0	51	0
12(17)	Amt Nec	Liability, property & self insurance costs	14		0	52	0
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462		0	465	0
(384)		Voted Other Permissible Levies					
12(1)	0.13500	Instrumental/Vocal Music Groups	15		0	53	0
12(2)	0.81000	Memorial Building	16		0	54	0
12(3)	0.13500	Symphony Orchestra	17		0	55	0
12(4)	0.27000	Cultural & Scientific Facilities	18		0	56	0
12(5)	As Voted	County Bridge	19		0	57	0
12(6)	1.35000	Missi or Missouri River Bridge Const.	20		0	58	0
12(9)	0.03375	Aid to a Transit Company	21		0	59	0
12(16)	0.20500	Maintain Institution received by gift/devise	22		0	60	0
12(18)	1.00000	City Emergency Medical District	463		0	466	0
12(20)	0.27000	Support Public Library	23		0	61	0
28E.22	1.50000	Unified Law Enforcement	24		0	62	0
Total General Fund Regular Levies (5 thru 24)		25	3,902,144	3,886,567			
384.1	3.00375	Ag Land	26	4,228	4,228	63	3.00375
Total General Fund Tax Levies (25 + 26)		27	3,906,372	3,890,795			Do Not Add
Special Revenue Levies							
384.8	0.27000	Emergency (if general fund at levy limit)	28		0	64	0
384.6	Amt Nec	Police & Fire Retirement	29	425,700	424,000		0.88366
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30	144,000	143,424		0.29891
Rules	Amt Nec	Other Employee Benefits	31	851,500	848,102		1.76753
Total Employee Benefit Levies (29,30,31)		32	1,421,200	1,415,526			2.95010
Sub Total Special Revenue Levies (28+32)		33	1,421,200	1,415,526			
Valuation							
386	As Req	With Gas & Elec	Without Gas & Elec				
SSMID 1	(A)	(B)	34		0	66	0
SSMID 2	(A)	(B)	35		0	67	0
SSMID 3	(A)	(B)	36		0	68	0
SSMID 4	(A)	(B)	37		0	69	0
SSMID 5	(A)	(B)	555		0	565	0
SSMID 6	(A)	(B)	556		0	566	0
SSMID 7	(A)	(B)	1177		0		0
Total SSMID		38	0	0			Do Not Add
Total Special Revenue Levies		39	1,421,200	1,415,526			
384.4	Amt Nec	Debt Service Levy 76.10(6)	40	893,500	890,329	70	1.65013
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41		0	71	0
Total Property Taxes (27+39+40+41)		42	6,221,072	6,196,650			12.70023

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant &amp; must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, and notarized, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)

RESOLUTION ADOPTING THE ANNUAL BUDGET  
FOR FISCAL YEAR ENDING JUNE 30, 2017

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

The annual budget for the fiscal year ending June 30, 2017 as set forth in the Budget Summary Certificate and in the detail budget in support thereof showing the revenue estimates and appropriations expenditures and allocations to program and activities for said fiscal year is adopted, the Finance Director is directed to make the filings required by law and set up his books in accordance with the summary and details as adopted.

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Kelly B. Shaw, Mayor

ATTEST:

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Diana Bowlin, City Clerk

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**Information**

**Subject**

Public hearing and first consideration of a request from Greg Johansen and Mike Ohnemus to vacate and purchase the West ½ of east/west alley within Block 36 of College Addition (P&Z approved unanimously 2/9/16)

**Information**

Council needs hold the public hearing and first consideration of a request from Greg Johansen and Mike Ohnemus to purchase an alley (see packet for map). For a resident to purchase an alley they receive an application from Community Development which requires the following:

1. An agreement to purchase between all property owners adjoining the alley.
2. Notification to all property owners within the same block.
3. Notification and review from applicable city department heads.
4. Review of existing utilities that may be present within the alley.
5. Ten days prior to the P&Z meeting, a notification letter from City to all property owners within the block informing them of the request to vacate and purchase the alley is mailed.
6. Planning and Zoning reviews the request and makes recommendation to Council.

Over the past 30 years the City has sold dozens of public alleys to adjacent property owners for multiple reasons. In this situation, the applicants owns the property on either side of the alley so a common access agreement is not required.

We have received no objections from police, fire or the street department regarding the request. However, there is a CenturyLink phone cable present which simply means the City will retain easement rights as part of the purchase. All the paperwork has been completed and notifications have been sent.

Chuck recommended and P&Z approved unanimously.

Simple motion for the first consideration is in order.

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**Attachments**

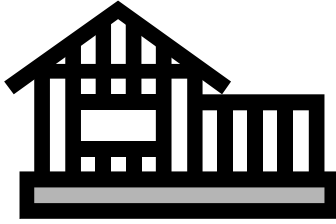
P&Z Memo

P&Z Minutes 020916

Alley Information

Resolution

Ordinance



**To:** Planning and Zoning Commission  
**From:** Chuck Burgin, Director of Community Development  
**Subject:** February 9, 2016 Meeting

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**Item # 4** Welcome new Commission members Ron Fridley and Becky Needles. Ron and Becky's appointments are replacing Joe Gezel and Mary Donaghy.

**Item # 5** Consider the Preliminary Plat of Prairie Glynn

In the January meeting, city staff recommended to table this plat until additional information regarding the development of the entire site was received. Commission agreed and upon request of the developer's engineer, action on the plat was delayed until the February 9th meeting.

The area being platted is located along the east side of North 15<sup>th</sup> Street and south of East Iowa Avenue. Planning and Zoning recommended and Council approved R-3 (Mixed Residential) zoning for the entire platted area late in 2015. The new preliminary plat indicates 56 single family lots via an extension of East Franklin Avenue and East Girard Avenue to the east and two outlots X and Y for future development to the north and east.

I have enclosed an aerial photo which will help show the existing development in the area. The aerial also identifies street extension from the Traffic Chapter of the 2003 Comprehensive Plan. The 2003 plan identifies five growth areas within the community and laid out anticipated street patterns in each area.

The purpose of the preliminary plat is to give the Planning and Zoning Commission, Council and neighborhood a view of how the owner intends to develop the entire site, approximately 37.8 acres. The use of the land does not need to be specifically identified, however street and utility extensions for the entire site should be indicated, particularly those streets that have been identified in the master street plan. Even though there are separate property owners on either side of East Euclid Avenue, the Master Street Plan of the 2003 Comprehensive Plan indicates the extension of Euclid Avenue as a major street. It is our hope that the two property owners will work together and jointly develop the lots on either side of East Euclid Avenue. I have again enclosed a copy of the preliminary plat of Ashton Park subdivision which lies directly to the south as an example. Listed below are recommended changes to the plat.

1. The plat indicates East Euclid Avenue transitioning off the section line to the north. I see no reason for this other than lot design on the adjacent property. The street extension should remain on the section line until confirmation with the adjoining developer has been agreed to.
2. The maximum length of a city block is 1250'. At this time the developer is indicating no thru street extensions other than East Euclid Avenue. The distance between East Iowa Avenue and East Euclid is 1320'. There are many areas in the community where this limit is exceeded. The developer will need to give a compelling argument to receive a variance for exceeding this requirement.
3. Stormwater review must be completed and approved by the city's consulting engineer.
4. Indicate on plat a 15' public utility easement in front of each lot within the development and along North 15<sup>th</sup> Street. Additional stormwater drainage and sanitary sewer easements will be determined during the final platting process.
5. Note #1 on the plan indicates lot development subject to City of Indianola participation. I do not disagree the city should discuss options with owners on either side of East Euclid Avenue on the best way to complete the improvement. However this developer cannot dictate via the platting process that the city is obligated to participate. This note should be removed.
6. Right-of-way width along North 15<sup>th</sup> Street should be indicated.
7. Proposed street grades are to be indicated on the plat.
8. Public sidewalks within the subdivided area as well as the extension of the 10' trail along 15<sup>th</sup> needs to be indicated on the plat.
9. Sanitary sewer, water main and storm sewer improvements will be reviewed for compliance with City and IMU regulations after construction documents are submitted.

The area identified as outlot "Y" is labeled future multi-family/townhome development. As I discussed with the Commission in January, I feel this type of use is needed for buffering the single family dwellings from the future industrial zoning that will in most likelihood occur on the north side of East Iowa Avenue. As for the individual lots indicated in outlot "X", the engineer had shown the extension of 18<sup>th</sup> Street ending in a cul-de-sac. I did suggest that the street be shown as a dead-end to the Glasscock property line for the time being. I feel it important the entire neighborhood to the south have connectivity to East Iowa Avenue sometime in the future. I further informed Polly Glascock of this suggestion and the reason for it prior to the meeting.

Because the plat was tabled in January, the Commission must take action by either approval or denial at the February 9<sup>th</sup> meeting. I recommend approval of the plat, subject to the items listed above.

**Item # 6** Consider request from Greg Johansen and Mike Ohnemus to vacate and purchase the West ½ of east/west alley within Block 36 of College Addition

Enclosed is the request to purchase the alley as well as a map indicating the location of the alley. Many of you have not been through the process of purchasing an alley so I will briefly describe it for you.

Applicant receives an application from Community Development which requires the following:

1. An agreement to purchase between all property owners adjoining the alley.
2. Notification to all property owners within the same block.
3. Notification and review from applicable city department heads.
4. Review of existing utilities that may be present within the alley.
5. Ten days prior to the P&Z meeting, a notification letter from City to all property owners within the block informing them of the request to vacate and purchase the alley is mailed.
6. Planning and Zoning reviews the request and makes recommendation to Council.

Over the past 30 years the City has sold dozens of public alleys to adjacent property owners for multiple reasons. In this situation, the applicants own the property on either side of the alley so a common access agreement is not required.

We have received no objections from police, fire or the street department regarding the request. However, there is a CenturyLink phone cable present which simply means the City will retain easement rights as part of the purchase. All the paperwork has been completed and notifications have been sent. I recommend approval of the request.

INDIANOLA PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
FEBRUARY 9, 2016  
6:00 P.M.

The meeting was called to order by Chairperson Doug Opie and on roll call the following members were present:

Joe Butler  
Tiffany Coleman  
Al Farris (via phone)  
Ron Fridley  
Cindy Johnson  
Becky Needles  
Doug Opie  
Bob Ormsby  
Josh Rabe

Also present: Justin Cooper, Brad Cooper, Greg Johansen, Barb McMurry, Polly Glascock, Jeff Smith, Lori Smith, Miles Smith, Lindsey Offenburger, Chuck Burgin and Ryan Waller.

City Manager Ryan Waller gave a presentation of the proposed Local Option Sales Tax.

The minutes of the January 12, 2016 meeting were approved on a motion made by Butler and seconded by Coleman. Question was called for and on voice vote Chairperson Opie declared the motion carried unanimously.

The Board welcomed new Commission members Ron Fridley and Becky Needles.

**Consider Preliminary Plat of Prairie Glynn**

Chuck reviewed the proposed preliminary plat stating there are many items that need clarification or further indication prior to council approval including the following:

1. The plat indicates East Euclid Avenue transitioning off the section line to the north. I see no reason for this other than lot design on the adjacent property. The street extension should remain on the section line until confirmation with the adjoining developer has been agreed to.
2. The maximum length of a city block is 1250'. At this time the developer is indicating no thru street extensions other than East Euclid Avenue. The distance between East Iowa Avenue and East Euclid is 1320'. There are many areas in the community where this limit is exceeded. The developer will need to give a compelling argument to receive a variance for exceeding this requirement.
3. Stormwater review must be completed and approved by the city's consulting engineer.



4. Indicate on plat a 15' public utility easement in front of each lot within the development and along North 15<sup>th</sup> Street. Additional stormwater drainage and sanitary sewer easements will be determined during the final platting process.
5. Note #1 on the plan indicates lot development subject to City of Indianola participation. I do not disagree the city should discuss options with owners on either side of East Euclid Avenue on the best way to complete the improvement. However this developer cannot dictate via the platting process that the city is obligated to participate. This note should be removed.
6. Right-of-way width along North 15<sup>th</sup> Street should be indicated.
7. Proposed street grades are to be indicated on the plat.
8. Public sidewalks within the subdivided area as well as the extension of the 10' trail along 15<sup>th</sup> needs to be indicated on the plat.
9. Sanitary sewer, water main and storm sewer improvements will be reviewed for compliance with City and IMU regulations after construction documents are submitted.

Brad Cooper, Cooper Crawford and Associates, spoke regarding the preliminary plat of Prairie Glynn and stated all of the written comments made by Chuck Burgin with the exception of #2 have been addressed.

Those speaking included:

Polly Glascock, 1715 E. Iowa, wants to see 17<sup>th</sup> or 16<sup>th</sup> extended to Iowa instead of 18<sup>th</sup> or curve around her property

Miles Smith, 504 N. 15<sup>th</sup>, had concerns with the storm water detention area

Lori Smith, 1416 E. Franklin, had concerns with speed and traffic of 15<sup>th</sup> Street with the addition of 56 single family homes exiting onto 15<sup>th</sup> Street.

The Commission discussed a variance and concurred to the additional distance of a maximum length of block of 1,320' from East Iowa Avenue and East Euclid Avenue.

Brad Cooper stated they would submit new plats to City Council indicating North 17<sup>th</sup> Street being extended north to East Iowa Avenue.

It was moved by Farris and seconded by Needles to approve the plat subject to the changes presented by Chuck Burgin and the extension of 17<sup>th</sup> north to Iowa Avenue. Question was called for and on voice vote Chairperson Opie declared the motion carried unanimously.

**Consider request from Greg Johansen and Mike Ohnemus to vacate and purchase the West ½ of east/west alley within Block 36 of College Addition**

Greg Johansen, 3650 Grand Avenue-Des Moines, Iowa, spoke in favor of his request. A motion was made by Rabe and seconded by Butler to approve this request subject to the city retaining easement right. Question was called for and on voice vote Chairperson Opie declared the motion carried unanimously.

## **Other Business**

Election of officers will be held in March

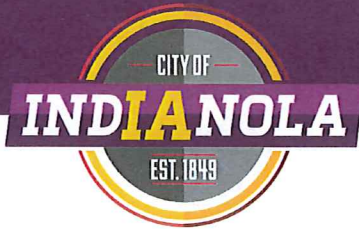
Meeting adjourned on a motion by Coleman and seconded by Johnson.

---

Doug Opie, Chairperson

---

Mindi Robinson



## COMMUNITY DEVELOPMENT

### Agreement to Purchase Alley

SCHAEFER & OHNEMAS requests to purchase the alley legally described as:

THE WEST 1/2 ALLEY LYING BETWEEN LOT 3 AND LOTS  
9-10-11-12 IN BLOCK 36 COLLEGE ADDITION, INDIANOLA  
IA.

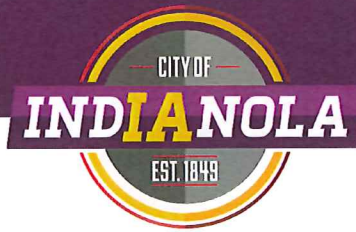
The undersigned owns property adjacent to the alley legally described above and agrees to purchase the alley.

**Name**

**Address**

**Date**

x <u>[Signature]</u>	<u>115 Philip</u>	<u>1-4-16</u>
<u>Greg Johnson</u>	<u>3656 Grand Ave. WDM</u>	<u>1-4-16</u>



## COMMUNITY DEVELOPMENT

### Notice of Alley Closing

The undersigned acknowledges that the alley legally described as:

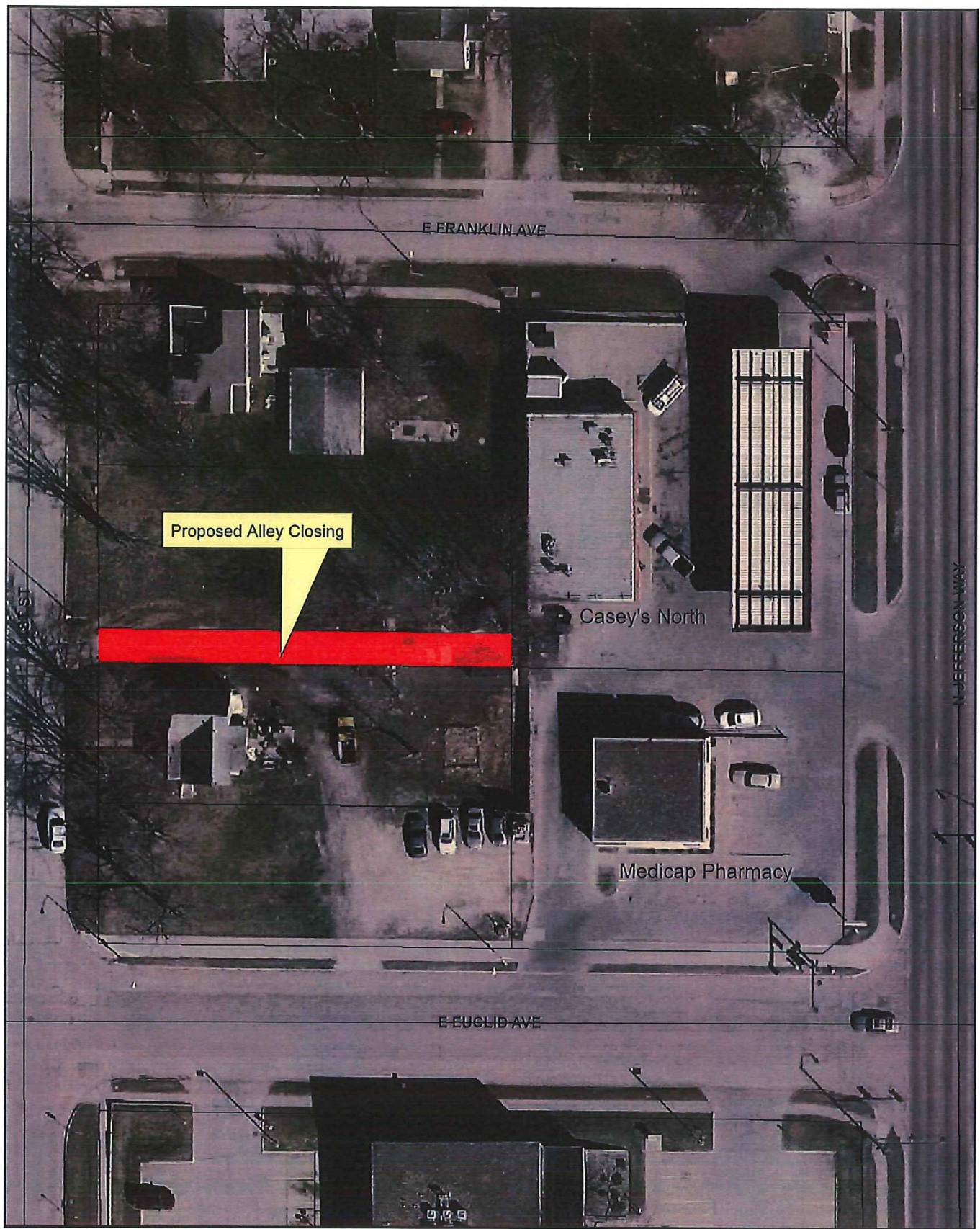
THE WEST 1/2 ALLEY LYING BETWEEN LOT 3 AND LOTS  
9-10-11-12, BLOCK 36, COLLEGE ADDITION, INDIANOLA  
IA.

has been requested to be sold to the adjacent property owners and that the undersigned owns property within the same block and acknowledges notification.

Property owners within the block of proposed alley closing:

Name	Address	Date
	608 N. 1ST	
	607 N. SEPPERSON	





Johansen and Ohnemus Alley Closing Request  
West 1/2 of E/W Alley Between Lot 3 & Lots 9-10-11-12,  
Block 36, College Addition



1/2016



**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING SALE OF AN ALLEY DESCRIBED AS WEST ONE-HALF (1/2) OF EAST/WEST ALLEY WITHIN BLOCK 36 OF COLLEGE ADDITION, INDIANOLA, WARREN COUNTY, IOWA TO ADJACENT PROPERTY OWNERS GREG JOHANSEN AND MIKE OHNEMUS**

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**WHEREAS**, the City of Indianola, Iowa owns property generally described as an alley, located and more particularly described as the West One-Half (1/2) of East/West Alley within Block 36 of College Addition, Indianola, Warren County, Iowa; and

**WHEREAS**, the City of Indianola, Iowa, recently received an offer by an adjacent property owners to vacate and sell said alley in accordance with law and city policy on transfer of unused alleys within the City; and

**WHEREAS**, the required application has been made, notice and consent of adjacent property owners secured, and Planning and Zoning recommended Council approval of the proposal on February 9, 2016; and

**WHEREAS**, in accordance with the Code of Iowa Section 364.7, notice and hearing as provided by law was held on March 7, 2016; and

**WHEREAS**, the City Council now deems it in the best interest of the City of Indianola, Iowa, to sell the vacated alley to the adjoining property owners as proposed.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Indianola, Iowa, that the sale of the alley to Greg Johansen and Mike Ohnemus is hereby approved.

**NOW THEREOFRE BE IT FURTHER RESOLVED** that the Mayor and City staff are authorized to do all things necessary to effectuate the sale.

**Dated** this \_\_\_\_ day of \_\_\_\_\_ 2016.

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Kelly B. Shaw, Mayor

**ATTEST:**

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Diana Bowlin, City Clerk

**ORDINANCE NO. \_\_\_\_\_**

**ORDINANCE VACATING A PORTION OF REAL ESTATE DESCRIBED AS WEST ONE-HALF (1/2) OF EAST/WEST ALLEY WITHIN BLOCK 36 OF COLLEGE ADDITION, INDIANOLA, WARREN COUNTY, IOWA AND RETAINING EASEMENT RIGHTS**

**WHEREAS**, on the 7<sup>th</sup> day of March 2016, pursuant to published notice as required by law, the City Council of the City of Indianola, Iowa held a public hearing on a proposal to vacate a portion of real estate owned by the City generally described as an alley and more specifically described as:

West One-Half (1/2) of East/West Alley within Block 36 of College Addition, Indianola, Warren County, Iowa; and

**WHEREAS**, the City Council of the City of Indianola, Iowa, has determined that it is in the best interests of the City to vacate said alley but retain any easement rights needed by the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:**

**Section 1.** The City of Indianola, Iowa, hereby vacates the following described real estate while retaining any easement rights needed by the City:

West One-Half (1/2) of East/West Alley within Block 36 of  
College Addition, Indianola, Warren County, Iowa

**Section 2.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

**Section 3.** This Ordinance shall be in effect upon its passage, approval and publication as provided by law.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

ATTEST:

\_\_\_\_\_  
Diana Bowlin, City Clerk

First reading: \_\_\_\_\_  
Second reading: \_\_\_\_\_  
Third reading: \_\_\_\_\_  
Publication Date: \_\_\_\_\_



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**Information**

**Subject**

Resolution supporting the Home Base Iowa Initiative

**Information**

In your packet is the resolution, program guidelines and criteria for the Home Base Iowa Initiative. Governor Branstad is requesting Iowa businesses and communities to promote and support Home Base Iowa initiative and one of the requirements is to pass a resolution of support. This resolution states the City of Indianola:

- Supports the Home Base Iowa initiative and encourages it residents to take whatever actions are necessary for Indianola to become and continue to be a Home Base Iowa Community
- Encourages Indianola businesses to take whatever actions are necessary to become and continue to be a Home Base Iowa Business
- Authorizes the Mayor and City Manager to take such further action as may be necessary to carry out the intent and purpose of this resolution

Highlights of the program guidelines and criteria include:

- Criteria to be eligible for benefits
  - Discharged from Armed Forces under Honorable Conditions
  - Title 10 active service duty for ninety (90) days
- Applicant Requirements
  - Completion of application for benefits
  - Proof of DD Form 214 or Certificate of Release or Discharge from Active Duty
  - Proof of previous residency outside of Indianola
- Basic City Guidelines:
  - Veteran shall make application in person.
  - Purchase a home (single family dwelling, condo, or townhouse) in Indianola in the past 6 months at the time of application. Only new residents to the city shall receive the \$1,500\* incentive (a move within the city will not be considered under this program).
  - Ownership title/deed must be transferred, or in the process of being transferred, to the individual requesting payment of incentive.
  - Complete certificate form - signed by the Veterans Affairs and Auditor.
  - Allow two week for the Auditor to process, sign and return form.
  - The program will be administered through the City of Indianola and will be provided on a first come, first served basis up to ten (10) incentives per fiscal year.
  - Payment must be used for closing costs or other similar expense related to the purchase of a home.

\* Funding amounts subject to appropriations.

Roll call is in order.

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**Attachments**

Resolution

Exhibit A

RESOLUTION NO. 2016-\_\_\_\_\_

A RESOLUTION SUPPORTING THE HOME BASE IOWA INITIATIVE

WHEREAS, the Office of the Governor of the State of Iowa has launched a public-private partnership called Home Base Iowa initiative, which is an effort to match military veterans with jobs available across Iowa; and

WHEREAS, the Home Base Iowa initiative consists of two programs, Home Base Iowa Businesses and Home Base Iowa Communities; and

WHEREAS, Governor Branstad is requesting Iowa businesses and communities to promote and support the Home Base Iowa initiative and one of the requirements for Indianola to be a Home Base Community is that the City Council adopt a resolution of support; and

WHEREAS, the City Council of Indianola finds that it is in the best interest of the City of Indianola and veterans everywhere to support the Home Base Iowa initiative and adopt this resolution.

NOW, THEREFORE, it is resolved by the City Council of Indianola, Iowa as follows:

Section 1. The City Council of Indianola hereby proclaims its support for the Home Base Iowa initiative and encourages its residents to take whatever actions are necessary for Indianola to become and continue to be a Home Base Iowa Community.

Section 2. The City Council also encourages Indianola businesses to take whatever actions are necessary to become and continue to be a Home Base Iowa Business.

Section 3. The Mayor and City Manager are authorized to take such further action as may be necessary to carry out the intent and purpose of this resolution.

Section 4. The program guidelines and criteria are spelled out in the attached Exhibit A.

Section 5. All resolutions, order, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby repealed, and this resolution shall be in full force and effect immediately upon its adoption and approval.

Passed and approved on March 7, 2016.

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Kelly B. Shaw, Mayor

ATTEST:

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Diana Bowlin, City Clerk



# INDIANOLA VETERAN INCENTIVE PROGRAM

## DEFINITION OF A VETERAN

A Veteran means a resident of this city who served in the armed forces of the United States and who was discharged under honorable conditions according to Chapter 35.1 Code of Iowa.

## CRITERIA TO BE ELIGIBLE FOR BENEFITS

1. Discharged from Armed Forces under Honorable Conditions
2. Title 10 active service duty for ninety (90) days

## APPLICANT REQUIREMENTS

1. Completion of application for benefits
2. Proof of DD Form 214 or Certificate of Release or Discharge from Active Duty
3. Proof of previous residency outside of Indianola

## BASIC CITY GUIDELINES

1. Veteran shall make application in person. Vouchers will only be issued to qualified Veteran in person.
2. Purchase a home (single family dwelling, condo, or townhouse) in Indianola in the past 6 months at the time of application. Only new residents to the city shall receive the \$1,500\* incentive (a move within the city will not be considered under this program).
3. Ownership title/deed must be transferred, or in the process of being transferred, to the individual requesting payment of incentive.
4. Complete certification form - signed by Veterans Affairs and Auditor.
5. Allow two weeks for Auditor to process, sign, and return form.
6. The program will be administered through the City of Indianola and will be provided on a first come, first served basis up to ten (10) incentives per fiscal year.
7. Payment must be used for closing costs or other similar expenses related to the purchase of a home.

*\*Funding amount subject to appropriations.*

## PENALTY

1. Veteran certifies that all information that he/she provides on the application is truthful.
2. If it is discovered that the applicant has knowingly provided false information, any incentive money that was awarded must be returned with an additional \$200 penalty.



# INDIANOLA VETERANS AFFAIRS APPLICATION FOR VETERAN INCENTIVE PROGRAM

Full Name: \_\_\_\_\_  
*First MI Last*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_  
*City State ZIP Code*

Home Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Date of Purchase: \_\_\_\_\_

Owned Home  
in Indianola  
Previously:

☐ YES

☐ NO

## MILITARY INFORMATION

Branch of Service: \_\_\_\_\_

Date Entered: \_\_\_\_\_

Date of Discharge: \_\_\_\_\_

Character of  
Discharge: \_\_\_\_\_

Signature VA Rep: \_\_\_\_\_



# INDIANOLA VETERANS AFFAIRS APPLICATION FOR VETERAN INCENTIVE PROGRAM

Full Name:

*First* *MI* *Last*

Previous  
Address:

*Street Address* *Apartment/Unit #*

*City* *State* *ZIP Code*

How Long:

Remarks:

Signature:

## CERTIFICATION FROM AUDITORS OFFICE

Full Name:

*First* *MI* *Last*

Date Recorded:

First Time Buyer  
in Indianola:

☐ YES

☐ NO

Signature:

---

**Information**

**Subject**

Resolution approving emergency repairs for the Morlock Lift Station

\* Emergency repairs are necessary to avoid sanitary sewer overflows that present a risk to public health & might cause serious loss to the City of Indianola if repairs are delayed.

**Information**

Council needs to consider the resolution (packet) authorizing emergency repairs for the Morlock Lift Station Pump Replacement 2016 Project. HR Green Engineers have determined that immediate repairs are necessary to avoid sanitary sewer overflows (SSOs) during elevated spring wastewater flows that present a risk to public health and might cause serious loss to the City of Indianola if repairs are delayed. HR Green has provided a letter (packet) in accordance with Iowa Code Section 384.103(2) certifying that emergency repairs are necessary due to the Morlock Lift Station is a critical sanitary lift station to be operational during high flows that normally occur in the spring. Work is already underway.

Roll call is in order.

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**Attachments**

Resolution

HR Green Letter

Morlock Lift Station Total Estimate

**RESOLUTION NO. 2016-\_\_**

**RESOLUTION APPROVING EMERGENCY REPAIRS FOR INDIANOLA  
MORLOCK LIFT STATION PUMP REPLACEMENT 2016 PROJECT**

WHEREAS, HR Green, the engineers engaged for purposes of the Indianola Morlock Lift Station Pump Replacement 2016 Project, have determined that immediate replacement of pumps at the Morlock Sanitary Lift Station are necessary, in addition, one other pump needs to be refurbished to get back to optimum working condition; and

WHEREAS, the engineers have provided the attached Exhibit "A" certifying that emergency repairs are necessary to avoid sanitary sewer overflows (SSOs) during elevated spring wastewater flows that present a risk to public health and might cause serious loss to the City of Indianola if repairs are delayed; and

WHEREAS, the City Council of the City of Indianola has determined that emergency repairs are necessary and that a delay of advertising and public letting might cause serious loss or injury and finds that it is necessary to institute emergency proceedings in accordance with Iowa Code Section 384.103(2).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Indianola, Iowa hereby approves the emergency repairs at the Morlock Lift Station in accordance with the recommendation from the engineer, HR Green.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

Attest:

\_\_\_\_\_  
Diana Bowlin, City Clerk



February 17, 2016

Mr. Ryan Waller  
City Manager  
City of Indianola  
110 N. First Street  
Indianola, IA 50125

Re: Morlock Lift Station Pump Replacement – Emergency Status

Dear Ryan:

This letter is regarding the replacement of pumps at the Morlock sanitary lift station. Two of the pumps recently failed and need to be replaced. In addition, one other pump needs to be refurbished to get back to optimum working condition. We are currently reviewing the hydraulic model for recommended flows from the Morlock lift station with respect to the additional residential flows recently added to the sanitary collection system.

Morlock is a critical sanitary lift station to be operational during high flows that normally occur in the spring. We believe the replacement of these pumps constitute an emergency condition to avoid sanitary sewer overflows (SSOs) during elevated spring wastewater flows. Section 384.103(2) of the Iowa Code allows for an "emergency" project to proceed without the delay of advertising and public letting. We further recommend that upon replacement pumps being sized, direct quotes from manufacturers are used to select the replacement pumps and get the replacement pumps and refurbished pump installed.

We will be working with Rick Graves to get the pumps replaced in an efficient manner. If you have questions, or need further assistance, please don't hesitate to contact me.

Sincerely,

HR Green, Inc.

A handwritten signature in cursive script, reading 'James R. Rasmussen'.

James R. Rasmussen, P.E.  
Vice President

Cc: Rick Graves, Wastewater Superintendent



Morlock Pricing - February 2016

Air Release Valve:

Grainger: \$1,053.35 Includes stainless steel fittings and ball valve

Pump Repairs:

Pump #4 repair cost that EP has now: \$12,395.11 plus not to exceed \$300 for earlier shipping

Pump #4 Motor - had electric shop check motor and installed new bearings: \$1,097.43

Pump #2 - two new bearings and seal that we will replace in house: \$1,614.77 plus shipping.

If casing needs machined that will be extra cost of approximately \$1,000.00

Pump #2 Motor - new bearings in electric motor if needed: \$245.15. Pickup in Des Moines

Pump #1 - new seal: \$1,004.00 plus shipping

Flow Meter:

GPM: One week rental for a clamp on meter to verify accuracy of inline mag meter: \$599.00

New Pump:

New Crane Deming pump: \$31,732.85. This includes the electric motor, base and elbow.

Total Estimated

\$51,041.66

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**Information**
**Subject**

Discussion and consideration of a contract for water slide improvements at the Memorial Aquatic Center with Fischer Brothers for a cost not to exceed \$28,485

\* Improvements include interior restoration (interior gel-coat) of two waterslides

**Information**

Jeff Lucas, Recreation Superintendent, will be at the meeting to discuss the waterslide restoration. As stated in Jeff's memo (packet), the contractor relies on photos from facility operators to quote/bid on a project. After reviewing the photos, two different companies quoted the project with standard "polish/wax maintenance." A third company, Avalanche, did an on-site review and recommended that both slides have new gel-coat applied. Avalanche stated they could not reasonably complete the work needed to restore the two slides. They specialize in polish/wax application and not gel-coat restoration.

The following two companies quoted the project:

Company	Basic Maintenance (Polish/Wax)	Interior Restoration (Interior gel-coat)	Exterior Restoration (Exterior gel-coat)	Total (Interior Rest. & Exterior Rest.)
SafeSlide Restoration Fredricktown, MO	\$9,000	\$37,500	\$9,900	\$47,400
Fischer Brothers Ent. Eau Claire, WI	\$10,245	\$28,485	\$10,375	\$38,860

Staff recommends only the interior restoration be completed by Fischer Brothers in an amount of \$28,485. \$60,000 was budgeted for maintenance items in FY 15/16. The pool heater replacement cost is \$33,680 for a total of \$62,165. This is \$2,165 over budget. The Parks and Recreation staff recommends utilizing general government funds to cover the \$2,165.

Simple motion would be in order to approve the contract with Fischer Brothers in an amount not to exceed \$28,485.

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**Attachments**

Memo

Contract



## PARKS AND RECREATION

TO: Ryan Waller, Chris DesPlanques  
FROM: Jeff Lucas  
RE: Waterslide Restoration  
DATE: March 3, 2016

### SCOPE OF PROJECT

Waterslide restoration was a planned operating expense within FY 2015/16. Specifically, \$20,000 was budgeted to restore two of three waterslides (blue and pink). (The yellow slide's maintenance is covered by a previous agreement with the slide company, Splashtacular, who constructed the slide in spring 2013. Many construction issues arose and maintenance of the yellow slide was compensation to the City for damages.) No professional waterslide maintenance has been completed since the facility opened in 1997, with both the blue and pink slides built at that time. The consensus lifespan for gelcoat is 7-10 years. This summer we will celebrate our 20<sup>th</sup> season.

With few contractors that complete this type of work, and with them being regionally located, we are limited to who can reasonably quote/bid our project. Typically the contractor relies on photos from facility operators to quote/bid on a project. After reviewing photos, two different companies quoted our project with a standard "polish/wax maintenance." A third company, Avalanche, was contacted to quote the project. Fortunately, Avalanche was finishing a job in Minnesota and was traveling through Iowa on their way back home in central Missouri. An on-site review of our slides took place Friday, January 29.

The on-site contractor stated the obvious – our slides, in general, are in very poor shape. More specifically, the gelcoat on each slide is very poor. This is a large safety concern for our users. Cracking exists on both slides and both are in need of seam re-caulking (multiple seams are already leaking). The on-site contractor recommended both the blue and pink slides have new gelcoat applied. The contractor terms this "interior restoration." The contractor advised we would be wasting our money if we only polished/waxed them. Due to the current gelcoat condition of both slides, the gelcoat needs sanded off, which requires significantly more labor, and added, unplanned, expenses to the project.



## PARKS AND RECREATION

The third company, Avalanche, stated they could not reasonably complete the work needed to restore the two slides. Avalanche specializes in polish/wax application, but not gelcoat restoration. Gelcoat restoration is a much more labor intensive service, as well a detailed service. This reaffirms my position that the contractor was not pushing a service or product, rather providing us an honest assessment of our waterslides.

### QUOTED COSTS

Company	Basic Maintenance (Polish/Wax)	Interior Restoration (Interior gelcoat)	Exterior Restoration (Exterior gelcoat)	TOTAL (Interior rest. & Exterior rest.)
SafeSlide Restoration Fredricktown, MO	\$9,000	\$37,500	\$9,900	\$47,400
Fischer Brothers Ent. Eau Claire, WI	\$10,245	\$28,485	\$10,375	\$38,860

\*Pricing includes both blue and pink slides

\*Staff recommended service

### PARKS AND RECREATION STAFF RECOMMENDATION

Ideally, interior restoration and exterior restoration would be completed concurrently, but at this time staff recommends only interior restoration provided by Fischer Brothers. \$60,000 was budgeted for maintenance items in FY 15/16. Pool heater replacement cost is \$33,680. Waterslide interior restoration is \$28,485. Total \$62,165. That line-item will be over budget by approximately \$2,165. Parks and Recreation Staff recommend utilizing general government funds to cover the \$2,165. We would like to continue our commitment to improving and maintaining the facility and would prefer not to reduce FY 16/17 funds by utilizing them now.



## **Proposal**

**City of Indianola  
Parks and Recreation  
2204 W 2<sup>nd</sup> Avenue  
Indianola, IA 50125**

**February 9, 2016  
Proposal # 6177**

**Fischer Bros. LLC  
1125 Starr Ave Bldg A  
Eau Claire, WI 54703**

**Attn: Jeff Lucas**

**Re: Maintenance/ Repair  
Indianola Veterans Memorial Aquatic Center**

Jeff,

Fischer Bros. LLC is pleased to submit a proposal for maintenance and restoration work on several waterslides located at the Indianola Veterans Memorial Aquatic Center. The following will detail our maintenance and restoration processes, as well as project specific information to help you make an informed decision.

For most of the last decade, we have been developing and perfecting maintenance and restoration procedures for fiberglass waterslides and aquatic play features. Although Fischer Bros crews are highly skilled, experienced, and technically proficient, we are constantly adjusting the methods and products used in order to optimize the results, efficiency, and longevity of our service. The following is a list of our basic processes, which are always under careful scrutiny as we seek to achieve complete customer satisfaction in all facets of our business.

### **Basic maintenance for fiberglass slides - *open flume or open raft slides***

The most important concern when maintaining any slide is the safety of the rider. On an open slide (as opposed to an enclosed tube shape) the smooth interior fiberglass surface

is constantly exposed to the sun, which causes the gelcoat to break down much more quickly than that of slides which are shaded by their basic shape. The same interior surface is also visible to patrons, so it is important to keep up with maintenance for the sake of both safety and aesthetics.

- Fiberglass and gelcoat repairs are carefully completed. Areas repaired can include chips, scratches, gouges, air pockets, weak or thin areas, fractures, or previous failed repairs.
- Often the seams of a slide are poorly aligned by the installer, causing an uneven, uncomfortably and potentially dangerous riding experience. Many times slides are operated for years with seriously misaligned seams without causing trouble, but as the fiberglass gets older and degenerates, problems can arise quickly and without warning. Poorly aligned seams are evened out by sanding and grinding, then replacing the gelcoat and going through standard finishing steps to blend it in with surrounding area.
- Every manufacturer has a different method of sealing between the slide sections, and some work better than others at preventing leaks in the long-term. There is also a great difference in work quality from one slide installer to another, so how well each sealant system was applied in the field varies quite a bit. The result is that some slides are losing hundreds of gallons per hour, and others may be leak free after decades of service. We implement a number of different methods for sealing leaks, depending on the manufacturer and on the situation.
- Typically, the interior fiberglass surface of an open slide loses its glossy, new appearance very quickly. This is due to the fact that gelcoat is not engineered to hold up to the UV rays of the sun very well. In the chemistry of this coating, there are some compromises; for example it has extremely high abrasion resistance and low VOC, but the tradeoff is poor UV resistance. In addition to this, it is a porous coating which has a tendency to allow the buildup of calcium and residue from treated water. Often the result is a ride path that needs a lot of attention after only a few years of service, from both a safety and an aesthetics standpoint. The following steps are taken by our crews to return the slide interior surface to a near new condition:
  - Wetsanding using orbital sanders or by hand, with grits varying from 220 up to 1000. This process removes about 95% of calcium and mineral buildup, but leaves a dull appearance.
  - The interior slide surface is buffed using a high speed (2,700 rpm) buffer with natural wool pad. 3M Super Duty Rubbing compound or similar is used to give the surface a consistent, shiny appearance.
  - All old sealant is cut out of seam; each side of fiberglass is carefully cleaned and sanded. New sealant is placed in seam and tooled smooth. Sealant used is

Sikaflex 291.

- Polymer Sealer is hand applied to the entire interior surface. This product is similar to a wax in that it creates a barrier between the gelcoat surface and the environment. It does break down just like anything, but it lasts far longer than typical carnauba or synthetic retail waxes.

The ultimate result of all this work is a vibrant, shiny, visually appealing slide surface which is also safe and leak free. The contaminants on the slide surface will have been removed, and the surface sealed up to limit future buildup. The slide is faster, more comfortable for riders, and has dramatically improved curb appeal.

### **Basic Maintenance for fiberglass slides - *enclosed tube slides; raft or body type***

Enclosed tube slides differ from flume slides in that the interior surface is protected from the elements. The gelcoat surface tends to hold up better and longer as a result.

However, these slides are also more difficult to install, so we find that many of them have serious seam alignment problems that lead to the gelcoat chipping and breaking in isolated areas more quickly and seriously than it otherwise would. Tube slides also tend to leak more frequently and profusely than open slides.

- Fiberglass and gelcoat repairs are carefully completed. Areas repaired can include chips, scratches, gouges, air pockets, weak or thin areas, fractures, or previous failed repairs.
- Often the seams on tube slides are poorly aligned by the installer, causing an uneven, uncomfortably and potentially dangerous riding experience. Many times slides are operated for years with seriously misaligned seams without causing trouble, but as the fiberglass gets older and degenerates, problems can arise quickly and without warning. Poorly aligned seams are evened out by sanding and grinding, then replacing the gelcoat and going through standard finishing steps to blend it in with surrounding area.
- Every manufacturer has a different method of sealing between the slide sections, and some work better than others at preventing leaks in the long-term. There is also a great difference in work quality from one slide installer to another, so how well each sealant system was applied in the field varies quite a bit. The result is that some slides are losing hundreds of gallons of water each per hour, and others may be leak free after decades of service. Tube slides tend to be worse in this area given that the fiberglass is less flexible because of its shape, meaning that manufacturing imperfections are likely to cause seam leaks. We implement a number of different methods for sealing leaks, depending on the manufacturer and on the situation.
- Since tube slides are protected from the elements, the interior surface lasts longer

than that of open slides. By the same token, this surface is shielded from view of anyone with the exception of someone crawling through the slide with a light source. With that in mind, our maintenance mostly ignores the aesthetic aspect of the interior gelcoat surface. Spending much time on buffing and waxing would be an incredible waste of money, especially considering that any work inside a tube takes much longer because of the enclosed environment and limited ingress/egress.

- All old sealant is cut out of seam; each side of fiberglass is carefully cleaned and sanded. New sealant is placed in seam and tooled smooth. Sealant used is Sikaflex 291.
- While the majority of the fiberglass interior surface of any tube slide is hidden from view and from the elements, the starter tub and exit cap, along with the first and last few feet of each slide are exposed. These areas are treated exactly like an open slide, with the following steps:
  - Wetsanding using orbital sanders or by hand, with grits varying from 220 up to 1000. This process removes about 95% of calcium and mineral buildup, but leaves a dull appearance.
  - The exposed portion of tube slide at beginning and end is buffed using a high speed (2,700 rpm) buffer with natural wool pad. 3M Super Duty Rubbing compound or similar is used to give the surface a consistent, shiny appearance.
  - Polymer Sealer is hand applied to the exposed portions of interior surface. This product is similar to a wax in that it creates a barrier between the gelcoat surface and the environment, especially the chemical laden water. It does break down just like anything, but it lasts far longer than typical carnauba or synthetic retail waxes.

In summary, tube slide maintenance protocol focuses mostly on creating a safe ride path that will withstand heavy use long-term. The careful finishing and buffing techniques are not utilized on the majority of the slide; being limited to the beginning and end as described above. This allows us to keep slide maintenance affordable while ensuring that the needs of the park are met.

### **Interior restoration of fiberglass slides – *Open flume and open raft slides***

At some point in the life of most slides, the condition of the interior gelcoat surface reaches a point where it cannot be made safe and aesthetically appealing without complete restoration. Oftentimes the structural fiberglass of the slide shell is compromised by this time as well, requiring substantial repair and reinforcement. With that said, most slides can be restored to almost like new condition for approximately one fourth the cost of buying a new slide. Each slide presents different challenges, and



we need to tweak our approach slightly for each, but the basic steps are described here:

- Entire interior surface is aggressively sanded/ ground down to remove at least 50% of the original fiberglass surface. In some cases other paints/ coatings have been applied in the past, and these must be completely removed during this step as well.
- Poorly aligned seams are made perfect by grinding and fiberglass rebuilding.
- Areas requiring repair or reinforcement are identified, and the repairs undertaken.
- Seams are cut out using a diamond wheel on grinder, to a depth of about 3/8", and about 1/8" wide. This prevents the new gelcoat from trying to bridge tight seams, and cleans out all old sealant, leaving a nice neat opening for new sealant after gelcoat is applied.
- We rebuild the non-skid components of starter tubs or runouts.
- Surface is carefully resanded after repairs are completely cured to blend in all repairs and newly shaped surfaces.
- Entire interior is meticulously cleaned and wiped with solvents to remove all residue and oils.
- Two coats totaling approximately 18-22 mils DFT of Ashland Maxguard Polyester Gelcoat are applied using a plural component external mix air assisted sprayer. Minor repairs and surface improvements are completed between coats.
- Multiple steps of sanding and polishing are completed as necessary to achieve the desired final finish.
- Polymer sealer is hand applied to entire surface.
- Seams are resealed using Sikaflex 291, and the product is tooled flush with ride surface.
- Any handles, grates or other hardware that may have been removed is reinstalled using new SS hardware when necessary.

In order to meet the EPA requirements for VOC, gelcoat manufacturers are not able to add UV inhibitors to gelcoat formulations while maintaining the necessary abrasion resistance for the product. As a result, heavily pigmented colors are not a good choice for interior slide restoration. We strongly recommend using white or a very light pastel shade of the new exterior color choice. This has several important benefits-

- The lack of pigment means that the gelcoat will be less susceptible to UV degradation - a lot less - meaning it will not fade as much. Also, the fading that does occur is not nearly as visible.
- The calcium buildup at the top of the water path, or scumline, will not be as visible as it would be contrasted against a dark color.
- The visual contrast of white against a heavily pigmented, vibrant, and

glossy color choice for exterior restoration is striking.... and very pleasing.

In summary, interior slide restoration is a very logical choice for many slides; there are not many slides that are “too far gone” to be restored. With that in mind, it is a very challenging and expensive process, and we never will recommend it unless it is the only choice available. If we are able to reasonably make repairs to a slide and maintain the fiberglass rather than undertaking complete restoration, we will always choose maintenance. However, restoration is sometimes necessary, and when completed by our professional and skilled crews, it will transform the function and appearance of any slide.

### **Exterior fiberglass waterslide restoration – *all fiberglass slides***

Most manufacturers use gelcoat for color on the exterior surface of slides, not because it is the best product for the application, but because it is quick to cure, and does not require a primecoat since it is the same chemistry as fiberglass. The fact that it does not hold up well to sun is not a huge factor in that decision. As a result, most slides are starting to fade within a few years after installation.

Even though the vast majority of slides out there are faded and look sort of dull, this is not usually a structural or performance problem. Operation or functionality is almost never impacted by this, so it is strictly an aesthetics concern. However, waterslides are often the largest and most visible freestanding object within a waterpark, so appearance is a factor that cannot be ignored.

For exterior restoration we use two products - an epoxy basecoat, and a urethane topcoat. The topcoat is a product which was engineered for use on watertowers, which means that it has excellent UV resistance and color stability, and superior abrasion resistance. Product Data sheets are attached to this document for your reference.

The exterior surface of the slide is prepared by aggressively pressure washing, often two or three times over, and in some cases limited sanding to ensure adhesion. Fiberglass flange hardware is checked for appropriate torque and tightened or replaced where necessary. All brackets, arms, concrete, or other adjacent accessories are carefully masked to ensure clean, crisp finish lines. Crews are trained to keep an exceptionally tidy jobsite, and overspray/drips are virtually nonexistent.

The color choices for the topcoat are essentially endless. We can match the existing color, or you can choose from an enormous color fandeck we will provide. We recommend vibrant, strong colors coupled with a white or light colored interior for most slide settings.

After exterior restoration, you will be left with a slide that looks better than new-guaranteed! The finish is high gloss, consistent sheen, vibrant and smooth. It will far outlast the original exterior coating, offering 7-10 years before any visible fading occurs. Also, all flange hardware is coated over, giving the slide a smooth appearance and protecting hardware from discoloration and corrosion. This restoration protocol offers a lot of value per dollar, in that it can transform the aesthetics and theme of a waterpark for a small investment.

## Scope of Work

Slide	Basic Maintenance	Exterior Restoration	Interior Restoration
Pink Kiddie slide	\$2,035.00	\$750.00	\$6,535.00
Blue Open Flume	\$8,210.00	\$9,625.00	\$21,950.00
Yellow Enclosed Tube	\$7,855.00 (entire slide)	\$8,885.00	Additional \$2,485 (open portion)
<b>Total</b> ( <i>write in upon acceptance of quote</i> )			

## Scheduling and Access

- Our crew will require uninhibited access to the facility during the project.
- Electrical outlets and freshwater connections will be required.
- This work can be completed in the spring of 2016, as long as it is accepted prior to the expiration date of March 1, 2016.

## Safety/Insurance

Fischer Bros. LLC is fully qualified and insured contracting firm and member in good standing of the Associated Builders and Contractors Inc., Wisconsin Chapter. Evidence of insurances, etc. Will be provided upon request.

We will complete our work with respect to safety regulation mandated by City, State, and OSHA codes. Our crew members are trained in job specific safety procedures to ensure a safe, accident free workplace.

## **Terms of Payment**

This proposal is valid until March 1, 2016

We respectfully request a down payment in the amount of 40% to help offset immediate operating costs associated with this project.

Final payment is required within 15 days of project completion and receipt of final invoice.

We are excited about the prospect of beginning a mutually beneficial relationship with the City of Indianola. You can count on us to bring the highest level of workmanship, ethics, and professionalism to the jobsite. To indicate acceptance, sign below and fax this proposal to (715) 839-7569, and we will put the project on our schedule!

By \_\_\_\_\_ Date \_\_\_\_\_

Print Name and Title \_\_\_\_\_

By \_\_\_\_\_ Date \_\_\_\_\_

**Andrew J. Fischer**

**Managing Member**

**Fischer Bros. LLC**

---

**Information**

**Subject**

Resolution Approving Continuing Disclosure Policy

\*The policy ensures the City efficiently carries out its continuing disclosure obligations with respect to securities it issues or guarantees pursuant to Rule 15c2-12

**Information**

The City Council needs to consider the Resolution Approving Continuing Disclosure Policy (packet).

The Securities Exchange Commission (the SEC) has been urging issuers of municipal bonds to adopt "written policies and procedures" to help ensure our compliance with the requirements under Rule 15c2-12. Rule 15c2-12 requires the underwriter to ensure there is an Official Statement and a Continuing Disclosure Agreement with the Issuer with respect to bond and note issuances of \$1,000,000 or more. The SEC Requirements include providing an official statement and a continuing disclosure agreement with the purchaser or underwriter in connection with each new issuance of obligations which fall within the rule. SEC representatives have emphasized the adoption of written policies and procedures which identify who is responsible for what tasks with respect to disclosure compliance and which state the process by which disclosure is prepared and reviewed.

Highlights of the continuing Disclosure Policy include:

- The Finance Director is appointed to act as the disclosure coordinator and is responsible for
  - reviewing and approving all preliminary and final official statements relating to the issuer's securities
  - reviewing annually the Issuer's status and compliance with its continuing disclosure undertakings, including filings of disclosure documents and compliance with this Policy
  - serving as a "point person" for personnel to communicate issues or information that should be or may need to be included in any disclosure document
  - recommending changes to this Policy to the Governing Body as necessary or appropriate
  - communicating with third parties
  - in anticipation of preparing disclosure documents, soliciting "material" information from identified Employees
  - maintaining records documenting the Issuer's compliance with this Policy
  - ensuring compliance with training procedures
  - schedule e-mail reminder on the Electronic Municipal Market Access website for each obligation to help ensure timely filing of financial disclosures
  - monitoring and periodically review the listed events in connection with the Obligations

Roll call is in order.

---

**Attachments**

Resolution

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION APPROVING CONTINUING DISCLOSURE POLICY" and moved that it be adopted. Council Member \_\_\_\_\_ seconded the motion to adopt, and the roll being called thereon, the vote was as follows:

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the Resolution duly adopted as follows:

#### RESOLUTION APPROVING CONTINUING DISCLOSURE POLICY

WHEREAS, City Council, of the City of Indianola, Iowa, is a political subdivision, organized and existing under and by virtue of the constitution and laws of the State of Iowa; and

WHEREAS, various requirements apply under Rule 15c2-12, as amended (the "Rule"), promulgated under the Securities Exchange Act of 1934, as amended (hereinafter "SEC Requirements") including providing an official statement and a continuing disclosure agreement with the purchaser or underwriter in connection with each new issuance of obligations which fall within the Rule; and

WHEREAS, to comply with the SEC Requirements, governmental bond issuers must ensure that the rules are met at the time the bonds, capital loan notes or lease-purchase obligations (hereinafter "bonds") are issued and throughout the term of the bonds; and

WHEREAS, this includes the continued review of disclosure obligations and maintenance of records:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, STATE OF IOWA

Section 1. The "Continuing Disclosure Policy" (hereinafter "Policy") attached hereto as Exhibit A is hereby adopted and approved.

Section 2. The official designated in said policy shall take any and all action necessary to properly implement the Policy.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**EXHIBIT "A"**



**CITY OF INDIANOLA, IOWA**  
**CONTINUING DISCLOSURE POLICY**  
**AND**  
**GUIDELINES FOR OPERATING UNDER CONTINUING DISCLOSURE**  
**OBLIGATIONS SECTION OF POST-ISSUANCE TAX COMPLIANCE AND RECORD**  
**RETENTION POLICY**

**Article I**  
*General Overview*

Section 1.01 Purpose. This Continuing Disclosure Policy (“**Policy**”) of the City of Indianola, Iowa, (“Issuer”) is intended to ensure that the Issuer efficiently carries out its continuing disclosure obligations with respect to securities it issues or guarantees pursuant to Rule 15c2-12, as amended (the “**Rule**”), promulgated under the Securities Exchange Act of 1934, as amended.

Section 1.02. Background. The Rule prohibits underwriters from offering bonds to the public unless the issuer provides an official statement and contractually promises to provide specified disclosures as required in the Rule. To facilitate compliance with the Rule, each issuer must enter into a continuing disclosure agreement with the purchaser or underwriter in connection with each new issuance of obligations which fall within the Rule, thereby creating a contractual promise on behalf of the issuer to provide the market with these disclosures. The Issuer is responsible for ensuring that all disclosure documents contain accurate information. The SEC has asserted that, under Rule 10b-5, “disclosure documents used by municipal issuers, such as official statements, are subject to the prohibition against false or misleading statements of material facts, including the omission of material facts necessary to make the statements made, in light of the circumstances in which they were made, not misleading.”

Section 1.03. Obligations Subject to the Rule. Various offerings are fully or partially exempt from the continuing disclosure provisions under the Rule. Offerings with an aggregate original principal amount of less than \$1 million (“Small Offerings”), offerings sold prior to July 3, 1995 (“Old Offerings”) and offerings sold by an issuer directly to investors without using a broker, dealer, or municipal securities dealer as an underwriter or placement agent (“Direct Offerings”) are fully exempt from all continuing disclosure provisions under the Rule, unless the Issuer voluntarily agrees to provide continuing disclosures for an otherwise exempt Obligation.

Section 1.04 Definitions. In addition to the terms defined above, the following capitalized terms shall have the following meanings:

- (A) “CAFR” means the Comprehensive Annual Financial Report of the Issuer.
- (B) “Disclosure Counsel” means legal counsel (which may be bond counsel under separate engagement for a series of Obligations) engaged for the purpose of assisting the Issuer in meeting its primary and secondary market disclosure obligations.
- (C) “EMMA” means the Electronic Municipal Market Access system of the MSRB. Information regarding submissions to EMMA is available at <http://emma.msrb.org/>.

- (D) "Employee" means any person who, as part of his or her employment with the Issuer, has regular responsibility for the administration of matters related to Obligations.
- (E) "Financial Advisor" means a municipal advisor engaged for the purpose of assisting with the Issuer's structuring and sale of Obligations.
- (F) "Fiscal Year" means the fiscal year of the Issuer, beginning on July 1 of each year and ending on the last day of June of the following year, or any other consecutive twelve-month period adopted by the Governing Body or by law as the official accounting period of the Issuer.
- (G) "Governing Body" means the City Council (the "Council") of the Issuer.
- (H) "Issuer" means the City of Indianola, Iowa.
- (I) "Listed Event" means any of the events listed in Exhibit A of this Policy.
- (J) "MSRB" means the Municipal Securities Rulemaking Council or any other Council or entity which succeeds to the functions currently delegated to the Municipal Securities Rulemaking Council by the Rule.
- (K) "Obligations" means any securities issued by, or whose payment is guaranteed by the Issuer.
- (L) "SEC" means the United States Securities and Exchange Commission.

## **Article II**

### ***Key Participants and Responsibilities***

Section 2.01. Disclosure Coordinator. By adoption of this Policy, the Finance Director is hereby appointed to act as the disclosure coordinator ("**Disclosure Coordinator**") of the Issuer.

Section 2.02 Responsibilities. The Disclosure Coordinator is responsible for the following tasks:

- (A) reviewing and approving all preliminary and final official statements relating to the Issuer's securities, together with any supplements, for which a continuing disclosure undertaking is required (each, an "**Official Statement**"), before such documents are released, in accordance with Article III below;
- (B) reviewing annually the Issuer's status and compliance with its continuing disclosure undertakings, including filings of disclosure documents and compliance with this Policy, in accordance with Articles IV (Annual Report Filings) and V (Listed Event Filings) below;
- (C) serving as a "point person" for personnel to communicate issues or information that should be or may need to be included in any disclosure document;

- (D) recommending changes to this Policy to the Governing Body as necessary or appropriate;
- (E) communicating with third parties, including coordination with outside consultants assisting the Issuer, in the preparation and dissemination of disclosure documents to make sure that assigned tasks have been completed on a timely basis and making sure that the filings are made on a timely basis and are accurate;
- (F) in anticipation of preparing disclosure documents, soliciting “material” information (as defined for purposes of federal securities law) from identified Employees;
- (G) maintaining records documenting the Issuer’s compliance with this Policy; and
- (H) ensuring compliance with training procedures as described below.

The responsibilities of the Disclosure Coordinator to make certain filings with the MSRB under Articles IV (Annual Report Filings) and V (Listed Event Filings) may be delegated by contract to a dissemination agent, under terms approved by the Governing Body.

### **Article III** ***Official Statements***

3.01. Review and Approval of Official Statements. Whenever the Issuer issues Obligations, a preliminary official statement and a final official statement may be prepared (“**Official Statements**”). Each of these Official Statements contains financial and other information relating to the Issuer. The Disclosure Coordinator, with assistance from any retained Disclosure Counsel and/or Financial Advisor, shall have primary responsibility for ensuring that all such information is accurate and not misleading in any material aspect. The Official Statement shall also include a certification that the information contained in the Official Statement regarding the Issuer, as of the date of each official statement, does not contain any untrue statement of material fact or omit to state any material fact necessary to make the information contained in the Official Statement, in light of the circumstances under which it was provided, not misleading. When undertaking review of a final or preliminary Official Statement, the Disclosure Coordinator shall:

- (A) review the Official Statement and confirm that there are no misstatements or omissions of material information in any sections and that the Official Statement accurately states all material information relating to the Issuer and that all information relating to the Issuer has been critically reviewed by the appropriate person(s) for a given department responsible for the information referenced therein;
- (B) draft, or cause to be drafted, for the Official Statement descriptions of (i) any material current, pending or threatened litigation, (ii) any material settlements or court orders and (iii) any other legal issues that are material information for purposes of the Official Statement; and

- (C) report any significant disclosure issues and concerns to Disclosure Counsel and/or Financial Advisor.

Section 3.02. Submission of Official Statements to the Governing Body for Approval. The Disclosure Coordinator shall submit all Official Statements to the Governing Body for review and approval. The approval of an Official Statement by the Governing Body shall be docketed as a new business matter and shall not be approved as a consent item. The Governing Body shall undertake such review as deemed necessary by the Governing Body, following consultation with the Disclosure Coordinator, to fulfill the Issuer's responsibilities under applicable federal and state securities laws.

#### **Article IV** ***Annual Report Filings***

Section 4.01. Overview. Under the continuing disclosure undertakings the Issuer has entered into in connection with its debt offerings, the Issuer is required each year to file annual reports with the MSRB's EMMA system in accordance with such undertakings. Such annual reports are generally required to include: (1) certain updated financial and operating information, and (2) the Issuer's audited financial statements. The documents, reports and notices required to be submitted to the MSRB pursuant to this Policy shall be submitted through EMMA in an electronic format, and shall be accompanied by identifying information, in the manner prescribed by the MSRB, or in such other manner as is consistent with the Rule. A description of the format and information presently prescribed to be filed with EMMA is included in Exhibits A - C. To facilitate the Issuer's continuing disclosure undertakings the Disclosure Coordinator shall:

- (A) maintain a record of all continuing disclosure obligations of the Issuer using a chart substantially in the form attached as Exhibit C, which shall identify and docket all continuing disclosure deadlines;
- (B) schedule email reminders on the EMMA website for each Obligation to help ensure timely filing of financial disclosures;
- (C) ensure that preparation of the Issuer's annual reports commence as required under each specific continuing disclosure undertaking;
- (D) comply with the Issuer's obligation to file annual reports by submitting or causing the required (i) annual financial information and operating data and (ii) audited financial statements (all of which may be included in the Issuer's CAFR) to be submitted to the MSRB through EMMA. If within a continuing disclosure agreement the Issuer has agreed to furnish information that is outside the scope of the CAFR, the Issuer shall file a supplement to the CAFR when filing with the MSRB through EMMA;
  - a. If the event the Issuer does not have audited financial statements available by the filing deadline imposed by the continuing disclosure agreement, the Disclosure Coordinator shall instead submit the Issuer's unaudited financial statements and follow the requirements of the continuing

disclosure agreement with respect thereto. Audited financial statements shall be filed as soon as available.

- b. All documents submitted to the MSRB through EMMA that are identified by specific reference to documents already available to the public on the MSRB's Internet website or filed with the SEC shall be clearly identified by cross reference;
- c. Not more than five (5) days after the submission deadline, the Disclosure Coordinator shall confirm and document in accordance with Section 6.01 hereof that Annual Reports have been submitted and filed properly with the MSRB through EMMA; and

(E) File a "failure to file notice" as needed in accordance with the Rule. The failure to file notice shall include information describing the nature and/or cause of the failure to meet the contractual deadline and, if available, an approximate timeframe for when the complete information is expected to be submitted.

## **Article V**

### ***Listed Event Filings***

Section 5.01. Disclosure of Listed Events. Pursuant to Rule 15c2-12(b)(5)(i)(C), the Issuer is obligated to disclose to the MSRB notice of certain specified events with respect to the Issuer's Obligations (a "**Listed Event**"). All Employees shall be instructed to notify the Disclosure Coordinator if he or she becomes aware of any of the Listed Events listed in the Issuer's continuing disclosure undertakings. The Disclosure Coordinator may consult with Disclosure Counsel, or the Financial Advisor, to discuss the event and to determine whether a filing is required or is otherwise desirable. If such a filing is deemed necessary, the Disclosure Coordinator shall cause a notice of the Listed Event (a "**Listed Event Notice**") that complies with Rule 15c2-12 to be prepared, and the Disclosure Coordinator shall file, or cause to be filed, the Listed Event Notice as required by Rule 15c2-12 as follows:

- (A) The Disclosure Coordinator shall monitor and periodically review the Listed Events identified on Exhibit A, in connection with the Obligations identified on the Chart in Exhibit C to determine whether any event has occurred that may require a filing with EMMA.
- (B) The Disclosure Coordinator shall file, in a timely manner, a notice of the occurrence of any Listed Event or Events with the MSRB via EMMA with respect to any Obligations to which the Listed Event or Events are applicable, in a timely manner not in excess of ten (10) business days after the occurrence of the Listed Event.
- (C) The Disclosure Coordinator shall subscribe to any available ratings agency alert service regarding the ratings of any Obligations.

## **Article VI**

### ***Miscellaneous***

Section 6.01. Documents to be Retained. The Disclosure Coordinator shall be responsible for retaining records demonstrating compliance with this Policy. The Disclosure Coordinator shall retain an electronic or paper file (“**Transcript**”) for each continuing disclosure Annual Report Filing that the Issuer completes, and for each Listed Event Filing that the Issuer completes. Each Transcript shall include final versions of documents submitted to the MSRB through EMMA. The Transcript shall be maintained for a period of eleven (11) years from the final retirement of the Obligations.

Section 6.02. Education and Training. The Issuer shall conduct periodic training to assist the Disclosure Coordinator, all Employees and the Governing Body in understanding and performing their responsibilities under this Policy. Such training sessions shall include a review of this Policy, the Issuer’s disclosure obligations under applicable federal and state securities laws, including the Listed Events in Exhibit A, and the disclosure responsibilities and potential liabilities of members of Issuer staff and members of the Governing Body. Such training sessions may include meetings with Disclosure Counsel, teleconferences, attendance at seminars or conferences where disclosure responsibilities are discussed, and/or recorded presentations.

Section 6.03. Public Statements Regarding Financial Information. Whenever the Issuer makes statements or releases information relating to its finances to the public that is reasonably expected to reach investors and the trading markets (including, without limitation, all Listed Event notices, statements in the CAFR, and other financial reports and statements of the Issuer), the Issuer is obligated to ensure that such statements and information are complete, true, and accurate in all material aspects. The Disclosure Coordinator shall assist the Governing Body in ensuring that such statements and information are accurate and not misleading in any material aspect. Investment information published on the Issuer’s website may include a cautionary statement at the request of the Disclosure Coordinator, substantially as follows:

“The only information on this website that is posted with the intention of reaching the investing public, including bondholders, rating analysts, investment advisors, or any other members of the investment community, is located on the "investor information" web pages. Other than the specific information presented in the investor information web pages, no other information on the Issuer’s website is intended to be the basis of or should be relied upon in making an investment decision. Because each security issued by the Issuer or its related entities may involve different sources of payment and security, you should refer for additional information to the official statement and continuing disclosure filings for the particular security. The information posted in the investor information web pages speaks only as of its date.”

**EXHIBIT A**  
**LISTED EVENTS**

*The Disclosure Coordinator should periodically review this list to determine whether any event has occurred that may require a filing with EMMA.*

*For securities (subject to Rule 15c2-12) issued on or after December 1, 2010, or for variable rate demand bonds that are converted from a mode currently exempted from rule 15c2-12 to a mode not so exempted on or after December 1, 2010, the following events automatically trigger a requirement to file on EMMA within ten (10) business days of their occurrence, without regards to the materiality of the event:*

1. principal and interest payment delinquencies
2. unscheduled draws on debt service reserves reflecting financial difficulty
3. unscheduled draws on credit enhancements reflecting financial difficulty
4. substitution of credit or liquidity providers, or their failure to perform
5. adverse tax opinions or events affecting the tax-exempt status of the security
6. tender offers
7. defeasances
8. rating changes
9. bankruptcy, insolvency, receivership or similar event of the obligated person
10. failure to provide in a timely manner notice of failure to provide required annual financial information by the date specified in any continuing disclosure undertaking

*The following events trigger a requirement to file notice of their occurrence on EMMA within ten (10) business days after their occurrence, once they are determined to be material by the Disclosure Coordinator:*

1. non-payment related defaults
2. modifications to the rights of security holders
3. bond calls
4. release, substitution or sale of property securing repayments of the securities

5. the consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms

6. appointment of a successor or additional trustee or the change of name of a trustee



## **EXHIBIT B**

### **Suggested Practices in Submitting Annual Financial Information to EMMA\***

#### **Annual Financial Information is to be submitted to EMMA as follows:**

- through the EMMA Dataport;
- in one or more electronic word-searchable portable document format files configured to permit documents to be saved, viewed, printed and retransmitted by electronic means (“properly formatted pdf file”); and
- indexed by the submitter as “Annual Financial Information and Operating Data” – this EMMA indexing category should be used for all submissions consisting of one or both parts of an annual financial information submission. A submission should be indexed in EMMA by the submitter as “Annual Financial Information and Operating Data” if it consists of complete annual financial information (including audited financial statements and/or the CAFR).

#### **If the audited financial statements have not been prepared in time to meet the deadline:**

- file unaudited financial statements with a notice to the effect that the unaudited financial statements are being provided pending completion of audited financial statements and that the audited financial statements will be submitted to EMMA when they have been prepared.

#### **If annual financial information is provided by reference to other submitted documents file:**

- a notice that includes specific reference to a document available on the EMMA website or the SEC (such as, but not limited to, an official statement), to the extent that such document in fact includes the information required to be included in the annual financial information; and
- the submitter should confirm that such document in fact is available from the EMMA website or the SEC and should include in such notice (A) a textual description of the document that includes the required information, with sufficient detail for a reasonable person to determine the precise document being referenced, and (B) an active hyperlink to the pdf file of such document as then posted on the EMMA website or to the SEC’s EDGAR system; further, if such document includes audited financial statements, the submitter should also index such submission as “Audited Financial Statements or CAFR” in addition to (but not instead of) “Annual Financial Information and Operating Data” unless the submitter submits such audited financial statements separately to EMMA.

#### **Failure to file notices are to be submitted to EMMA as follows:**

- through the EMMA Dataport;

- as an electronic word-searchable and properly formatted pdf file; and
- indexed by the submitter as “Failure to Provide Annual Financial Information.”

\* *Procedures subject to change.*

## EXHIBIT C

## DEBT INVENTORY & CONTINUING DISCLOSURE SUMMARY

*Update and complete with each new issue of Obligations, and upon any disclosure filing*

[illegible]

**Information**

**Subject**

Resolution determining property to be surplus and authorizing the sale of a 2013 Ford Taurus from the Police Department

**Information**

In your packet is a resolution determining property to be surplus and authorizing the sale of a 2013 Ford Taurus for the Police Department. The resolution declares:

- The City is no longer using said property and City staff is recommending disposal of it
- The City Council believes it to be in the best interest of the City to sell the property in a commercial reasonable manner
- The City Council authorizes City staff to dispose of said property and to take all steps necessary to sale the property

Also in your packet is Lieutenant Hawkins memo requesting the car be determined as surplus and sold.

Roll call is in order.

---

**Attachments**

Resolution

Hawkins Memo

**RESOLUTION NO. 2016-\_\_\_\_\_**

**RESOLUTION DETERMINING PROPERTY TO BE SURPLUS  
AND AUTHORIZING SALE OF PROPERTY**

**WHEREAS**, the City of Indianola owns the following property which was purchased with public funds:

Police Department – 2013 Ford Taurus odometer reads 84,000

; and

**WHEREAS**, the City is no longer using said property and City staff is recommending disposal of it; and

**WHEREAS**, the City Council agrees that the property is surplus; and

**WHEREAS**, the City Council believes it to be in the best interest of the City to sell the property in a commercially reasonable manner.

**NOW THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Indianola, Iowa that the above-described property is determined to be surplus property.

**BE IT FURTHER RESOLVED** by the City Council that the City staff is hereby authorized to determine the commercially reasonable manner to dispose of said property and to take all steps necessary, including execution of any transfer documents, required to carry out the sale of the property.

**APPROVED** this 7th day of March, 2016.

---

Kelly B. Shaw, Mayor

**ATTEST:**

---

Diana Bowlin, City Clerk

**CITY OF INDIANOLA**

Dave Button  
Chief of Police

**POLICE DEPARTMENT**

Brian Sher  
Captain

2/18/2016

City Manager Ryan Waller  
City of Indianola  
110 N. 1<sup>st</sup> St  
Indianola, Ia 50125

Sir,

The Indianola Police Department is requesting to have IPD Car 33, a 2013 Ford Taurus Police Interceptor VIN: 1FAHP2M87DG123355, considered as a surplus vehicle by the City for the purpose of selling it outright. Past IPD practice has been to sell our surplus vehicles through the Iowa DOT Auction in Ames, Ia.

Car 33, which has approximately 84,000 miles on it, suffered catastrophic engine failure, rendering it unusable for its intended road patrol purpose. In addition, it was due to rotate out of our fleet in July 2016 and be replaced with a new Ford Police Interceptor.

It is our recommendation that this request be approved.

Any questions may be directed to the undersigned.

A handwritten signature in black ink, appearing to read "Rob Hawkins", with a horizontal line drawn underneath it.

Lt. Rob Hawkins  
Indianola Police Department  
110 N. 1<sup>st</sup> St  
Indianola, Ia 50125  
515-961-9400  
rhawkins@cityofindianola.com

---

**Information**

**Subject**

Resolution approving salaries

**Information**

This action sets salaries per the personnel management guide, union contract and seasonal salaries:

Ramona John, Brush Facility Monitor, CE 1-2 \$12.22/hour effective March 20, 2016

Mark Marco, Brush Facility Monitor, CE 1-2 \$12.22/hour effective March 20, 2016

Jody Ross, Part-time Library Assistant, from CE 1-1.5 \$12.00/hour to CE 1-2 \$12.222/hour effective February 21, 2016

Jason Grismore, Street Department Heavy Operator, from Range 23-2 \$49,607/year to Range 23-3 \$52,088/year effective April 3, 2016

Tyler Smith, Street Department Light Operator, from Range 19-2.5 \$41,476/year to Range 19-3 \$43,527/year effective April 17, 2016

Roll call is in order.

---

**Attachments**

Resolution

Jody Ross Step Increase

Jason Grismore Step Increase

Tyler Smith Step Increase

RESOLUTION 2016-\_\_\_\_  
APPROVING SALARIES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Ramona John, Brush Facility Monitor, CE 1-2 \$12.22/hour effective March 20, 2016

Mark Marco, Brush Facility Monitor, CE 1-2 \$12.22/hour effective March 20, 2016

Jody Ross, Part-time Library Assistant, from CE 1-1.5 \$12.00/hour to CE 1-2  
\$12.222/hour effective February 21, 2016

Jason Grismore, Street Department Heavy Equipment Operator, from Range 23-2  
\$49,607/year to Range 23-3 \$52,088/year effective April 3, 2016

Tyler Smith, Street Department Light Operator, from Range 19-2.5 \$41,476/year to  
Range 19-3 \$43,527/year effective April 17, 2016

Passed and approved on the 7th day of March, 2016.

---

Kelly B. Shaw, Mayor

ATTEST:

---

Diana Bowlin, City Clerk





## RECOMMENDATION FOR WITHIN GRADE INCREASE

This is to note that Jody Ross will complete the appropriate waiting period for creditable service to salary class/range CE 1-2 on 2/21/2016 to be reflected in hourly rate on pay date 3/11/2016.

Annual

\$12.222  
Hourly

Includes Longevity

X Does Not Include Longevity

### Evaluation

A finding of satisfactory service and a recommendation to advance salary class/range and step on the effective date as listed above has been made. The written Performance Evaluation has been completed and forwarded to the Human Resource Office for placement in the employee's personnel file.

  
\_\_\_\_\_  
Supervisor Signature

2-18-16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Manager Signature

2-29-16  
\_\_\_\_\_  
Date

### Employment Information

Date of Hire: 2/9/2015

Present Class/Range: CE 1-1.5

Present Salary: \$12.00/Hour

Includes Longevity    X Does Not Include Longevity

Eligibility Date for Next Advance: 2/19/2017

### City Council or Board of Trustee

Action Approved:

Disapproved:

Date:


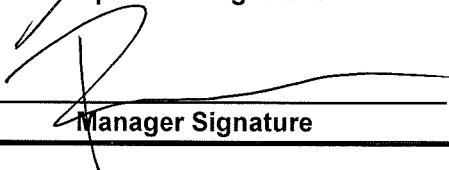
**RECOMMENDATION FOR WITHIN GRADE INCREASE**


This is to note that Jason Grismore will complete the appropriate waiting period for creditable service to salary class/range R 23-3 on April 3, 2016 to be reflected in hourly rate on pay date April 22, 2016.

\$52,088  
Annual

\$25.042  
Hourly

Includes Longevity      ☒ Does Not Include Longevity

<b>Evaluation</b>	
A finding of satisfactory service and a recommendation to advance salary class/range and step on the effective date as listed above has been made. The written Performance Evaluation has been completed and forwarded to the Human Resource Office for placement in the employee's personnel file.	
 _____ Supervisor Signature	<u>2-22-16</u> _____ Date
 _____ Manager Signature	<u>3.1.16</u> _____ Date

<b>Employment Information</b>	
Date of Hire: 12/03/2014	Present Class/Range: R 23-2
Present Salary: \$49,607	Includes Longevity <input checked="" type="checkbox"/> Does Not Include Longevity
Eligibility Date for Next Advance: 4/2/2017	

<b>City Council or Board of Trustee</b>	
Action Approved:	Disapproved:
Date:	

RECOMMENDATION FOR WITHIN GRADE INCREASE

This is to note that Tyler Smith will complete the appropriate waiting period for creditable service to salary class/range R 19-3 on 4/17/2016 to be reflected in hourly rate on pay date 5/06/2016.

\$43,527  
Annual

\$20.926  
Hourly

Includes Longevity

X Does Not Include Longevity

**Evaluation**

A finding of satisfactory service and a recommendation to advance salary class/range and step on the effective date as listed above has been made. The written Performance Evaluation has been completed and forwarded to the Human Resource Office for placement in the employee's personnel file.

  
\_\_\_\_\_  
Supervisor Signature

2-22-16  
Date

  
\_\_\_\_\_  
Manager Signature

3-1-16  
Date

**Employment Information**

Date of Hire: 4/13/2015

Present Class/Range: R 19-2.5

Present Salary: \$41,476

Includes Longevity    X Does Not Include Longevity

Eligibility Date for Next Advance: 4/16/2017



**City Council or Board of Trustee**

Action Approved:

Disapproved:

Date: